

## **EXECUTIVE COMMITTEE MEETING**

### **Minutes**

Tuesday, November 9, 2021

2:00 – 4:00 pm

<https://csulb.zoom.us/j/84180497879>

Zoom password: 404852

N. Hultgren, P. Hung, D. Perrone, M. Aliasgari, C. Kang, N. Meyer-Adams, K. Zentgraf, K. Janousek, E. Klink, P. Soni, D. Hamm, A. Russo, J. Gonzalez, J. Hamilton, K. Scissum Gunn, J. Cormack, A. Kinsey

Absent: S. Apel

1. Call to Order – 2:02 pm
2. Approval of Agenda - MSA
3. Approval of Minutes: Meeting of November 2, 2021 - MSA
4. Announcements and Information – NH reports on the conversation last week regarding the continuation review committees for centers and institutes, and if directors of centers currently being reviewed could serve on review committees, EC recommended no because we were concerned about a conflict of interest when a director's center was not under review. However, enough directors whose centers were not under review volunteered. The AS conference room is nearing completion, TV monitor and glass board still on order. Spring EC meetings may be in-person depending on current health situation. Senate meeting next Thursday, agenda will be worked on in meeting.
5. Reminders
  - 5.1. Next Academic Senate meeting for fall 2021: Thursday, November 18, 2021
6. Special Orders
  - 6.1. Report: Provost Scissum Gunn - KSG reports on the focused President and Provost Faculty Research Awards on Equity, Diversity, and Inclusion. Ten awards have been made, among them DP has been approved for an upcoming award. The abstracts are

on the research and economic development site. The awardees will be formally announced soon by the President and Provost. Update on Dean searches, CLA search committee has been seated. They have 4 TT faculty, 1 lecturer (Elizabeth Guzik, Lecturer, ENGL; Araceli Esparza, Associate, ENGL; David Shafer, Professor and Chair, HIST; Nellie Weiland, Professor and Chair, PHIL; Arturo Zavala, Professor, PSY; Millaray Ramirez, Student), an admin (Dean Shireen Pavri), and an FEA (M Merryfield). The CPaCe search committee is currently being constructed: Admin will be M Lounsbery, and FEA will be Sabrina Wilson from CLA. A community member at-large will be forthcoming. The PD draft has been sent out to the affinity groups. Larisa Hamada gave advice on the mechanics of the search regarding compliance, developing appropriate questions, and diversity recruiting toolkit to help with preparing committees with equity. PS asks of the status of the AVP of HIPS and AVP of Grad Studies. HIPS search has been postponed. AVP Grad studies has met and the job search ad has gone out, interviews scheduled for December with a start date in spring 22. The search firm handling the CLA and CPaCe is Academic Search – and it will assist with ranking and timelines.

6.2. Campus Repopulation Committee Update: Vice Provost Cormack – JC reports on current COVID numbers on campus, Slight case increase on-campus – 19 cases in last 7 day so LBDHHS clinic hours expanded 11AM-3PM Mon/Wed at Bookstore. Booster doses only available at LBDHHS site. First dose/series available through SHS Still being cautious, will maintain current health guidelines at this time. Vaccination attestations to be uploaded, or request an exemption with weekly testing. Table top exercises to be used. 2600 students who either have exemptions or are off campus, all of those students will need to re-attest for spring. The information campaign has begun regarding this. Students will not be allowed to register if they have not completed the attestation. Many steps involved in this process. If your class is scheduled to be on campus, it will be on campus. Faculty will not be expected to change the mode to accommodate a student beyond when quarantining. Pre-screen will continue to be used in spring as well as masking. PFH asks if supplies will still be available in spring 22, answer, yes.

## 7. New Business

7.1. Setting the Agenda for our AS meeting of November 18, 2021- agenda being decided by EC, no new curriculum at this meeting, will be policy focused. Shall we focus exclusively on the withdrawal policy, or shall we introduce a new policy? EC decides to put a new policy, Accessible Course Materials Policy for the, final 15 minutes of the meeting. Given the complex nature of the withdrawal policy, NH will start with 15min of Q&A about the policy. Moving forward, NH will move through the document 30-lines at-a-time, as suggested by another senator.

- 7.2. Nominating Committee and CPaCE Dean Search Committee Nominees timeline – NH tells EC that the NC schedule with holidays, means they will be out for two Thursdays and will not meet in Nov. So, EC may need to select members rather than NC. EC will need to decide on the search committee for the LGBT Resource center as it is needed by 11-19-21 per Pamela from OMA. PS states that other than the CPaCE dean, the other committees could wait until spring. JH says the OMA and VS searches came to EC out of respect rather than policy, thus making them wait is not fair to Student Services. NH will see if NC can schedule a meeting to build the CPaCE Dean Search Committee. EC will recommend members for the Advisory Boards and Student Affairs search committees.
- 7.3. [TIME CERTAIN 3:05] Presentation on Institutional Assessment and BEACH 2030 (Jody). Guest: Dr. Sharlene Sayegh (was unable to attend), Director of Institutional Assessment – JC reports on Institutional assessment and Beach 2030. Institutional outcomes and how we hope to link them with Beach 2030, including the CSULB mission, vision, and core values. If we say diversity is our strength, how do we know unless we are assessing this by collecting data? Looking at previous institution learning outcomes and proposed changes. Change name to “institutional outcomes” remove the “learning”. This is not just about learning although that is part of it. Current ILO’s were developed in 2010 to prepare for WASC. It is now time to incorporate all the work done on Beach 2030 into our IO’s. current and proposed ILO’s/IO’s presented in chart form by JC. New IO’s are reflective of Beach 2030, WASC core competencies, and GE competencies. Pyramid of success presented to EC. JC would like AS to approve this. President’s Cabinet and chairs already approved. NH will review the approval process to determine next steps.

## 8. Old Business

- 8.1. Approval of minor changes to the Final Grades Policy after our November 4 AS meeting
- 8.2. Retreat update (tabled for 11/18)
- 8.3. Streamlining amendment process at November 18, 2021 AS meeting
- 8.4. [TIME CERTAIN 3:30] Discussion of charge for the proposed Faculty and Staff Wellness Taskforce to Support Basic Needs. Guest: Dr. Kristina Lovato, Assistant Professor, School of Social Work – KL reports on revised charge for the taskforce. President Conoley wishes for this to be a task force as opposed to a committee and to have it be short term, not long term. President Conoley is seeking a factfinding taskforce that will assess needs and give recommendations. This changes the duties of the Task Force and warrants more edits to the charge.

## 9. Adjournment- 4 pm