

EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, October 22, 2019

2:00 – 4:00 pm

2:00 for voting members, 2:30 for non, depending on # of Wang award nominees

Academic Senate Conference Room (AS 125)

J. Pandya, N. Hultgren, M. Aliasgari, ~~N. Meyer-Adams~~, C. Cummings, D. Stewart, P. Hung, N. Schürer, K. Janousek, E. Klink, P. Soni, J. Phillips, D. Hamm, K. Bonetati, ~~J. Hamilton~~, S. Apel, B. Jersky, ~~J. Cormack~~, A. Kinsey

1. Call to Order- 2:32 pm
2. Approval of Agenda- MSA
3. Approval of Minutes: Meeting of October 15, 2019 -
4. Announcements and Information- Thursday is 4-6:30 Open house for Faculty Center at Chartroom. University Library installed art in AS offices on permanent loan. Graduation Initiative 2030 Symposium was attended by JZP, CSULB received kudos for improved graduation rates. Student data was available and presented at this symposium. Dean Kochen to attend 11-23 AS meeting with library updates. NH asks if library renovation/removing of items will be complete by 11-23, KJ states no, it will not be complete as of that date. Actual complete movement will be in January 2020. Grievance policy sent to CEPC and FPPC, CEPC suggests rescinding. FPPC suggests re-writing and to strengthen language as a “safety valve”. JZP states that BMAC has its “own” grievance” policy for both students and faculty. BMAC interim director Mary Nguyen will present at EC in the future regarding this. PS asks how many students have presented grievances with this policy, JZP will check with Vice Provost Cormack for an answer. JC states; **The only grievance process that I am aware of that BMAC uses is the catastrophic withdrawal process, which is not unique for BMAC. JZP adds that there is a grievance process at BMAC for faculty and students, which Mary Nguyen and Jeff Klaus will share when they visit in November.**
5. Reminder
 - 5.1. Academic Senate meeting October 24, 2019; FC/AS Open House 4-6:30
6. Special Orders
 - 6.1. Report: Provost Jersky- BJ reports that he has returned from Hong Kong and Beijing where he met with alumni in Hong Kong and in Beijing he spoke about the lack of renewal for the Confucius Institute here at CSULB. At the GI 2030 symposium other campuses asked about how/why we are so successful, BJ states it is our people. Chancellor White is retiring. We are the 8th most applied

to University in the US and the 1st most “non R-1” for applicants. Upcoming exhibit in University Art Museum to be quite controversial. Funds for Bias training received for 1600 faculty, staff, students and administrators. Dates for training the trainer is faculty is July 1, 2. April is students. Training will be at either Fullerton or UC Irvine. 3 faculty from CSULB will be welcomed, is there a policy on web-sites of faculty, BJ asks. BJ met with CFA yesterday and instituted a new regular meeting between the two of them. Faculty hiring was discussed, safety, lock issues, hiring of an external locksmith on campus to deal with lock issue. \$500,000 allocated for 1st phase and another \$500,000 allocated for 2nd phase. 1st phase is for all classrooms with capacity over 60. How to handle highly distressed students in classrooms, escort counselors suggested as a possibility. KJ stated that videos are available for faculty to better deal with this situation. Long standing issue of lecturers with Ph.D. list to be distributed to Chairs for possible consideration for TT hires for those interested. MA asks about Professors around the World agreement with China.

7. New Business

- 7.1. Wang Family excellence award nominations, voting members only, TIME CERTAIN 2:00
(late arrival at 2:30 for nonvoting members)
- 7.2. Online SPOT processes, Kirsty Fleming, AVP AA, 3:30 TIME CERTAIN – KF reports on online SPOT pilot program, this semester is for communication to happen, faculty and administrators, AD’s, Deans, there have been a series of open sessions for questions. A memo will be disseminated, what needs to go in memo. Staff who handle the evaluations will be included. Online pilots have been going on since spring 14. Fall 19 pilot is with CHHS. After pilot goal is to go live with entire campus for spring 20. Full outcomes will not be available until after the end of semester F-19. DS asks about the timeline for the spring 20 evaluations, 3 weeks or a narrower timeframe?
Recommendation is to give class time to give evaluations that can potentially increase the response rate, not required however. Online administrations done to date are available for 3 weeks which is what is in current policy. NS asks about “the 3 week window” NS states it does not need to be open for all of those 3 weeks to students. JZP asks why a faculty member cannot “turn it on” at a certain date/time. KF states that changes like this can cause people anxiety if this is the only method to evaluate faculty at teaching. She states that the reason faculty cannot control the date is that it is outside of a “course shell” which must be done so that faculty cannot access the results. She states it is not logistically possible to turn off/on by a course by course basis. KF asks why there is anxiety about the time frame. JZP states that students have a very different course experience at various times. PFH asks about date windows being provided to students before faculty has explained to students how to proceed. KF is working on a “script” that faculty can use when presenting evaluations. MA suggest that students have the possibility of submitting their evaluation multiple times with only the last submission to be counted. This can address the concerns with the 3 weeks. MA asks if for the evaluations the numerical part be kept with the written comments,

not have them separated. KF states that this requirement is a deal-breaker and will make sure the numerical and comments are kept together if to move forward. PS asks why the student has 3 weeks to fill out the survey, he says that is a deal breaker for him. He suggests a 5 digit code that a faculty member can use to “open” the survey only during the class time. Any questions/comments to be directed to KF.

8. Old Business

- 8.1. Senate Retreat planning- welcome to be provided by JZP, NH suggests Communication in our community and compassion in our community. There will be Bingo :D.
- 8.2. Rescission: 71-06, Option and/or Major on Diploma
- 8.3. Rescission: 72-11, Policy on Offering Courses Prior to listing in the General College Bulletin
- 8.4. Beach 2030—next steps

9. Adjournment- 4 pm