EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, January 21, 2020
2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

J. Pandya, N. Hultgren, M. Aliasgari, N. Meyer-Adams, C. Cummings, D. Stewart, P. Hung, N. Schürer, K. Janousek, E. Klink, P. Soni, J. Phillips, D. Hamm, K. Bonetati, J. Hamilton, S. Apel, B. Jersky, J. Cormack, A. Kinsey

1.   Call to Order- 2:01 pm

2.   Approval of Agenda- MSA

3.   Approval of Minutes: Meeting of January 14, 2020 - MSA

4.   Announcements and Information- HF from Sustainability would like to make an announcement at AS, JZP asks EC if this is appropriate, suggestion she can wait or present at a later meeting. Unfinished business, four proposals for AS agenda in "new business" they will be moved forward. Beach Community Supper shall it be opened up to emeriti faculty and staff? We can include emeriti faculty.

5.   Reminder
      5.1. Academic Senate meeting January 30, 2020

6.   Special Orders
      6.1. Report: Provost Jersky- BJ reports on the transition in the College of Engineering from one Dean to another, Dean Golshani is no longer Dean but serves as a "special assistant to the provost" for Spring 2020 only. "Acting" Administrator in charge currently is Tracy Maples who was AD of the College. Interim Associate Dean will most likely be needed in the future, the Senate will be consulted as needed. Fall 2021 is the probable date for the start of the new Dean. Search will begin in Fall 2020. JZP tells BJ that AS will need a replacement voting Dean.

7.   New Business
      7.1. Review of Beach Community Supper Club Speakers- 5 speaker suggestions presented to EC- EC to invite Shabnam Sodagari to meeting to present. MA suggests including emeriti faculty to event.
      7.2. Rescission of PS 73-23, Degree, Option for a Degree, Certificate Program, Credential, or Minor in the Academic Master Plan – JC agrees with rescission, it is more of a process than a policy; EC agrees, move to consent calendar.

7.3. RSCA policy issues, ACI Policy, and Week of Research Chair: Simon Kim/ORSP, TIME CERTAIN 2:30- SK reports on Week of Research and Arts to happen in 2021 to celebrate student research on our campus. The Chair for this is being solicited- SK read preferred qualifications to EC. NS stated that research occurs not only in the sciences but in the arts and liberal arts as well. RSCA policy discussion with EC- RSCA is administered at college level, Mini Grants administered at University level. There may need to be a system to monitor receipt of awards. 3.2 section, 3rd paragraph is problematic because it contradicts the policy; says the recipients of a RSCA award can have a combination of assigned time and summer stipend (2 different types of awards) when just above it says only one award may be awarded to a faculty. Section 2.1 problem is how the calculation would be used for determination of award eligibility for faculty with 12-month appointments (e.g., department chairs). BJ asks to consult Faculty Affairs for verbiage for this section that is appropriate and follows the CBA. EC to request further information about Chairs and what their percentage is. ACI Policy has a statement that every Center needs to be reviewed for renewal every 5 years; SK states that this has not been happening to date. JZP asks who will create this list and who will institute review. SK states that 80% of centers need to be reviewed. SK suggests starting with a certain college and proceeding that way. NH suggests adding the year the Center was established to the current spreadsheet.

7.4. Higher Education Research Institute (HERI) Survey: Angela Locks & Mimi Kim, CCC TIME CERTAIN 3:00- AL reports on CCC and the upcoming HERI survey to be administered. Higher Education Research Institute (HERI; A UCLA-based survey) has a 50 year history of serving college students and conducting surveys. 3 surveys, Diverse Learning Environment survey, Faculty Survey, Staff Climate Survey to administrators also. Survey is meant to "take the temperature" of the campus at that time. Multiple constituencies will be involved in making sure the data is used effectively. Faculty survey is heavily funded by the NIH. Incentives will be provided to those who participate in the survey. Conducting all three surveys at once makes fiscal sense due to NIH grant. Research questions will come from multiple entities and constituencies. Data managers will be assigned to each of the three surveys and only they will be able to access the raw data. Specialized trained educational experts can only use the data responsibly and ethically. But will try to help faculty who has research questions. MK reports on CCC and how the survey was selected. The HERI survey was selected as the survey to be used. The data will be used to assess the climate of the University; may be administered every two years to see how the climate changes over time. NH asks why on the grid many questions are missing from the "FAC" list of questions. Timeline – launch the week of February 18th. Week of Feb. 10th, email announcement will go out. Survey will be open for Staff and Faculty until April 30. Student survey open for May 30th. Data will be available possibly late summer, early fall. Info graphics will go out in fall 20. NS asks about perception of what will be done with the data will be addressed, AL states that she is very concerned about positive perception and will proceed accordingly. Those

Commented [NH1]: Or does the third paragraph appear to contradict an earlier paragraph in the policy? (just a rewording idea)

with research questions will be accommodated with IRB approval but raw data will not be available to the general public. NS states that this should be communicated. EK states that focus groups should be used. JC suggests that EC have CCC be data fellows for next year. JC states that we need to publicize that "something" will be done with the data collected.

7.5. PageUp, Natalie Bersig, Faculty Affairs, TIME CERTAIN: 3:30- NB reports on a system wide project called the Common Human Resources System. Currently using an outdated and insecure system (PeopleSoft) that is not even supported by its creator, Oracle and all campuses use it differently currently. This has been coming along for ten years. Recruiting was the first system to be updated; PageUp system was selected by the CSU. Our campus is in the process of implementing this system at this time. Recruiting for TT is an 81-step process currently. FA met with the various colleges to see their specific processes and any additional steps involved. Documenting existing processes. Certain steps of the process will be changeable, some are not. EC asked for specific questions or concerns. Project timeline possibly December 2020. Project window of December through May to configure the system so that it can be used for our campus. May be used first for staff recruitments. DS asks if process could be streamlined, NB states that is a step where a team of efficiency experts will examine processes for redundancies. PFH asks of the security of the data; is plan in place for a possible security breach? MA suggested to make sure department coordinators are trained on how to use various features of this system.

8.   Old Business
   8.1. Revised GEGC and GEEC charges
   8.2. Beach 2030 University Emerging Goals (PPT) and AS feedback

9.   Adjournment

Commented [NH2]: Alternate wording? "NB reports on a CO decision to switch to PageUp as the common human resources system for all CSU campuses."