

## EXECUTIVE COMMITTEE MEETING

### Minutes

Tuesday, February 8, 2022

2:00 – 4:00 pm

<https://csulb.zoom.us/j/84180497879>

Zoom password: 404852

N. Hultgren, P. Hung, D. Perrone, M. Aliasgari, C. Kang, N. Meyer-Adams, K. Zentgraf, K. Janousek, E. Klink, P. Soni, D. Hamm, A. Russo, J. Gonzalez, J. Hamilton, S. Apel, K. Scissum Gunn, J. Cormack, A. Kinsey

Absent: J. Hamilton

1. Call to Order- 2:00
2. Approval of Agenda- MSA
3. Approval of Minutes: Meeting of February 1, 2022- MSA as amended
4. Announcements and Information- NH announces that EC will be discussing the GEEC charge and whether to move forward. NH also met with Dhushy S. regarding data fellows to analyze data on senators. Thanks for those who attended the EDI meeting, and a reminder that we meet again on 2-17-21. As we review the policy on hiring and reviewing administrators, NH reminded us to consider equity-related amendments.
5. Reminders
  - 5.1. Next Academic Senate Meeting of 2022: Thursday, February 10, 2022
  - 5.2. Academic Senate EDI Work Meeting: Thursday, February 17, 2022, 2:00pm to 4:00pm
6. Special Orders
  - 6.1. Report: Provost Scissum Gunn – KSG presented a forecasting report. Five CSUs will be affected by the news of Arizona State University opening a physical campus in the historic Herald Examiner building the L.A. Area. They will be focusing on design, film, engineering, health science, and other programs. ASU has begun to lobby California legislators to have ASU students eligible for Cal Grants. And, ASU is aligning with CA IGSEC. Deans at CSULB have begun a discussion on this subject and presented it to President Conoley. Dean Solt is the liaison for CSULB for Deans. All five CSU presidents had a meeting on 2-2-22 and presented their recommendations to the CO. CSU needs to decide if adult/post-bacc education is important for our vision. We need to strengthen our legislative agenda to include expanding education programs – microcredentials, etc. CSUs will need to partner with CFA, since ASU jobs will be non-unionized. California is currently the only state that does not take part in reciprocity of online education with out of state institutions. We need to advertise that a California education leads to California jobs. We need to re-enroll former students in a streamlined process to remove obstacles to continuing adult education. We need to consult with the UC's on adult education. This is being seen as a call to action to re-emphasize the quality

education that the CSU provides. We may need to shift our enrollment and recruiting efforts. There may be a third party to do a market analysis for recruiting, as 18,000 CA students enrolled in physical or online programs at ASU. At the system level, there is a working group coming together to identify hurdles. PS strongly suggests hiring one person whose sole focus is addressing managing competition, recruiting, and advertising.

6.2. Campus Repopulation Committee Update: Vice Provost Cormack- JC reports that we have about 75% of classes on campus. Fall should be about 85% on campus. Given this is the first week back, the system is being monitored. There is a delay in handling of Red Xs, which lead students to miss class. It takes about 2hrs to get a response. PPE is available on campus by requesting at [Covid-ppe@csulb.edu](mailto:Covid-ppe@csulb.edu). BBS also created kits for classrooms that include surgical masks. Some requests for PPE for library classrooms have not been fulfilled. SA will follow-up. Old equipment, like overhead projectors, need to be removed from classrooms – especially now that PPE and other equipment have moved in.

## 7. New Business

### 7.1. Moving forward on documents and requests

7.1.1. Bennett suggested revisions to PS 20-01: Policy on Online and Hybrid Instruction- Dean Bennett suggests re-opening this policy to make the definitions for on-line and hybrid instruction more flexible. NH asks EC if it should be sent to CEPC for revision and then approval from Senate. Because this policy was finished before COVID, we now see places where it is inadequate. He feels the definition for hybrid is too general, as well as the way that online exams are proctored. JC feels that opening this policy is a priority.

7.1.2. Cormack/Camacho suggested academic integrity guidelines- Last week the guidelines were discussed. NH asks EC for recommendations on who should write the guidelines. Suggestion would be to ask AIC to put forth the guidelines as best practices. JC asks what the route would be for these recommendations, will they be sent to CEPC and then approved by AS. Likely go to ES and not CEPC because of their backlog. DP and MA offer to help with writing.

7.1.3. Charge for General Education Evaluation Committee- CEPC chair Danny Paskin stated that CEPC has finished their work on the GEEC charge. DP would like this to be put forward to senate as soon as possible. JC agrees with DP due to 2018 GE reform done. We will put this as the next item on the AS list for first reading. Possibly will go on the 2-24-22 AS Agenda.

### 7.2. [TIME CERTAIN 3:30] Report on CSULB's transition to Canvas Learning Management System

Guest: Dr. Shariq Ahmed, Associate Vice President for Academic Technology Services- SA presents on the transition to Canvas. There is a Canvas@theBeach site on our website. This transition will take place over the period of one year. Canvas is currently the largest learning mgmt. system with over 6K users and will put us in line with 16 other CSU campuses. Faculty have provided positive feedback on campus. Canvas aligns with CSULB's future needs and Beach 2030. It has improved connectivity tools and

accessibility features, and better analytics, user data, reporting, and integration with Teams, Zoom, and Turnitin. Canvas transition timeline is: spring 22: voluntary adoption; summer 22: early adoption/pilot courses taught in Canvas; fall 22 and spring 23: Canvas adoption scales up, but BB remains active; summer and fall 23: all courses in Canvas and BB decommissioned. Migration plan: Content from 2 years' worth of courses fully copied from BB. All non-academic BB organizations to be copied to Canvas. Additional 3 years of courses archived on the K-16 servers. Total of 5 years of courses available. Faculty can request courses older than 5 years to be copied/archived. ATS will provide support to faculty in downloading additional content. Faculty professional development and support will be provided. This will be funded by HERF funds and early adoption will be encouraged and incentivized. There will be a FAQ page, chatbot and 24/7 technical support by Canvas. EC wants to ensure that we comply with CO orders by maintaining course content and students work/grades for at least 5-years.

## 8. Old Business

- 8.1. [TIME CERTAIN 2:40] Retreat update- NH and AK met with OLLI representatives to discuss their participation in the retreat. Mindfulness meditation presenter has been finalized. DP suggests inviting affinity groups to participate as well. Catering is still unknown. Invitation to go out around 2-17-22 to have a month to collect participation numbers.
- 8.2. Strategy for bringing ASI Resolution 2021-14: Defund University Police Department and Redistribute Funds to Mental Health Services to the Senate floor- NH asks EC how this should be presented to the Senate. We need to have a strategy for how to frame this conversation. SQE (Students for Quality Education) would like us to co-sign the resolution. NH asks: Are there three options? 1) co-sign the resolution, 2) decline to co-sign, and 3) write our own resolution that recognizes parts of what the students have written. KSG asks if ASI may wish to take under advisement some of the recommendations on language, or is this the version that they want to move forward with. DH states that we should listen to the students but also consider the need for safety; perhaps a compromise can be reached. DP is concerned that advising on new language could invalidate their experiences. PS suggests that ASI bring this resolution to the President, without Senate approval. Suggestion to create a working group work on a joint resolution for the AS, ASI, and SQE. SQE is a subset of ASI that is mentored and supported by CFA. EC would like to hear from JH, who has been out. EC will continue this conversation next week.
- 8.3. Sticking points in revisions to PS 08-11: Accessibility and Faculty Responsibility for the Selection of Instructional Materials- Tabled.

## 9. Adjournment