

California State University, Long Beach Research Foundation

Memorandum

2021 RESEARCH FOUNDATION HOLIDAY SCHEDULE

August 1, 2020

Code: HR-21-01

To: Research Foundation Employees
Project Directors

From: Stephanie Moreno
Director of Human Resources

Subject: CSULB Research Foundation 2021 Observed Holiday Schedule

The following is a list of CSULB Research Foundation observed holidays for the 2021 year:

Martin Luther King, Jr. Day	Monday, January 18, 2021
Cesar Chavez Day	Wednesday, March 31, 2021
Memorial Day	Monday, May 31, 2021
Independence Day	Monday, July 5, 2021 (Observed)
Labor Day	Monday, September 6, 2021
Veterans Day	Thursday, November 11, 2021
Thanksgiving Day	Thursday, November 25, 2021
Friday Following Thanksgiving Day	**See Note Below
Winter/New Year's Break (6 days)	Friday, December 24, 2021 (Observed) through Saturday, January 1, 2022 <u>Return to work Monday, January 3, 2022</u>

** Note: The Friday following Thanksgiving Day is an **unpaid** campus closure day. Employees must use their accrued vacation or OPA time for this day or if none available, take the day without pay.

Please contact the Research Foundation HR Department if you have any questions.