

California State University, Long Beach Research Foundation

Memorandum

2020 RESEARCH FOUNDATION HOLIDAY SCHEDULE

September 17, 2019

Code: HR-20-01

To: Research Foundation Employees
Project Directors

From: Stephanie Moreno
Director of Human Resources & Administrative Services

Subject: CSULB Research Foundation 2020 Observed Holiday Schedule

The following is a list of CSULB Research Foundation observed holidays for the 2020 year:

Martin Luther King, Jr. Day	Monday, January 20, 2020
Cesar Chavez Day	Tuesday, March 31, 2020
Memorial Day	Monday, May 25, 2020
Independence Day	Friday, July 3, 2020 (Observed)
Labor Day	Monday, September 7, 2020
Veterans Day	Wednesday, November 11, 2020
Thanksgiving Day	Thursday, November 26, 2020
Friday Following Thanksgiving Day	**See Note Below
Winter/New Year's Break (6 days)	Friday, December 25, 2020 through Friday, January 1, 2021 <u>Return to work Monday, January 4, 2021</u>

** Note: The Friday following Thanksgiving Day is an **unpaid** campus closure day. Employees must use their accrued vacation or OPA time for this day or if none available, take the day without pay.

Please contact the Research Foundation HR Department if you have any questions.