



# COLLEGE OF EDUCATION

## Department of Advanced Studies in Education and Counseling Code of Civility

*Our Department values respect, responsibility,  
preparation, involvement, and work ethic*

We expect the following:

- Faculty and students will come to class prepared to learn, teach and collaboratively engage with each other.
- Students and faculty will actively serve the educational community.
- Students and faculty will display professional ethical behavior and academic honesty (e.g., no plagiarism).
- Students will come to class on time and prepared to learn with organized course materials and assignments.
- Faculty will effectively manage class time by beginning and ending the class on time.
- Students will honor and adhere to deadlines by completing assigned readings and submitting assignments as listed in the course syllabus.
- Faculty will honor deadlines by returning assignments with constructive feedback within a reasonable time period (generally 1-2 weeks) of assignment submission.
- Faculty, students, and staff will honor each other's perspectives, respect each other, and display common courtesy.