

**Agenda**  
**Data Working Group**  
**July 16, 2009**

- I. The Unit Assessment System: SLOs and Program Indicators
- II. Goals for our Group
  - Identify possible indicators for different standards (existing or desired)
  - Link them to data sources
  - Determine reporting level (college, department, program...)
  - Establish processes and timelines for reporting
  - Make it work
- III. Ideas for moving forward:
  - a. Indicators by Standard Draft
  - b. Data Management Table
- IV. Other issues and needs (e.g., data integrity, etc.)
- V. Next Steps and Next Meeting

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**August 11, 2009**

I. Standards for the Day

- Standard 6
- Standard 2
- Revising Standard 5

II. Next Steps

- Review by ALC, AC and FC
- Possibly reconvene as smaller group to implement

## Program Indicators: Data Planning and Management Table

### Updated 8/12/09

#### Possible Standards:

- General
- Standard 2: Assessment System and Unit Evaluation
- Standard 3: Field Experiences and Clinical Practice
- Standard 4: Diversity
- Standard 5: Faculty Qualifications, Performance and Development
- Standard 6: Unit Governance and Resources

**Note:** folks moved seamlessly between actual indicators we might want to track in the future, things we do now that might be evidence rather than indicators, and/or things that we *have* tracked in the past whether or not we want to now. Must tease this out more clearly in review process.

Indicator	NCATE Standard	Source/Office	Unit of Analysis (College, Department, Program, Other)	Existing in CED, Existing Elsewhere, or Needs to be created
Time to degree and/or length of time to credential	General	Institutional research? College database?		
Demographic data on students and faculty	General	Institutional research? College database?		
Tenure density	General			
Class size	General	Institutional research? College database?		
Retention and attrition rates	General	Institutional research? College database?		
Applications, admissions, and yield rates	General	Institutional research? College database?	College Program	
Technology support and infrastructure (need indicators of this)	General, 6		College Department	

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# of incompletes and withdraws from individual courses each semester	General		College Department Program	
# of credentials/degrees granted	General	Credential Office Institutional Research		Yes
Look at the qualifications of candidates at admissions across programs (GPA, etc.)	2	Programs? Grad Office? AO?		Need to have common measures and compile
# of people involved each year in data review meetings	2	AO		No
#/% of annual reports submitted on time	2	AO		No – but easy to do
SERVE Pre/Post test on the experience	3	SERVE		Exists
MSCP 200/380 Cooperating Teacher and Univ Supervisor Evaluations (formative and summative)	3, 4	MSCP		Exists (would need to be manipulated to disconnect items from individual SLOs)
SSCP Cooperating Teacher and Univ Supervisor Evaluations (formative and summative)	3, 4	SSCP		Exists
SSCP Fieldwork Evals (EDSS 300)	3	SSCP		Exists
#/% of candidates participating in various fieldwork experiences (clinical, internship, tutoring...)	3			Needs to be created
Participation in fieldwork at graduate level	3	Program-based		Program-based; extent of recordkeeping is unclear
# of field-based signature assignments in advanced programs	3			Needs to be created

Indicator	NCATE Standard	Source/Office	Unit of Analysis (College, Department, Program, Other)	Existing in CED, Existing Elsewhere, or Needs to be created
Teacher evaluations of candidates in SERVE	3	SERVE		It is optional for teachers to complete
#/% of candidates doing fieldwork with “diverse populations” (ELLs, SES, Race/ethnicity, gifted)	4			SERVE has, but not tracked otherwise
CSU System and Exit Surveys	4	College and Programs		Exists
Exit survey for advanced programs	4	College		Exists
Faculty, staff and candidate characteristics	4	University Admissions data in college		CED – for candidates Univ – for fac/staff
Diversity of cooperating teachers, teaching experience, degrees	4, 5			SSCP has
Diversity SIG convened by the dean (????)	4	Dean’s office		
Signature assignment data from EDSE 435 related to working with diverse populations; also MSCP methods courses (?????)	4	Assessment Office		Exists (if we define what we’re looking for)
Instructors’ current content knowledge	5	Course evals (possible) Peer observation (possible) Exit survey (possible) Vita	Department College	
Instructors’ classroom performance	5	Course evals (possible) Peer observation (possible) Exit survey (possible)	Department College	
Instructors’ use of technology	5	Course evals (possible) Peer observation (possible) Exit survey (possible)	Department College	

Indicator	NCATE Standard	Source/Office	Unit of Analysis (College, Department, Program, Other)	Existing in CED, Existing Elsewhere, or Needs to be created
Diversity of faculty	5	Gender, race/ethnicity data	Department College	
#/% faculty teaching within content area	5	Vita analysis	Department College	
CED professional development activities (# and type), money spent to support faculty PD, data on new faculty program	5	Dean's office	Department College	
Integration of diversity and technology into coursework, fieldwork	5	Use of BeachBoard? Syllabi Program documents Survey of faculty		
# of SCACs awarded	5	ASM		
Amount of external grants/awards	5	ASM		
# of faculty involved in external projects	5	ASM		
Currency of information on the web	6	AO		On advanced programs exit survey
Professional development provided on teaching – when, where, what	6	CED? Affiliated Programs? Center for Teaching?		No
Access to advising and counseling	6	AO CSU Exit Survey (if we add questions)		Advanced programs exit survey has this; would need to adapt CSU Exit Survey
Analysis of organization chart to identify gaps in supervision	6			No
Presence of mechanism to ensure documents, policies, etc. are revised and up to date	6			No
Average class size/supervision load	6	COSS in the future	Multiple levels, including types of courses	Will be in COSS
Faculty workload and time reallocation	6			?

Indicator	NCATE Standard	Source/Office	Unit of Analysis (College, Department, Program, Other)	Existing in CED, Existing Elsewhere, or Needs to be created
Faculty activities by category (was done in TED in 08-09)	6			No
PT faculty - #s per program, ratio to FT	6			?
PT Faculty - % of students taught	6			?
# of computer labs in the college	6			Yes
# of computers in labs in the college	6			
# of courses held in computer labs in the college or courses using technology beyond BeachBoard	6			
# of K12 students served and/or supported	6			In TPAC – not in advanced
Budgets/expenses (perhaps merged with FT faculty, etc. or number of students)	6	ASM?		Yes
# of PT/clinical faculty involved in workshops, meetings, etc. and # of opportunities to be involved	6			No
How do we quantify the impact of the furloughs on students and their success? We could track time to degree/certificate – but not a clear link. Maybe # of reduced staff hours over the year? Track what work isn't being done each week or month?				