Graduate Studies and Research Office

**Annual Report
2008-2009**

Reported by

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Graduate Studies & Research**

Mission Statement:

The office of Graduate Studies & Research is committed to serving graduate students and faculty of the College of Education in an efficient and friendly manner. We promote student success through advisement, particularly on policy and procedure, from the point of first contact through program completion. The Office also supports faculty with internal university grants and awards, and curriculum.

Programs Served:

Master's Programs
- Educational Administration
- Educational Psychology
- Educational Technology
- Librarianship
- Social and Cultural Analysis of Education
- Curriculum and Instruction – Elementary
- Curriculum and Instruction – Secondary
- Dual Language Development
- Early Childhood Education
- Mathematics Education (Brand new!)
- Reading and Language Arts
- Marriage and Family Therapy
- School Counseling
- Student Development in Higher Education
- Special Education

Advanced Credentials/Certificate Programs

- Preliminary Administrative Services
- Professional Administrative Services
- Education Specialist Level II
- Teacher Librarian Services
- Reading Specialist
- School Psychology
- School Counseling
- Reading Certificate
- Community College Certificate

Specific Services Offered:

Pre-Admission – we provide information and advisement to students as they consider and apply to programs.

Admission – we review applications, calculate grade point averages, provide data and files to faculty, input admission decisions into the University's PeopleSoft system, and provide admission documents to students selected for admission.

Orientation – we provide each incoming student with a folder of necessary forms and documents required to progress through the program as part of an orientation presentation.

Program Completion – we maintain student records, assist students with procedural advisement and process requests to advance to candidacy

Exit requirements – we administer comprehensive examinations, and issue registration permits for thesis or project courses as well as maintain committee records and liaison with the Thesis Office. We report comprehensive examination reports to Enrollment Services and facilitate final grade reporting for Thesis and Project.

Graduation – we provide verification of requirements to Enrollment Services and troubleshoot any issues preventing graduation.

Committee Support – we provide staff support to the Graduate Committee and the College Curriculum Committee. We forward all approved curricular changes to the University Curriculum Office and provide oversight for edit changes to the College of Education catalog pages. We also provide support to the committee charged with reviewing applications for SCAC awards (Scholarly and Creative Activity).

Program Application, Admission and Yield Data, Fall 2008-2009

Program	Fall 08			Spring 09		
	App	Adm	Yld	App	Adm	Yld
Ed Admin*	42	37	32	0	0	0
Ed Psy/Sch Psy*	108	28	21	0	0	0
Ed Tech	16	15	12	4	4	3
Librarianship*	27	22	17	21	21	17
SMF/SCAE	19	15	11	10	10	9
MFT	179	27	27	0	0	0
Sch Coun	189	37	22	0	0	0
SDHE	110	27	25	0	0	0
Special Ed*	38	23	20	28	23	22
ASEC Total	728	231	187	63	58	51
*MA & Credential						
C & I Elementary	54	54	42	0	0	0
C & I Secondary	18	18	16	0	0	0
Dual Lang	10	10	8	0	0	0
ECE	44	42	33	0	0	0
Reading	17	17	13	0	0	0
Math Education	N/A	N/A	N/A	N/A	N/A	N/A
TED Total	143	141	112	0	0	0
College Total	871	372	299	63	58	51

Students Completing Comprehensive Examinations, 2008 – 2009

	Fall 2008	Spring 2009	Summer 2009
Dual Language Development	0	16	0
Early Childhood Education	0	0	29
Educational Psychology	2	10	0
Educational Technology	1	7	0
Elementary Curriculum & Instr.	3	76	0
Librarianship	3	3	1
Marriage & Family Therapy	11	14	1 (retake)
Reading	0	12	0
School Counseling	3	24	1 (retake)
Secondary Curriculum & Instr.	0	34	0
Social & Multicultural Foundations	6	10	0
Special Education	0	16	0
Student Dev. in Higher Education	5	13	0

2008 – 2009 Graduates by Program

Program	Fall 08	Spring 09
Ed Admin	6	8
Ed Psy/Sch Psy	3	14
Ed Tech	0	11
Librarianship	3	3
SMF	7	11
MFT	12	15
Sch Coun	3	25
SDHE	4	14
Special Ed	0	15
ASEC Total	**38**	**116**
C & I Elementary	4	75
C & I Secondary	1	33
Dual Lang	0	17
ECE	0	26
Reading	1	12
TED Total	**6**	**163**
College Total	**44**	**279**