



OFFICE OF THE PRESIDENT

MEMORANDUM

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February 24, 2014

TO: Zed Mason
Interim Associate VP for Research and Sponsored Programs

FROM: Donald J. Para
Interim President

SUBJECT: Administrative Regulation: Institutional Animal Care & Use Committee (IACUC)

SUPERSEDES: This Administrative Regulation supersedes Presidential Executive Order "Animal Welfare Board [Institutional Animal Care & Use Committee]" of November 4, 1991

The University has the responsibility for safeguarding the welfare of animal subjects involved in activities arising from the conduct of the academic program directly and from sponsored and unsponsored research. The applicable Public Laws governing welfare of animals are found under the [Animal Welfare Act](#). The National Institutes of Health (U.S. Public Health Service, DHHS) is charged with maintaining and enforcing these regulations. California State University, Long Beach, accepts as definitive the regulations of the aforementioned laws and such amendments, substitutions, and revisions of them that from time to time shall be made, and the University adopts the principles therein contained safeguarding animal subjects for all academic programs and research.

In order to insure that the principles and practices set forth in the Public Laws and detailed in the Guide for the Care and Use of Laboratory Animals (The Guide), DHEW (DHHS) -- NIH 78-23 (as amended) and the California State University, Long Beach, Animal Welfare Assurance (Assurance) as approved by the Office of Laboratory Welfare (OLAW), are adhered to in all academic programs and research, I am establishing the California State University, Long Beach, Institutional Animal Care and Use Committee (IACUC), the charge to which is (1) in the case of proposals to external funding agencies for support of projects involving animals, to act in conformity with all the aforementioned laws and guidelines in the review of all animal use protocol proposals whether for instructional or research purposes, and that such review will constitute a part of the institutional endorsement and acceptance by the CSULB Foundation, and (2) in the case of all instructional programs, demonstrations, exhibits, and intramurally funded research, to serve as the review board using the principles of the aforementioned laws and guidelines as the basis for such reviews.

The CSULB IACUC shall be appointed by the President with membership to include:

- one non-University representative conversant with the general principles of research involving animals to represent general community interests in proper care and use of animals;

- one Doctor of Veterinary Medicine;
- two tenured members of the University faculty at the rank of full or associate professor with significant experience in sponsored research using animals;
- one member from a nonscientific background, drawn from inside or outside the University;
- the Director of Research Integrity and Compliance;
- the Research Facilities Coordinator (non-voting);
- the Provost and Senior Vice President for Academic Affairs (or designee)

The period of service for the non-University representatives and for faculty members of the University shall be for a period of three years. A member who is qualified to fill more than one role may do so; however the minimum committee constitution must be at least five members as per OLAW regulations.

The Associate Vice President for Research and Sponsored Programs shall serve as the Institutional Official (IO) and bear ultimate responsibility for the IACUC. The Director of Research Integrity and Compliance shall maintain the roster of membership, insure that the IO and Provost and Senior Vice-President for Academic Affairs is made aware of resignations or other reasons for non-participation, and call meetings of the IACUC as required in the normal conduct of his or her duties or at the request of the IO and/or the Provost and Senior Vice-President for Academic Affairs. The Director of Research Integrity and Compliance shall maintain a complete and accurate record of the proceedings of all meetings of the IACUC and shall, annually, report these activities to the IO.

The Director of Research Integrity and Compliance shall insure that the IACUC is provided full and accurate information on the regulations governing animal welfare; that at least one copy of The Guide is available at all meetings of the IACUC; and that the Assurance as required by federal regulation or, in cases of internal activities, policies and procedures in compliance with the Assurance, are properly prepared and authorized by the responsible authority.



Donald J. Para, Interim President

c: Simon Kim