

Learning Assistance Center - Tutorial Services

The LAC Tutorial Services Program welcomes applications for tutoring positions in various subjects (subjects vary by semester)

Tutor Job Description

Tutors meet with students in an individual or group tutoring format to clarify course concepts, lectures, and readings, or practice essential skills. They also provide guidance in studying the subject or course.

Responsibilities:

- Provide Tutoring to CSULB students
- Offer assistance with developing study strategies
- Foster tutee's academic development during tutoring sessions
- Assess the tutee's progress throughout tutoring sessions
- Participate in tutor training, professional development sessions, and additional project based work as assigned.

Minimum Qualifications:

- Major or minor in the subject area or related field
- Must have completed the course(s) for which tutoring services are being provided or a higher level course in that subject are with a grade of B or better.
- Demonstrate knowledge and competence in subject matter
- Be able to explain concepts to others effectively
- Minimum cumulative 3.0 GPA

Hiring Criteria: Interviews will be granted to candidates who meet the minimum qualifications and operational need. Positions will be offered to those that meet operational need.

Training: Pre-semester training and ongoing training will be provided; tutors who meet training criteria and uphold tutoring program guidelines are eligible for College Reading and Learning Association (CRLA) tutor certification.

Length of Appointment: All tutors are hired per semester and must reapply each term.

Schedule: Flexible Schedule; hours may vary.

Hours: Must be available at least 10 hours per week.

Salary: \$12.00 – \$12.32

Application - Submit all of the items below:

- Complete LAC Application on www.csulb.edu/lac
- Attach Resume
- Attach Unofficial Transcripts

Deadline: TBD

Equal Employment Opportunity

CSULB is committed to creating a community in which a diverse population can learn, live, and work in an atmosphere of tolerance, civility and respect for the rights and sensibilities of each individual, without regard to race, color, national origin, ancestry, religious creed, sex, gender identity, sexual orientation, marital status, disability, medical condition, age, Vietnam era veteran status, or any other veteran's status. CSULB is an Equal Opportunity Employer.