



CALIFORNIA STATE UNIVERSITY, LONG BEACH
PARKING AND TRANSPORTATION SERVICES
 1250 Bellflower Boulevard, Long Beach CA 90840-0126
 Phone: 562.985.4146 Fax: 562.985.7832

CITATION HARDSHIP FEE WAIVER REQUEST

Per CVC 40215 subsection (b) the issuing agency is required to allow an individual to request an administrative hearing without payment of the parking penalty upon satisfactory proof of an inability to pay the amount due (fine amount) of the citation.

If you are receiving public benefits or meet the income criteria set forth in subdivision (b) of Section 68632 of the Government Code, you may request a temporary waiver. In order to have your parking penalty (fine amount) temporarily waived to proceed to an administrative hearing, one (1) of the following documents must be provided to support hardship:

- 1. Food Stamps/EBT
- 2. Social Security Administration (SSI/SSP)
- 3. Medi-Cal
- 4. County Relief/General Assistance
- 5. IHSS
- 6. CalWORKS
- 7. TANF
- 8. CAPI
- 9. Proof of income from a pay stub or another form of proof of earnings

Please be advised that the waiver is subject to approval and does not excuse the original parking penalty. Payment in full is required if the citation is upheld at the conclusion of the administrative hearing process.

I declare under penalty of perjury under the laws of the State of California that the information I have provided is true and correct.

_____ Applicant Name (Please Print) _____ Applicant Signature _____ Date

Citation# _____	FOR OFFICE USE ONLY	
Method Received: Email In-Person	Date Received: _____	By: _____
Hardship Request: Approved Denied	Date: _____	By: _____