

**MINUTES**  
**Curriculum and Educational Policies Council**  
**Meeting 10**  
**Wednesday, March 24, 2-4 PM**  
**Via Zoom**

*Members present:* anny Paskin (Chair) Craig Macaulay (Vice Chair), Gary Griswold (Secretary), Jody Cormack, Richard Rosenberg, Jeff Bentley, Panadda Marayong, Josh Chesler, Henry O'Lawrence, Babette Benken, Leilani Madrigal, Robert Moushon, Kelli Sanderson, Tom Tredway, Laura Forrest, Perla Ayala, Caleb Jones, Tracy Gilmore, Jeet Joshee, Betsy Cooper, Donna Green, Pamela Lewis, Rene Treviño, Sandra Arevalo, Jermie Arnold, Isaac Julian, Jesus Gonzalez, Greg Figueroa.

*Guests:* Dr. Antonella Sciortino, Professor and Interim Associate Dean for Academic Programs, College of Engineering, Dr. Pitiporn Asvapathanagul, Associate Professor, CECEM Department, Dr. Roger Lo, Professor and Chair, Chemical Engineering (CHE) Department

Chair Paskin called the meeting to order at 2:03 p.m.

- I. MSP to approve the agenda
- II. MSP to approve the minutes from March 10, 2021
- III. Announcements: Paskin reported the Academic Senate has started discussion of the new GE policy.
- IV. New proposed BS in Environmental Engineering, First Reading. Dr. Antonella Sciortino, Professor and Interim Associate Dean for Academic Programs, spoke to the proposal.
- V. Revision of PS 12-03, Policy on Final Course Grades, Grading Procedures, and Final Assessments, continuation of Second Reading.
  - a. Discussion continued at 3.4. “Course grading option for graduate degrees.”
  - b. Cormack suggested including phrasing for exceptions during a pandemic or natural disaster to allow for CR/NC grading. Discussion ensued.
  - c. Language proposed for 3.5: “The Provost (or designee) may approve the use of CR/NC as an alternative grading in extenuating circumstances (natural disaster, pandemic) that preclude normal academic operations.”
  - d. 3.4.1 to read “graduate-level courses that use CR/NC for the final course grade may not fulfill graduate degree requirements”
  - e. Section 4.0: no changes proposed.

- f. Section 5.1 to read “1. In the event the instructor is unable or unwilling to complete this task. In this scenario, the department chair or program director, following notification of the instructor when possible and with the approval of the college dean, may appoint another qualified instructor to complete the assignment of final course grades;
- g. 5.4: Minor editorial change.
- h. 5.7: to read Instructors shall promptly record and inform students of the grades” rather than “display.”
- i. 5.8: Phrasing included to clarify that materials need to be available.
- j. 6.2: To read “students who are enrolled beyond the census date”
- k. 6.3: clarified to include “whether or not a student maintains continuous enrollment.
- l. Section 1.1: Discussion of simplifying course grades: eliminating everything after the commas in grade definitions. Alternate language proposed:
  - A with mastery of the relevant course standards.
  - B with above average proficiency of the relevant course standards.
  - C with satisfactory proficiency of the relevant course standards.
  - D with partial proficiency of the relevant course standards.
  - F with little or no proficiency of the relevant course standards.

m. Section 1.2 with proposed Plus/Minus grading and GPA was discussed. Paskin explained that the Council would not vote on this section today, so that it can discuss it further with constituents.

- 1. Bentley spoke to the proposed new Plus/Minus grading and GPA.
- 2. Cormack mentioned that such a change might have to have delayed implementation for the benefit of current students. Most transfers come to us from institutions that give + and – grades. Suggested delay until fall 2025 to allow for transition.
- 3. other comments:
  - People don't have time to work on this now.
  - ASI has gotten overwhelming response against it.
  - We are one of two CSU campuses who do not use + - grading. Two have made it optional to be determined by faculty.

VI. The meeting was adjourned at 3:56 p.m.

*These minutes have not been approved. Respectfully submitted by W. Gary Griswold, Secretary.*