



MINUTES
Curriculum and Educational Policy Council (CEPC)
California State University, Long Beach

Meeting 4 – AY2021-2022
Wednesday, October 27th, 2021
Meeting held online (Zoom)

Members Present: Danny Paskin (Chair), Craig Macaulay (Vice Chair), Jeff Bentley (Secretary), Jody Cormack, Laura Forrest, Panadda Marayong, Betsy Cooper, Donna Green, Henry O'Lawrence, Tom Tredway, Perla Ayala, Rene Treviño, Josh Chesler, Leilani Madrigal, Brianna Koster, Shamim Mirza, Diane Hayashino, Jeet Joshee, Tracy Gilmore, Enrico Tapavicza, Joel Gutierrez

Guests Present: Sharlene Sayegh, Adam Kahn, Nielan Barnes, Robert Moushon, Heewon Yang, Michelle Barrack

1. Meeting called to order at 2:03pm
2. M/S/P – Approval of agenda as amended
3. M/S/P – Approval of minutes from September 22nd, 2021 meeting
4. Announcements from Chair Paskin:
 - a. Academic Senate is still discussing Policy on Final Course Grades, and will move on to the Policy on Withdrawals soon
5. Annual Report of the five committees reporting to CEPC have been approved
6. New proposed Minor in Nutrition – First Reading
 - a. Bentley asks which students would be most interested, and which other programs would be most affected by the introduction of it. Barrack clarifies that Kinesthesiology and Food Science students, among others, may be most interested in this Minor, and is unaware of any negative effects on other programs.
 - b. Trevino asks for details on comments from the student survey which were not supportive of the Minor. Barrack noted that responses were generally positive, so comments from detractors were not investigated further. Barrack will look into it.



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7. Elevation of existing B.A. in Recreation, Option in Recreation Therapy to new B.S. in Recreation Therapy – First Reading
 - a. Forrest requests more clarity regarding the elements of the program warranting a designation as Bachelor of Science (e.g., reviewing research literature, learning evidence-based techniques, medical terminology, etc.). Yang provides explanation.

 8. New proposed Policy on Institutional Assessment and Program Review – Second Reading
 - a. Cormack comments that the newly added Sections 1.3.5.1, 1.3.5.2, 1.3.5.3, and 1.3.5.4 are not relevant for a policy document, Sayegh and Barnes agree. Kahn offers alternative language to obviate the need for those sub-sections.
 - b. Sayegh provided revised language for Section 2.4, Section 2.5, and Section 3.1.3 as requested in previous meeting.
 - c. Cormack suggests a more flexible deadline requirement in Section 4.1.
 - d. Mirza questions terminology of “self-study year” in Section 4.1.1, Sayegh provides clarified language.
 - e. Cormack reminds the Council of the broader changes in this policy and their ramifications for assessment.
 - f. Kahn asks if this new policy will occur in addition to any discipline-specific accreditation assessments. Sayegh clarifies that any assessment areas not included in accreditation assessment should be included in the Annual Program Assessment Report.
 - g. Barnes suggests more inclusive language regarding addressing equity concerns in Section 5.0 and Section 5.1.1. Chesler, Cormack, and Kahn contribute to language revision.
 - h. Barnes, Cormack, and Sayegh revise wording regarding report exceptions in Section 5.3, as well as details in Section 5.5.2 with contributions from Chesler.

 9. Meeting adjourned at 3:51pm.



Meeting minutes draft submitted by Jeff Bentley (Secretary, AY2021-2022).