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California State University, Long Beach  
Curriculum and Educational Policies Council  
Minutes – 2019-20 Meeting 2  
Wednesday, September 25, 2019, 2-4 PM  
**LIB-409**

*Members in attendance:* Jermie Arnold, Babette Benken, Jeffery Bentley, Jody Berger, Abby Bradecich, Chris Brazier, Al Colburn, Betsy Cooper, Jody Cormack, Laura Forrest, Donna Green, Gary Griswold, Betina Hsieh, Neil Hultgren, Katherine Khiev, Craig Macaulay (Vice Chair), Panadda Marayong, Jung Mee Mun, Henry O’Lawrence, Chloe Pascual (Secretary), Danny Paskin (Chair), Joseph Phillips, James Saucedo, Ryan Smith, Daniel Whisler.

*Guests:* Kerry Johnson, Nick Valdivia

1. Approved of the agenda
2. Approved of minutes from 2019-20 Meeting 1, from Sept. 11
3. Announcements
  - a. Updates on CEPC Calendar: We won’t be meeting November 27 or December 4.
  - b. New member, Jody Berger.
4. Election of remaining liaisons to standing committees reporting to CEPC (AAC, GWARC)
  - a. AAC: Ryan Smith
  - b. GWARC: Henry O’Lawrence
5. Approval of Annual Reports
  - a. On regular calendar/out of consent per request (Second Reading): AAC, GEGC
    - i. AAC: Number of appeals corrected. M/S/P unanimous
    - ii. GEGC: ENG→ENGL corrected. M/S/P unanimous
  - b. Still on Consent Calendar (Second Reading): GWARC, GAC, IEC
6. (New) Master of Science in Sustainability Management and Policy – Second Reading (Time Certain: 2:15pm)
  - a. Corrected CPIE in document.
  - b. Corrected hybrid → face-to-face



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- c. Left lab requirements to admissions committee.
  - d. M/S/P unanimous.
7. Revising current Student Grievance Policy (PS 07-01) – First reading (Time Certain: 2:25pm, moved up to 2:20pm)
- a. Al Colburn attending as chair of FPPC, which will look at the policy after CEPC. (Next meeting, Al will be attending as a member of CEPC.)
  - b. Reasons to look at policy:
    - i. Title IX concerns
    - ii. Students file grievances when their grade appeals are denied.
    - iii. Steve Raskovich (campus counsel) thinks we should just withdraw the policy.
    - iv. Hasn't been successfully been used in at least several years. (Not at all in the time Jody has been here.)
  - c. Are there situations where a grievance legitimately should not go through Grade Appeals or Title IX office?
    - i. Department policies → Deans/AVP
    - ii. Plagiarism → Academic Integrity
    - iii. Student parents; are they covered under Title IX? Jody says yes.
    - iv. Process missteps? Uncertain.
    - v. Professor contacting student's doctor → Office of Equity & Diversity
  - d. Discussion on whether we should vote to delete it, or revise it. We seem to be leaning toward scrapping it and starting over.
  - e. For next time: think about next steps, and how we could improve it.
8. Revising current Policy on Final Course Grade, Grading Procedures, and Final Assessments (Policy 12-03) – Second Reading (Time Certain: 2:40pm)
- a. AVP Kerry Johnson and Nick Valdivia, Director of Financial Aid, in attendance.
  - b. Kerry and Nick give out handouts on W's, WU's, WE's.
  - c. WU: Professor says student abandoned class. GPA-wise, equivalent to F. Not equivalent for financial aid purposes, because completing classes and earning



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and F still entitles student to financial aid. Abandoning class requires returning financial aid.

- d. At end of semester, retro-active WEs are being requested.
- e. If a student has mostly WUs and one F, that looks suspicious, as only one earned F is necessary to avoid returning financial aid.
- f. Some suggestions about early interventions to avoid students abandoning classes.
- g. Discussion that the concept of “not finishing a class” can be fuzzier than we think.
- h. Students and professors are largely unaware of financial aid implications.
- i. Sometimes it is appropriate to give Incompletes instead, so that students can finish the coursework, but this is not always possible.
- j. Educating faculty will be necessary. Perhaps online quiz modules could be used?
- k. WE is for catastrophic circumstances. Almost always for all of your classes in a semester, but an exception would be a student breaking leg and unable to finish dance class, but able to finish a math class.
- l. We shouldn't have retroactive WE's.
- m. WE is only in the last 3 weeks if the semester.
- n. WE=Medical Withdrawal=Catastrophic Withdrawal=Special Withdrawal
- o. Motion to create an ad-hoc subcommittee to look at this policy. M/S/P unanimous.
  - i. Members: Ryan Smith, Jermie Arnold, Neil Hultgren, Abby Bradecich, Gary Griswold, with Jody and Kerry in an advisory capacity.

9. Adjournment

*Next CEPC meeting: October 9, 2pm, at the Anatol Center*

*These minutes have not been approved.*

*Respectfully submitted, Chloé Pascual, Secretary*