



California State University, Long Beach
Curriculum and Educational Policies Council
Agenda – 2018-19 Meeting 14
Wednesday, April 24, 2019, 2-4 PM
AS-119 (Anatol Center)

Attendance: Jennifer Asenas, Babette Benken, Jeffrey Bentley, Chris Brazier, Laura Forrest, Terrence Graham, Neil Hultgren, Xuhui Li, Panadda Marayong, Jung Mee Mun, Henry O'Lawrence, Jessica Pandya, Danny Paskin, Nancy Quam-Wickham, Raymond Torres-Santos.

Guest: Juan M. Benitez

1. Approval of the agenda: m/s/a
2. Approval of minutes from 2018-19 Meeting 13, from April 10, 2019 with minor change to 7g. m/s/a
3. Announcements
 - a. Next meeting date:
 - i. Organizational meeting at 2pm
 - ii. Last regular meeting at 2:20pm
 - b. Will meet in AS building next year
 - c. Senate approve GE Policy approved. It will move to the president next. We should be in place now with the GE policy. First reading of GR policy will begin next week. Will be reintroduced next semester.
4. Second Reading of Policy on Service Learning (Time Certain: 2:10pm)
 - a. Section 1.0 Introduction: Most of the original was deleted or moved to other sections. What replaced it is a purpose statement.
 - b. Section 2.0 Service learning definition: Added to the end of this section was a portion of the original introduction that describes Executive Order No. 1064.
 - c. Section 3.0 Requirements: Minimum requirements were rank ordered. The approval process was clarified.
 - d. Section 4.0 Certification: A timeline for submitting a course for SL designation was established. Most of the original process for recertification was replaced



with a process that is conducted at the department level and also includes a description of how to decertify a service learning course.

5. Second Reading of Policy on Establishment and Dissolution of Departments and Programs
 - a. Add "Academic" to clarify type of program in the title.
 - b. Section 1.0: Purpose statement
 - i. Line 20 add in "or academic program"
 - c. Section 2.0 Definitions
 - i. Line 34 and line 42-43 add: "by the U.S. Department of Education"
 - ii. add: "major or"
 - d. Section 3.0 Application
 - i. Line 53 add: "no longer meets the faculty minimum"
 - e. 4.0 Initiation
 - i. delete plurals in document
 - ii. line 57 add: "who are or would be"
 - f. 5.0 Preparation of proposal and study
 - i. clean up punctuation
 - g. 6.0 Initiation distribution and review
 - i. Remove the following committees for initial distribution of complete proposal: Curriculum and Educational Policies Council, Faculty Personnel Policies Council, University Resource Council
 - ii. Remove references to "seven" groups
6. Adjournment: 3:59pm

These minutes have not been approved. Respectfully submitted by Jennifer Asenas, CEPC member