To: Jessica Pandya, Chair, Academic Senate, CSULB
Ann Kinsey, Academic Senate Chair Assistant

From: Danny Paskin, Chair, Curriculum and Educational Policies Council, CSULB, 2019-20

Date: April 22, 2020

Annual Report of the Curriculum and Educational Policies Council AY 2019-2020

Preface

CEPC was able to tackle several items during this academic year. As had been done before, the council gave priority to curricular matters, especially those that had to be consequently reviewed by the Academic Senate. Still, the council also reviewed several policies, recommending many of them to the Senate throughout the AY.

As all other committees and councils, of course, meetings were disrupted by COVID-19 and its implications on our campus. CEPC moved all its meetings online, via Zoom, starting with its March 25 meeting. Although Zoom does help move issues forward, it has slowed down the process, admittedly. Since CEPC does quite a lot of "collective wordsmithing," crafting minutia in policies for the Senate to later review, meetings via Zoom do disrupt that kind of procedure.

Membership and Guests (in alphabetical order by last name)

1. Members: Sandra Arevalo, Jermie Arnold, Etsan Barjasteh (Spring 2020), Babette Benken, Jeffrey Bentley, Abby Bradecich, Chris Brazier, Betsy Cooper, Jody Cormack, Christopher Forestiere (Spring 2020), Laura Forrest, Terrence Graham (Fall 2019), Donna Green, Gary Griswold, Raquelle Hafen (Spring 2020), Betina Hsieh, Neil Hultgren, Caleb Jones, Jeet Joshee (Spring 2020), Katherine Khiev (Fall 2019), Xuhui Li, Craig Macaulay (vice chair), Panadda Marayong, Henry O'Lawrence, Chloé Pascual (secretary), Danny Paskin (chair), Joseph Phillips (Fall 2020), Richard Rosenberg (Spring 2020), James Sauceda, Ryan Smith, Kevin Valenzuela (Spring 2020)

2. Guests: Michael Ahland, Monica Argandoña, Patience Bryant, Kathryn Chew, Clorinda Donato, Christine El Ouardani, Bonnie Gasior, Nancy Hall, Kerry Johnson, Kayba Juaray, Sam Min, Robert Moushon, Mary Nguyen, Manuel Romero, Reo Song, Tiffini Travis, Nick Valdivia, Christine Whitcraft

Revisions to existing and development of new university policy statements and committee charges

1. Revision of existing Student Grievance Policy (PS 07-01). Recommended to the Senate, on October 9, 2019, that the policy be rescinded;

2. Revision of existing Policy on Final Course Grade, Grading Procedures, and Final Assessments (Policy 12-03)

3. Revision of existing Honors for Undergraduate Students Policy (PS 14-08). Recommended to Senate, with changes, on October 23, 2019;

4. Revising current Policy on Policy on Cheating and Plagiarism (PS 08-02). *CEPC is expected to finish the review by its last meeting in Spring 2020 (annual report is being submitted, per request, before such meeting);*

New, Changes To, and Discontinuances of Programs

1. Degree Title Change of "Master of Science in Marketing" *to* "Master of Science in Marketing Analytics". Recommended to the Senate on September 11, 2019;
2. Creation of new Master of Science in Sustainability Management and Policy. Recommended to the Senate on September 25, 2019;
3. Elevation of current B.S. in Mathematics, Option in Statistics to B.S. in Applied Statistics. Recommended to the Senate on December 4, 2019;
4. Elevation of current B.A. in Family and Consumer Sciences, Option in Consumer Affairs to B.A. in Consumer Affairs. Recommended to the Senate on December 4, 2019;
5. Bachelor of Arts in Linguistics, Option in Translation Studies. Recommended to the Senate on February 12, 2020;
6. Minor in Health Humanities. Recommended to the Senate on March 11, 2020;
7. Bachelor of Arts in Linguistics, Option in Teaching English to Speakers of Other Languages (TESOL). Recommended to the Senate on April 8, 2020;
8. New Bachelor of Arts in Psychology, offered through the College of Professional and International Education. *CEPC is scheduled to have the Second Reading of the proposal during its last meeting in Spring 2020 (annual report is being submitted, per request, before such meeting);*

Course Approvals

None.

Revisions to charges of committees and councils

None

Annual Reports of Committees that Report to the Council

1. Academic Appeals Committee – Reviewed and accepted on September 25, 2019;
2. General Education Governing Committee – Reviewed and accepted on September 25, 2019;
3. Graduation Writing Assessment Requirement Committee – Reviewed and accepted on September 11, 2019;
4. University Grade Appeals Committee – Reviewed and accepted on September 11, 2019;
5. International Education Committee – Reviewed and accepted on September 11, 2019;

Appointment of Liaisons or Members to University Committees and the Senate

1. Academic Appeals Committee – Ryan Smith;
2. Academic Senate – Danny Paskin;
3. General Education Governing Committee – Daniel Whisler (Fall 2019); unfilled in Spring 2020;
4. Graduation Writing Assessment Requirement Committee – Henry O'Lawrence;
5. International Education Committee– Terrence Graham (Fall 2019). unfilled in Spring 2020;
6. University Grade Appeals Committee – Laura Forrest;

General Education Course List Supplements

1. Approved Supplement 87 (concerning Fall 2019) on January 22, 2020;

Unfinished Business

1. Revising current Policy on Final Course Grade, Grading Procedures, and Final Assessments. CEPC created an ad-hoc committee for the revision in Fall 2019. The ad-

hoc committee made its recommendations to CEPC in Spring 2020, and CEPC is currently discussing it. Among the recommendations is the suggestion of moving the section of WE to its own, unique policy;

2. Revision of existing Policy on Accessibility and Faculty Responsibility for the Selection of Instructional Materials (PS 08-11). CEPC members raised several concerns regarding the draft submitted by the Accessible Technology Initiatives Instructional Materials Subcommittee. Several guests have since been invited to attend CEPC and discuss policy (including, for example, the Interim BMAC director), and others to be consulted about it, so that CEPC can continue/finish revising the policy. CEPC did decide, ultimately, to use the Subcommittee's draft as basis for its discussion.

On CEPC Queue/Not Discussed Yet

1. Revising current Policy on Definition and Regulations for Graduate Theses and Projects (PS 95-07). CEPC identified several other, related policies (75-15, 81-08) which should be updated concurrently. Vice Provost/Dean of Graduate Studies is working on a first draft of the revisions to be presented to CEPC in due time;

Others

1. New Policy on Online and Hybrid Instruction, PS 20-01: Even though it had no actual voting power, CEPC members had a chance to offer input on this new policy, which replaced now-defunct Policy 03-11, Academic Technology and the Mode of Instruction. Some members offered their feedback through the CEPC chair; others sent it directly to the Senate Chair; and other CEPC members, who were also Senate members, offered theirs on the Senate itself;

2. Discussion on degrees being currently housed in departments only. Per request of the vice provost/dean of the graduate studies, CEPC held a discussion among its members on the issue. Members offered their opinion on the subject, including some concerns, as well as several suggestions based on existing models on campus.

Concerns / Queries / Comments / Recommendations

1. Until meetings were moved online, the council had continued to meet, in 2019-20 at the Anatol Center, after being moved out of BH-302 in 2018-19. While the council has since adapted (although a standard conference room would still be preferable), the Anatol Center has rescinded its practice of always resetting the tables to a "roundtable" format appropriate for council meetings. Because of that, often council members had to waste important meeting time moving tables and chairs around before a meeting could be started. CEPC would appreciate if Senate Exec would address the issue with those in charge;

2. CEPC continued using BeachBoard this year. That continued to prove to be helpful for two reasons: First, it allowed for an even greater repository of CEPC materials for consultation. Second, in meetings with an extraordinarily high number of files to review, it allowed the chair not to have to send multiple emails to council members and, instead, post them on BeachBoard for review;

3. CEPC appreciates the work done by the colleges' faculty councils as well as ASI to staff CEPC. A few times this year, for a multitude of reasons, CEPC members from different colleges had to be replaces. In those cases, either an alternate had already been elected, or one was chosen as quickly as possible, and CEPC re-staffed;

4. CEPC is currently evaluating a new BA in Psychology offered through the College of Professional and International Education (CPIE). While the council is currently in the middle of such conversations (second reading, as listed above, will take place in May), we believe we may see more such proposals in the future. It may be useful for the Academic Senate (or Senate Exec) to discuss their position on such proposals, so that CEPC knows how to proceed in the future.

5. The CEPC chair would like to, once again, personally thank the vice chair and the secretary of CEPC as well as the vice provost for their continuous work and input as part of the CEP Steering Committee. The Committee met, usually, once a month. The chair recommends that the CEP Steering Committee continues to meet on a regular basis in the future.

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