



LONG BEACH REGIONAL CAL-SOAP GOVERNING BOARD General Meeting Minutes

Thursday, December 9th, 2021 | 1:00pm-3:00pm

<https://csulb.zoom.us/j/82412139673>

I. Attendance Record

- a. **Lynwood Unified School District**, *not present*
- b. **Long Beach City College** *not present*
- c. **CSU, Long Beach** *Present, Samuel Romero*
- d. **CSU, Long Beach (fiscal agent)**, *present, Annie Hong*
- e. **Long Beach Job Corps** , *not present*
- f. **Long Beach Unified School District** *present, Dr. Kimebery Johnson*
- g. **Educational Opportunity Center (Long Beach)** *Present, Michele Scott*
- h. **TRIO Upward Bound (Long Beach)** *present, Kathy Ann King*
- i. **Rio Hondo College** *Present, Brenda Beza*
- j. **Norwalk La Mirada Unified School District**, *not present*
- k. **Compton Unified School District** *Present, Dr. Jorge Torres*
- l. **Whittier Union High School District**, *not present*
- m. **University of California, Irvine** *Present, Dr. Ashley Cheri*
- n. **Long Beach Cal-SOAP** *present, Dominica Scibetta, Ariella Jimenez*

II. Guests:

- a. Jack Friedman, Study Smart Tutors.
- b. Dr. Kerry Klima, Division of Student Affairs

III. Call to order: Dr. Torres called the meeting to order at 1:03pm

IV. Adopt Today's Agenda

- a. Dr. Torres motions to adopt today's agenda. Dr. Johnson seconds motion. Agenda is approved.

V. Approve Minutes of Previous Meeting

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- a. Dr. Torres calls a motion to approve the last meeting minutes. B. Beza seconds motion. Motion is approved.

VI. Unfinished Business (J. Torres)

- a. N/A

VII. Welcome/Introductions (D. Scibetta)

- a. D. Scibetta briefly introduces J. Friedman for our professional development based on community partnerships.
- b. D. Scibetta additionally mentions Dr. Kerry Klima will be coming in to announce an end of the year address.
- c. D. Scibetta announces her transition between Cal-SOAP to Gear Up fully in early spring.
- i.D. Scibetta states the Gear Up program and how it will be based out of the Norwalk La Mirada District and will be following the matriculation between the middle schools within the district. She announces her gratitude to the governing board and partnerships as she transitions out. She notes that the Division of Student Affairs will be working on identifying a new Director, Dr. Klima will keep the Board updated throughout that process.

VIII. Professional Development: Community Partnerships (J. Friedman)

- a. J. Friedman begins with an introduction to the work that he began with the Cal-SOAP staff on the three specific SMART goals that were established last spring. The three goals were 1) for each region, have a board representative from each category (K-12, 2-year college, 4-year college, community representative), have 80% attendance at each meeting, host a training opportunity/participatory activity in each meeting.
- b. J. Friedman proceeds by asking the board from goal 1 “where do we have a gap in each of those categories or a representative that we do not have?”
- c. D. Scibetta adds to the conversation about the gaps in goal 1 and mentions the gaps in community based programs, private institutions, certain community colleges (e.g LA community colleges, private 4-year universities, Cerritos, CSUDH (a previous governing board member).
- d. J. Friedman proposes outreach to Brett Waterfield from Cal State Dominguez Hills.
- i.J. Torres suggests it is a great idea and S. Romero seconds the resources. C. Robertson reaches out to Brett Waterfield and agrees to a prospective potential governing board on boarding.



- e. D. Scibetta mentions the new focus in the Norwalk La Mirada District on dual enrollment and how Cal-SOAP and the board can contribute to that focus. Specifically potentially having a Cerritos representative on the governing board.
- i.A. Jimenez mentions Cal-SOAP's contact with the Director of Outreach Julieta at El Camino College.
 - D. Scibetta adds the contacts Cal-SOAP has had with Chapman, Pomona College and HBCUs.
 - f. D. Scibetta and J. Friedman brainstormed with the board on different points of contact for a variety of different private institutions that can potentially bring on board to the governing board.
 - g. J. Friedman transitioned to the question on why the board "should care?"
- i.J. Torres pitches in and mentions that his professional and current position aligns with his own missions work. S. Romero adds in and says the mission of Cal-SOAP aligns with some of his passions of helping the next generation navigate the college process.
 - h. J. Friedman moves on to the next question of "What's the best way to reach them?"
 - i. Board Matrix Update
- i.J. Friedman discusses the board matrix and invites those who have not completed to add to the living document. D. Scibetta states she hopes board is able to introduce (direct student workshops, and professional development for advisors). J. Friedman reiterates what D. Scibetta mentions what goal are we trying to have the board members reach. J. Torres steps into the conversation and mentions the alignment between his professional goals of promoting college readiness and access and Cal-SOAP's. S. Romero agrees.
 - j. SWOC Analysis
- i.J. Friedman shares a jam board with the board members explaining board strengths, weaknesses, opportunities, and challenges. Board members participate in the jam board and share their thoughts.
- ii.D. Scibetta mentions strengths and expectations and roles each member has. She also mentions a responsive, respectful and non-politicized board. J. Friedman will provide the board with notes for "next steps" after this meeting. An email on behalf of Cal-SOAP will be sent with resources to the board.

IX. Reports & Updates

- a. Announcement from Division of Student Affairs.



i.K. Klima introduces herself to the board on behalf of the Division of Student Affairs at Cal State Long Beach and her role overseeing and coordinating assessment functions, testing office TRIO and state run grants.

ii.K. Klima mentions some updates on Cal State Long beach like COVID-19 guidelines, next steps and a Cal-SOAP director update. She states DSA is looking for a Cal-SOAP director for the interim and will be sharing the posting with all governing board members. J. Torres enters conversation on the board's role in the search process of a new director and expresses interest in the search for the new director at some point be part of the final interviewing process for the position.

b. Cal-SOAP Program Data Report

i.D. Scibetta shares the 2021 Program Impact brochure to stage Cal-SOAP's semesterly workshop programming. She breaks down the actual general versus the actual direct/intensive and updates the board on current sites students served, services delivered, etc.

c. Treasure Report- Q2 (Fiscal report)

i.D. Scibetta and A. Hong will be closing out Quarter 2 after payroll.

ii.D. Scibetta announces the 2019 budget/funds has been maxed out and closed, the current contract extends until 2023, minimum wage increases, and in-person programming as a higher cost and will be limited to a number of students.

d. In-kind Report

i.A. Jimenez will be sending out Quarter 2 In-kinds prospectively by December 17th with a due time frame of mid-January .

e. Partner Updates

i.N/A

X. Announcements

a. N/A

XI. Action Items

a. A. Jimenez will be sending Quarter 2 In-Kinds

XII. Date/Place of next meeting Thursday, February 17th 2022 at 1:00pm (via zoom)

XIII. Adjournment: J. Torres adjourns the meeting at 2:17pm.