



**LONG BEACH REGIONAL CAL-SOAP GOVERNING BOARD  
GENERAL BOARD MEETING**

**Friday, February 21<sup>st</sup>, 2020 | 1:00pm – 3:00pm**

*9401 Painter Ave, Whittier CA 90605 (Building U, Spartan Room, room 206)*

**Attendance Record**

- a) **CSU, Long Beach** *Not Present*
- b) **Compton Unified School District** *Not Present*
- c) **Educational Opportunity Center (Long Beach)** Michele Scott, *Present*
- d) **Lynwood Unified School District**, David Ramirez, *Present*
- e) **Long Beach Cal-SOAP**, Dominica Scibetta, *Present*
- f) **Long Beach City College**, Margaret Antonio Palomares, *Present*
- g) **Long Beach Job Corps**, Sandy Annino, *Present*
- h) **Long Beach Unified School District**, Carol Ortega, *Present*
- i) **Rio Hondo College**, Cynthia Pallini, *Present* (Behalf of Brenda Beza)
- j) **TRIO Upward Bound (Long Beach)**, Kathyann King, *Present*  
(representative for Curglin Robertson)
- k) **Whittier Union High School District**, Yvonne Hess, *Present*

**Guests:** Jack Freeman, Study Smart Tutors, *Present*

**I. Call to Order**

- a) D. Ramirez called the meeting to order at 1:04 pm

**II. Roll Call**

- a) D. Ramirez leads roll call of present members and guests.

**III. Adopt Today's Agenda**

- a) M. Antonio Palomares motions to adopt today's agenda.
- b) K. King seconds. Agenda is approved,

**IV. Approve Minutes of Previous Meeting (December 6<sup>th</sup>, 2019)**

- a) D. Ramirez motions to approve previous meeting minutes
- b) Majority rule. Minutes from previous meeting approved.



## **V. Welcome/Introductions**

- a) D. Scibetta and D. Ramirez gave a warm welcome to Board Members and introduced Yvonne Hess from Whittier Union High School District, who is acting as Interim Director for WUHDS Categorical programs, and Jack Freeman from Study Smart Tutors.

## **VI. Unfinished Business**

- a) No action items

## **VII. Reports & Updates**

- a. Cal-SOAP Director
  - i. Data Summary. D. Scibetta gave an overview of the services provided, total students served, and other key accomplishments related to community outreach/workshop (see meeting packet and Director's report).
  - ii. D. Scibetta met with the CSULB, Division of Student Affairs to share about program accomplishments. Division is impressed with the program and thanks all those involved for their efforts in revitalizing the program.
  - iii. CalSOAP Legislation Modernization. Under the guidance of a newly appointed CalSOAP Executive Director, D. Scibetta is part of the CSAC team working to revise the CalSOAP legislation, hoping to be approved by 2021. The modernization includes specifying "student" served, revising outcomes/goals, refining scope of services, and potentially expanding services to middle school students.
- b. Treasurer (Margaret Antonio-Palomares)
  - i. M. Antonio-Palomares presents Quarter 2 Fiscal report that was submitted by due date. CalSOAP is on track for the year.
  - ii. M. Antonio-Palomares reminds the Governing Board to submit Form B if they have not done so already. D. Scibetta will contact each member individually to assist with 2019/2020 wrap up. Executive Committee (David Ramirez)
  - iii. Board Recruitment. D. Ramirez announces that former Treasurer, Mekonnen Garedew has transitioned to a new university and will no longer serve as the board treasurer. The position is open – please email D. Ramirez if interested. He encourages the Governing Board Members to outreach to potential partners, specifically with 4-year institutions, UCs, and private entities. D. Scibetta adds how the Governing Board members



could find partnership in the outreach offices of the 4-year institutions and if potential partnerships are recruited please contact D. Scibetta.

### **VIII. New Business**

- a.** Introduction of Jack Friedman, Study Smart Tutors & Youth Business Alliance
  - A.** J. Friedman discussed future partnership with Cal-SOAP to provide services for students for college readiness. He further discussed how the company works with high schools that LB Cal-SOAP is already serving and works closely with CSULB, thus thinking of creative ways to partner with LB Cal-SOAP.
- b.** Summer Academy Programming & Budget (Dominica Scibetta)
  - i.** Goals, objectives, curriculum schedule. D. Scibetta provides a breakdown of the Summer Academy that will include 2 sessions of 3-days at CSU Long Beach. She reviewed transportation options and presents the proposed series of workshops which will supports students' educational, financial, personal, and professional goals. D. Scibetta reviewed last year summer academy data: there was 140+ served among each district. See meeting packet for more details.
  - ii.** Registration. Similar to last year, D. Scibetta will set-up a registration survey via the website, students are then required to submit paperwork to school site, CalSOAP will arrange pick-up of all forms. Registration should launch beginning of April and close in May.
  - iii.** Resources and support needed. D. Scibetta and board members discuss ideal dates for Summer Academy. The Board is in agreement that dates may conflict with summer school, but the program will do their best to reach as many students as possible. The Board agree that providing Summer Academy the week of June 8<sup>th</sup> and the week of June 22<sup>nd</sup> would be best. D. Scibetta will follow up with each district to confirm dates and transportation locations. She encourages districts to consider providing transportation, allowing budget to be allocated to program resources. The Board seems supportive of asking their respective districts to sponsor transportation. D. Scibetta will connect with each district individually to discuss busing and maximum capacity.
  - iv.** D. Scibetta reviews outreach and recruitment strategies. Last year, CalSOAP visited classrooms and connected with counseling staff. CalSOAP is willing to send representatives to generally served schools (e.g. La Serna) to assist with outreach and registration.



- v. D. Scibetta mentioned the summer items needed, which includes contacts to potential keynote speakers. She encourages the Board to connect with her regarding any of the items listed.
- c. Additional one-time funding (Dominica Scibetta)
  - A. D. Scibetta reports that CSAC has mentioned via conference call that there is a potential for the state to provide each consortia additional one time funding of \$500,000 to be spent this fiscal year (encumbered until August 30<sup>th</sup>). All policies related to the 30% (student stipend) and 1.1 match will apply. More will be reported in March. The Board discusses the challenges in meeting these regulations, but are open to submitting a proposal for additional funds.
  - B. D. Scibetta presents her proposal, which will include programing throughout July, updating office equipment, purchasing chromebooks for on-site services, and partnering with Study Smart Tutors for curriculum and professional development. The Board suggests to increase amount of hours per week for student assistants to meet the 30% allocation and agree that a 1.1 match would be possible, particularly if CalSOAP provides direct service to their school sites over summer. The Board agrees that extending services to include ACT/SAT prep throughout the year would be valuable, and encourage D. Scibetta to use additional funds to assist with smaller high schools, host field trips, and create additional outreach materials.
  - C. Vote. Given these changes, the Board votes on the proposed budget.
    - a. D. Ramirez motions to approve the budget for one time funding. Michele Scott seconds.
    - b. Majority rule. Quorum met. Motion Passed.
- d. Project Director Review (David Ramirez)
  - A. D. Ramirez reports that the current Bylaws require the Board to provide an annual evaluation of the Project Director. K. King agrees to send out the CSULB Research Foundation staff evaluation form for the Board to review. D. Ramirez will set-up an online form to be completed before June.

## **IX. Announcements**

- A. C. Ortega announced Long Beach Superintendent retiring and district will be conducting a search with the intent to fill by May 2020.



- B. C. Pallini reports that Rio Hondo College had Senior Preview Day, which served 1100 students (all seniors). She shares about upcoming Women's History Conference to be held on March 6, 2020. LB Cal- SOAP will be sponsoring beverages and sending representatives to share about the program and college readiness resources. They anticipate 350 ladies to attend.
- C. M. Antonio-Palomares announced position openings at Long Beach City College.
- D. Y. Hess mentioned Whittier union position available and deputy superintendent retiring. She also adds the district will be hosting the Women's Conference with Rio Hondo College on March 6, 2020. One week before there will be a similar conference for men, CHOICES, with an emphasis on tolerance.
- E. S. Annino announces on April 29, 2020 there would be an open house with a capacity of 70 people on behalf of Long Beach Job Corps, it is a 3-hour event and food will be provided. Members should reach out to her directly if they want to attend.

#### **X. Action Items**

- a. D. Scibetta to reach out to individual districts regarding Summer Academy transportation.
- b. Board to outreach to potential members.
- c. D. Scibetta to prepare 2020/2021 Annual Program Plan.
- d. D. Scibetta to prepare one-time funding proposal.
- e. K. King to send out evaluation form to members in preparation for PD review.

#### **XI. Date/Place of Next Meeting**

- a. Date of next meeting changed to April 24<sup>th</sup> 1pm, hosted at Lynwood District office. Details will be sent closer to the date of meeting.

#### **XII. Adjournment**

- a. D. Ramirez adjourned at 2:42 pm