



**LONG BEACH REGIONAL CAL-SOAP GOVERNING BOARD
GENERAL BOARD MEETING MINUTES**

Thursday, June 25, 2020 | 1:00pm – 3:00pm

<https://csulb.zoom.us/j/91593625126>

AGENDA

I. Call to Order

- a. D. Ramirez calls meeting to order at 1:03pm on Thursday, June 25, 2020.

II. Roll Call

- a. CSU, Long Beach *Evelyn Daliwan*
- b. Compton Unified School District *Not Present*
- c. Educational Opportunity Center (Long Beach) *Not Present*
- d. Lynwood Unified School District, *David Ramirez, Present*
- e. Long Beach Cal-SOAP, *Dominica Scibetta, Present*
- f. Long Beach City College, *Margaret Antonio-Palomares, Present (late)*
- g. Long Beach Job Corps, *Not Present*
- h. Long Beach Unified School District, *Not Present*
- i. Rio Hondo College, *Brenda Beza, Present*
- j. TRIO Upward Bound (Long Beach), *Not Present*
- k. UC, Irvine, *Taariq Elmahadi & Ashley Cheri*
- l. Whittier Union High School District, *Not Present*

III. Adopt Today's Agenda

- a. Motion presented by D. Ramirez. E. Daliwan motions to approve today's agenda. B. Beza seconds the motion. Motion to adopt today's agenda passes.

IV. Approve Minutes of Previous Meeting (April 24th, 2020)

- a. Motion presented by D. Ramirez. B. Beza motions to approve minutes from previous meeting. T. Elmahadi seconds the motion. Motion to approve minutes of previous meeting passes.

V. Welcome/Introductions

VI. Unfinished Business

- a. Executive Officer Vote (Chair, Vice Chair, Treasurer). D. Ramirez reports that no nominations were presented and will continue to follow-up with current members for nominations, with the plan of casting online vote in August.



VII. Reports & Updates

a. Cal-SOAP Director (D. Scibetta)

- i. Summer Academy Summary. Going very well. The LB CalSOAP team spent May revising curriculum for the virtual environment and promoting the program. Total of 336 students registered and more than 200 have signed in at attended at least 5 workshops. The last day is June 26th. The successes present opportunity for expanded fall partnerships and workshops.
- ii. Year End Report. Currently, LB CalSOAP has served 6,195 students and delivered 20916 services. Despite stay-at-home orders, the services numbers remain stable from last year. In fact, working from home has allowed advisors the flexibility to reach more students and families virtually. D. Scibetta is confident that the program will remain stable going into next AY.
- iii. Celebrating seniors. Due to stay-at-home orders, CalSOAP developed a Class of 2020 video and participated in virtual programs.
<https://www.youtube.com/watch?v=ojAoHwZsurw>
- iv. CalSOAP Staffing and Programming. All advising staff remained working from home and all new positions are filled for next AY.
- v. 2020/2021 Award. On June 17, 2020 CSAC announced refunding for 2020/2021 in full amount, with the additional funding of 250k. Considering the large increase D. Scibetta asks the Board to develop new partnership, professional development, and other ways to spend down. She emphasizes the importance of also maintaining the 30% student assistant rule and the 1:1 match requirement.

b. Treasurer (D. Scibetta presents on behalf of M. Anontio-Palomares)

- i. Quarter 4 Fiscal Report/Close-Out. Despite working hard to spend down program services funds in the form of new equipment, printing/duplication, program outreach materials, training with Study Smart Tutors & uAspire, and increasing student assistant pay rate, the program anticipates having approx. 60,000 remaining from 2019/2020. Most of the carry-over is from student staffing and benefits. There is no penalty for carry over.
- ii. In-Kind Q4 Forms due. A reminder that several partners still need to submit their Q4 reports by June 30th. D. Scibetta will follow-up.
- iii. 2020/2021 In-kind Pledge. If additional funds are accepted, the consortium is responsible for generating a minimum of 1:1 match.



VIII. New Business

- a. 2020/2021 Service Sites & Programming (D. Scibetta). CSAC has awarded the project for the upcoming AY with an additional 250k. D. Scibetta is currently working with fiscal agent and Chancellors Office for approvals. If approved, together the consortium will need to brainstorm ways to spend. Already proposed:
 - i. Increase student assistant salary
 - ii. Increase student assistants to support districts and service sites
 - iii. Increase Professional Development opportunities for LB CalSOAP staff and Governing Board
 - iv. Purchase laptops and hotspots
 - v. Look into test prep/support or other academic services such as UC Scout as suggested by UCI representative, A. Cheri.
 - vi. Programming and event sponsorship

IX. Announcements

- a. M. Antonio-Palomares announces that LBCC is seeking President and Superintendent.
- b. B. Beza announces virtual Freshmen Welcome Event August 3rd and Parent night July 13th to remain scheduled. She will connect with Director of Outreach to brainstorm ways to partner with CalSOAP for upcoming academic year.
- c. High school representatives do not have an update related to reopening plans.

X. Action Items

- a. D. Ramirez to continue to follow-up regarding Executive Board nominations and online vote.
- b. D. Scibetta to send out Doodle poll for 2020/2021 AY meetings.
- c. D. Scibetta to send out updated board directory and site list.
- d. All members please email D. Scibetta spending ideas.

XI. Date/Place of 2020/2021 Meetings

- a. TBD. Dominica will send Doodle poll later in summer.

XII. Adjournment

- a. D. Ramirez calls meeting adjournment at 2:22pm on Thursday, June 25, 2020.