

## ACADEMIC SENATE YEAR-END REPORT 2017-18

### A. Academic Senate

#### I. **University Policies**

The Academic Senate moved, seconded, debated, and approved the following University Policies:

- Revision of PS 01-01: **Policy on Attendance** (AS-1033-17/CEPC)
  - approval by Academic Senate on 9/21/17
  - concurrence from President on 10/16/17
  - issued as University Policy Statement 17-17.
- Revision of PS 13-01: **Policy on Rights and Privileges of Emeritus Faculty** (AS-1037/FPPC)
  - approval by Academic Senate on 9/21/17
  - concurrence from President on 12/7/17
  - issued as University Policy Statement 17-19.
- Revision of PS 96-21: **Policy on Employment of Graduate Students as Student Assistants, Instructional Student Assistants, Graduate Assistants and Teaching Associates** (AS-1032-17/FPPC)
  - approval by Academic Senate on 11/30/17
  - concurrence from President on 12/7/17
  - issued as University Policy Statement 17-18.
- New policy: **Policy on Reassigned time for Exceptional Levels of Service to Students** (AS-1044-17/FPPC)
  - approval by Academic Senate on 2/15/18
  - concurrence from President on 2/26/18
  - issued as University Policy Statement 18-02.
- Revision of PS 05-08: **Policy on Graduate Studies 700 (GS 700)** (AS-1041-17/CEPC)
  - approval by Academic Senate on 2/15/18
  - concurrence from President on 2/27/18
  - issued as University Policy Statement 18-03.

#### II. **Degrees, Programs, Options, Certificates, and Credentials**

The Academic Senate moved, seconded, debated, and approved the following degrees, programs, and certificates:

- Implementation: **MS in Chemical Engineering** (AS-1028-17/CEPC/URC)
  - approval by Academic Senate on 9/21/17
  - concurrence from President on 12/13/17
- Implementation: **BFA in Acting** (AS-1043-17/CEPC/URC)
  - approval by Academic Senate on 11-30-17
  - concurrence from President on 12-7-17
- Implementation: **Business Analytics Certificate** (AS-1034-17/CEPC/URC/EC)
  - approval by Academic Senate on 2/15/18
  - concurrence from President on 2/27/18

- issued as Policy Statement 18-04 on 3-20-18
- Implementation: **BA in Biochemistry** (AS-1045-17/CEPC/URC)
  - approval by Academic Senate on 2/15/18
  - concurrence from President on 2/27/18
- Implementation: **Nurse Practitioner Certificate for Practicing Nurse Practitioners** (AS-1052-18/CEPC/URC)
  - approval by Academic Senate on 4/5/18
  - concurrence from President on 4/10/18
  - issued as Policy Statement 18-05 on 5-4-18
- Implementation: **BA in Spanish Option II-Interdisciplinary Studies** (AS-1047/18/CEPC/URC)
  - approval by Academic Senate on 4/5/18
  - concurrence from President on 4/10/18
- Implementation: **Minor in Graphic Design** (AS-1046-18/CEPC/URC)
  - approval by Academic Senate on 4/5/18
  - concurrence from President on 4/10/18
- Implementation: **BA in Public Relations** (AS-1053-18/CEPC/URC)
  - approval by Academic Senate on 4/5/18
  - concurrence from President on 4/10/18
- Implementation: **Master of Arts in Human Experience Design Interactions** (MA\_HXDI) (AS-1048-18/CEPC/URC)
  - approval by Academic Senate on 5/3/18
  - concurrence from President on 5/8/18
- Proposal: **Minor in Supply Chain Management** (AS-1051-17/CEPC/URC)
  - approval by Academic Senate on 5/3/18
  - concurrence from President on 5/8/18

### III. Discontinuances, Name Changes, and Suspensions of Academic Programs

The Senate did not approve any discontinuances, name changes, or suspensions of academic programs this year.

### IV. Resolutions

The Academic Senate moved, seconded, debated, and approved the following resolutions:

- Resolution on WSCUC/WASC Steering Committee (AS-1057-18) on 4/19/18
- Resolution on Hosting Annual conference of the National Council on Undergraduate Research in 2021 (AS-1036-17/EC) on 9/21/17
- Resolution Regarding the Cancellation of the DACA Program (AS-1035) on 9/7/17

### V. Reports

In the course of the year, the Academic Senate received reports from the following groups and individuals:

- President Jane Conoley (regularly)

- California Faculty Association (CFA) CSULB chapter president Doug Domingo-Forasté (regularly)
- Academic Senate of the CSU (ASCSU) Senators Kelly Janousek, Eileen Klink, and Praveen Soni (after each ASCSU meeting)
- HVDI Task Forces:
  - Communications (Jessica Pandya)
  - Research and Evaluation (Don Haviland, Misty Jaffe)
  - Reimagining the First Year (Terre Allen, Michelle Chang, David Stewart)
  - Student Engagement (John Hamilton, Chris Warren)
- Athletic Director Andy Fee
- WSCUC/WASC Accreditation Liaison Officer Sharlene Sayegh
- Director of Bookstore Services Jared Ceja, AVP for Academic Technology Shawna Dark, and Registrar Donna Green (on Zero Cost Course Materials initiative)

## VI. Events

- General Education Student Forum (4/24/18)
- General Education Faculty Forums (4/1/18, 4/6/18, 4/10/18)
- Legacy Lecture and Academic Senate Spring Reception (3/8/18): Lecture presented by Prof. Martin Fiebert (Psychology, CLA)
- Academic Senate Retreat (10/26/1717): Report authored by Jordan Doering (Chief Academic Officer, ASI)

## VII. Awards

The University Awards Committee selected the following faculty members for the 2017/18 University awards:

- Distinguished Scholarly and Creative Achievement Award
  - Kristin Powers, Advanced Studies in Education and Counseling, CED
  - Matthews Sims, School of Art, COTA
- Distinguished Faculty Teaching Award
  - Huong Tran Nguyen, Teacher Education, CED
- Early Career Excellence Award
  - Mariah Proctor-Tiffany, Art History, COTA
- Distinguished Faculty Advising
  - Douglas McAbee, Chemistry and Biochemistry, CNSM
- Nicholas Perkins Hardeman Academic Leadership Award
  - The Nicholas Perkins Hardeman Award was not awarded this year.
- Outstanding Professor Award
  - Lesley Farmer, Advanced Studies in Education and Counseling, CED
- Legacy Lecture
  - Martin Fiebert, Psychology, CLA

## VIII. Miscellaneous

- Throughout the year 2017-18, one of the main items of discussion throughout campus, on the floor of the Academic Senate, on the Executive Committee, and in various councils and committees was the **reform of the General Education program**. This discussion is ongoing, so it is not necessarily reflected in 'achievements' from the past year beyond the GE forums listed in the 'Events' section.
- The **Academic Senate retreat on the topic of 'The Student Experience'** was attended by about 130 faculty, staff, students, and administrators. For the first time, the Academic Senate used a platform called ThoughtExchange to collect feedback on the topic in advance of the retreat.
- Several new members joined the Academic Senate staff team: Ann Kinsey (Assistant to the Chair), Alex Guerrero (student employee), and Jocelyn Tellez (student employee).
- The work of the Academic Senate and the Executive Committee was reorganized from 10/17/17 through 1/1/18 because Senate chair Norbert Schürer had to take medical leave due to emergency open heart surgery. Vice Chair Jessica Pandya (as interim chair), Secretary David Stewart (as interim vice chair), Member at large Ryan Fischer (as interim secretary), and Member at large Rob Frear (as representative on various committees) immediately stepped up to keep the AS and EC running smoothly.

**IX. *Pending Policies and Proposals Carried Forward to the 2018-19 Academic Senate***

- Executive Orders 1100 and 1110 from the CSU Chancellor's Office
- Revision: Policy on RSCA (11-08) (AS-1058/18/FPPC/EC)
- Proposal for Avoidance of Conflict of Interest in the Assignment of Course Materials (*aka* Nepotism Policy) (AS-968-17/FPPC)
- Proposal for MS in Athletic Training (AS-1049-17/CEPC/URC)
- Proposal for Geography Certificate (AS-1054/18/CEPC/URC)
- Proposal for Minor in Social Justice (AS-1055/18/CEPC/URC)
- Proposal for Minor in Design History and Theory (AS-1056/18/CEPC/URC)

## ACADEMIC SENATE YEAR-END REPORT 2017-18

### **B. Executive Committee**

#### **I. Membership**

The elected members of the 2017-18 Executive Committee of the Academic Senate were:

- Chair: Norbert Schürer, English, CLA
- Vice Chair: Jessica Pandya, Liberal Studies, CED
- Secretary: David Stewart, Religious Studies, CLA
- Member-at-Large: Ryan Fischer, Criminal Justice, CHHS
- Member-at-Large: Alan Colburn, Science Education, CNSM
- Member-at-Large: Rob Frear, Music, COTA
- Member-at-Large: Elizabeth Guzik, English, CLA

#### **II. Nominations, Appointments, and Proposals**

The Executive Committee approved the following nominations, appointments, and proposals:

- Slate of recommendations for Institutional Review Board approved (5/15/18)
- David Stewart (Religious Studies, CLA) and Jessica Pandya (Liberal Studies, CED) selected as faculty representatives for WSCUC/WASC Steering Committee (5/1/18)
- Rob Frear (Music, COTA) appointed to search committee for AVP for Financial Planning (5/1/18)
- Chris Miller (Art, COTA) and Kimberly Kelly (Human Development, CLA) Selected for *ad hoc* committee on Student Convocation 2019 (5/1/18)
- Ryan Fischer appointed representative of the EC on the Campus Academic Calendar Committee (CACC) (4/10/17)
- Laura Henriques (Science Education, CNSM) and Jonathan Talberg (Music, COTA) appointed to search committee for Vice President of University Research and Development (2/13/18)
- Christine Jocoy (Geography, CLA), Anne D’Zmura (Theatre Arts, COTA), Monica Argandona (Environmental Science and Policy, CLA), Christine Whitcraft (Biological Sciences, CNSM), and Nancy Matthews (Recreation and Leisure Studies, CHHS) selected to attend AASCU seminar on “Politics and the Yellowstone Ecosystem” funded by the Provost’s office (1/30/18)
- Rob Frear (Music, COTA) appointed to the Staff Awards Committee (11/28/17)
- Elizabeth Guzik (English, CLA) appointed to the Parking and Transportation Committee (11/28/17)
- Proposal for Center for Contemporary Ceramics approved (10/31/17)
- Jessica Pandya (Liberal Studies, CED) appointed as interim Chair; David Stewart (Religious Studies, CLA) appointed as interim Vice Chair; Ryan Fischer appointed as interim Secretary (10/17/17)

#### **III. Visits, Presentations, Reports, and Guidance**

The following individuals and groups visited the Executive Committee to give presentations, offer reports, or request guidance:

- The chairs of the four Academic Senate councils gave their year-end reports to the Executive Committee.
- Brian Jersky (Provost) and Scott Apel (Vice President for Administration and Finance) gave a presentation on the CSU and CSULB budget.
- Doug Haynes (UCI Vice Provost for Academic Equity, Diversity, and Inclusion) visited to discuss an initiative to institute an Inclusive Excellence Teaching Lectureship in partnership with CSULB (5/1/18).
- Simon Kim (AVP for Research and Sponsored Programs) visited to discuss certificates from non-academic units and ended up with a discussion on potentially unauthorized prefixes for research classes (4/24/18).
- Duane Jackson (Director of the University Center for Undergraduate Advising, UCUA) requested guidance on the 'advising worksheet' regarding GE for 2018-19 (4/10/18).
- Min Yao (Vice President for Information Technology and CIO), Kerri Sorenson (Lead IT Trainer), and Bryon Jackson (Director of Service Management and Operations) gave a presentation on the Smart Campus Initiative projects, including Docusign (4/3/18).
- URC chair Gary Griswold request guidance on a proposal for a new Masters of Science in Athletic Training where the proposal indicated the need for further tenure-track hiring, but the dean was unable to commit a line for that hire (3/13/18).
- Interim Vice Provost for Academic Programs and Dean of Graduate Studies Jody Cormack requested guidance on the interpretation of the Policy on Requirement for Master's Degrees (AS 14-01) (2/27/18).
- Jared Ceja (Director of Bookstore Services), Shawna Dark (AVP for Academic Technology), and Joseph Hackbarth (Director of Student Administration Systems) gave a presentation on the Zero Cost Course Materials initiative (2/20/18).
- Andrea Taylor (Vice President for University Relations and Development) and Kelsey Crane (Assistant Director of Annual Giving) gave a presentation on Giving Day (2/20/18).
- Misty Jaffe (CLA Faculty Council, chair) requested guidance in the interpretation of the Policy on Departmentalization (AS 95-19) (2/18/18).
- Aimee Arreygue (Associate Professor, Educational Partnerships) visited to discuss the need for a Dual Enrollment Task Force (10/24/17).
- Simon Kim (Associate Vice President for Research and Sponsored Programs) reported on applications, acceptances, and deadlines for RSCA applications (10/10/17).
- Bonnie Gasior (Faculty Athletics Representative) gave a presentation on the Committee on Athletics (10/3/17).

#### **IV. Memoranda, Decisions, Concurrences, and Recommendations**

- The EC initiated a change in the administration of section 20.37 in the Collective Bargaining Agreement, reassigned time for exceptional levels of service to students, which had previously been administered by the EC. The EC tasked FPPC with writing a policy in this matter, which was subsequently approved by the Academic Senate. Now, section 20.37 is administered by the University Mini-Grants and Summer Stipends (UMGSS) committee.

- The EC approved a memorandum to the GEGC (General Education Governing Committee) on the assessment of proposals for GE certification of upper-division courses in GE categories B, C, and D (in the context of the discussions on EO 1100).
- The EC unanimously approved the draft for a resolution on WSCUC/WASC and forwarded it to the Academic Senate.
- The EC selected the topic for the Academic Senate Retreat, planned and implemented the retreat, and discussed the form and content of the retreat report.
- The EC agreed to discourage the waiving of first reading of curriculum proposal on the floor of the Academic Senate.
- The EC concurred with ASI's wish to change membership structure and reporting requirements for Academic Senators from ASI.
- The EC decided on the meeting schedule of the Academic Senate for the academic year 2018-19.
- The EC recommended one option for the academic calendar for the academic year 2020-21 to the President.

#### **IV. Discussion Topics**

The Executive Committee discussed the following topics (among many others):

- the origin and effect of classes with non-departmental and non-programmatic prefixes such as UNIV and RSCH
- the possibility of changing the time and day for the meetings of the FPPC (Faculty Personnel Policies Council)
- the possibility of changing the requirements for membership on the Nominating Committee
- the reliability of voting by clicker
- procedures and feedback regarding plagiarism
- the lack of consultation on the changes to commencement ceremonies
- ASI resolution SR# 2018-17 "Retirement of Prospector Pete and Dissociation from the Gold Rush Era"

#### **IV. Miscellaneous**

- The EC added representation from Student Affairs: first Charity Bowles and then John Hamilton.
- The EC participated in a discussion of the Puvungna Project Proposal with Johnpaul Jones and Jones Architects.
- The EC participated in drafting position descriptions and interviewed finalists for the following positions:
  - AVP for Faculty Affairs
  - VP for Academic Programs and Dean of Graduate Studies
  - Faculty Center (position description only; search aborted)
- Members of the EC attended the CSULB Alumni Awards Banquet as guests of the Provost at the Academic Affairs table.