

Candidate Dispositions & Skills Assessment Preliminary Administrative Services Credential Program

Uses:

Evaluated by:

<ul style="list-style-type: none"> ▪ Evaluation of candidate as they progress in their course of study ▪ Evaluation for Candidacy (EDAD621 course series) ▪ Evaluation of performance in fieldwork (EDAD680) 	<ul style="list-style-type: none"> ▪ Faculty member who has had the candidate in class or as an advisee ▪ Field experience site supervisor and/or university supervisor ▪ Candidate Self-Assessment
---	--

Candidate's Name: _____ I.D.#: _____ Program: Educational Administration

Instructions: Provide the appropriate score using the following criteria:

- | | | |
|----------|---|---|
| 4 points | = | Distinguished (consistent demonstration of this disposition at an advanced level) |
| 3 points | = | Target (consistent demonstration of this disposition) |
| 2 points | = | Acceptable (demonstrates this disposition with reasonable consistency) |
| 1 point | = | Unacceptable (difficulty or inconsistency in demonstrating this disposition)* |
| NA | = | Not able to observe* |

DISPOSITION	<i>A candidate is knowledgeable:</i>		Points	
	✓	Communicates effectively in speech and in writing to a broad range of stakeholders		
	✓	Demonstrates preparedness to handle leadership situations that emerge.		
	✓	Understands when more information is needed and knows where to find it and is willing to ask probing questions		
		<i>A candidate is skillful:</i>		
	✓	Interacts with others (faculty, peers, students, and parents) in a thoughtful, respectful, and considerate manner.		
	✓	Reflects on their work (e.g., makes decisions that lead to improved professional competence, adapts to new and unexpected situations, responds positively to constructive suggestions).		
		<i>A candidate is ethical:</i>		
	✓	Follows the ethical and legal obligations of the profession (e.g. exercises confidentiality, respect for intellectual property of others and mandated reporting, etc.).		
	✓	Has articulate a personal and professional code of ethics and acts in accordance with this code		
		<i>A candidate is caring:</i>		
	✓	Demonstrates sensitivity to diversity (e.g., acknowledges alternative viewpoints, respects others, accepts personal/professional differences).		
	✓	Shows compassion when working with a diverse range of stakeholder groups, including students		
	✓	Demonstrates a passion for the profession and commitment for improving education for all students		
	<i>A candidate behaves in a professional manner:</i>			
✓	Meets delegated obligations (e.g., punctual, reliable, accepts tasks, completes tasks to the best of their ability).			
✓	Communicates professionally, listens attentively, shows respect for diversity of opinions and perceptions.			
✓	Shows initiative (e.g., contributes, volunteers, goes above and beyond what is expected, etc.)			
✓	Dresses appropriately for the school environment and their role			
	Total Points			

Signature of Assessor

Date

Signature of Candidate (if not self assessment)

Date