

## VI. ACADEMIC ADVISING

Students are required to work closely with the Graduate Advisor by completing the following required activities to keep you on track without delay in your graduation.

### **Monthly Group Advising Meetings**

- A monthly group meeting is held with your Graduate Advisor throughout the program.
- Meetings will be held either in person or via Zoom.
- Meeting information will be posted on Graduate Student BeachBoard Site.
- Please be punctual. The monthly advising meetings are MANDATORY.

Students who miss more than one mandatory meeting per semester will be placed on *Advising Probation*, which blocks registration and other University functions until the student meets with Graduate Advisor to ensure adequate, accurate, and timely progress toward degree completion.

### **Progress Monitoring vis CALIPSO**

The SLP Department uses the Clinical Assessment of Learning, Inventory of Performance, and Streamlined Office-Operations (CALIPSO) program to track students' progress in acquiring knowledge and skills and clinical hours. Students are required to monitor their own progress and keep the information updated in CALIPSO. Students are required to closely monitor 1) the submission and accuracy of approved clock hours, 2) the self-evaluations completed by the end of every semester, and 3) the midterm and final supervisor evaluations completed by the end of every semester

### **Clinical Skills Assessment and Clock Hours**

Specific details relating to expectations and documentation of experiences and acquisition of skills can be found in the Clinic Handbook. An electronic record of clinical skill acquisition is maintained to chart progress throughout the master's program using CALIPSO. It is the student's responsibility to monitor skill acquisition and clinic hour accuracy in CALIPSO and work with the clinic supervisor and clinic director to obtain the necessary experiences for certification.

### **Knowledge and Skills Acquisition (KASA) Assessment**

Students shall actively monitor and track their knowledge development and skill acquisition required for ASHA certification through CALIPSO. Students develop the required knowledge base and skills by successfully completing all graduate seminars, on-campus clinics, and off-campus internships offered by CSULB SLP Department. At the conclusion of the program, the Graduate Advisor and Department Chair will review KASA checklists and complete the Verification by Program Director page of the ASHA application for certification during the program close-out process.

## VII. DEGREE REQUIREMENTS

### Required Courses and Units

The Master's degree in Speech-Language Pathology requires 46 units of coursework plus 4 units of the culminating activity. Students must successfully complete all of the following courses:

#### Complete ALL Academic and Clinical Courses (46 units)

- SLP 661 Seminar in Cognitive-Communication Disorders after Acquired Brain Injury (3)
- SLP 662 Seminar in Language and Literacy Disorders in School-Age Children and Adolescents (3)
- SLP 663 Seminar in Preschool Language Disorders and Speech Sound Disorders (3)
- SLP 665 Seminar in Aphasia and Related Neurogenic Language Disorders (3)
- SLP 666 Seminar in Motor Speech Disorders (3)
- SLP 667 Seminar in Autism Spectrum Disorders (3)
- SLP 668 Seminar in Dysphagia (3)
  
- SLP 672 Seminar in Augmentative and Alternative Communication (3)
- SLP 676 Seminar in Voice, Resonance and Fluency Disorders (3)
- SLP 669A Multicultural Clinical Practice: Child-Adolescent Speech and Language Clinic (2)
- SLP 669J Multicultural Clinical Practice: Adult Acquired Neurogenic Speech and Language Clinic (2)
- SLP 696 Research Methods: Applied and Basic (3)
- SLP 670 Clinical Internship in Speech-Language Pathology (5)
- SLP 678 Clinical Methods in Speech-Language Pathology (1)
- SLP 686A Public School Practicum in Speech-Language Pathology (5)

#### Complete One of The Following Culminating Activities (4 Units)

- Option 1 Comprehensive Examination
  - SLP 695 Directed Readings (2) and SLP 575 Educational Topics in Speech-Language Pathology (3)
- Option 2 Thesis
  - SLP 698 Thesis (4)

### Sequence of Courses

The CSULB SLP M.A. program is cohort-based. All students take the courses in the same sequence and all courses are offered once a year. Our M.A program is a state-supported program in which courses are offered in only the fall and spring semesters. Summer sessions are offered, rarely, pending budget allocation. Graduate Advisor will provide you a clear roadmap in the advisory meetings regarding the courses you have to take every semester.

Semester 1	SLP 663, SLP 665, SLP 667, SLP 696	12 units
Semester 2	SLP 661, SLP 662, SLP 666, SLP 678, SLP669 A/J	12 units
Semester 3	SLP 668, SLP 672, SLP 676, SLP 678, SLP669 A/J	12 units
Semester 4	SLP 670 or SLP 686A, SLP 575 (elective)	7 units
Semester 5	SLP 670 or SLP 686A, Culminating Activity	7 units

### Clinical Practicum

Students are required to complete two clinical courses (SLP 669A & SLP 669J) and two internships (SLP 686A and SLP 670). This handbook is designed to specify University and degree requirements and as such does not provide detailed policies, procedures, or regulations regarding clinical courses for on-campus clinics. For this information, students are referred to the Clinic Handbook. *It is required that students familiarize themselves with all on-campus clinic documents and Clinic Handbook.* Given the nature of the clinical interface, as needed, policies, procedures, and required documents may change throughout the course of your graduate program.

For questions regarding clinical practicum, please contact the following faculty members:

- Questions about on-campus clinics: Clinic Director
- Questions about off-campus internships: SLP 670 or SLP 686A instructor

### Off-Campus Internship Supervision

- In the first week of the off-campus internship, students must complete the Supervisor Information Form. This form provides important information regarding the student's placement, including scheduled work hours, duration of the placement, and contact information of relevant personnel.
- Supervision is to be provided in accordance with ASHA requirements:
  1. Beginning January 1, 2020, clinical educators and clinicians who are involved in the preparation of student clinicians, and who provide guided observation and supervision of clinical practicum hours, must (a) hold the CCC-SLP and have completed a minimum of 9 months of full-time, post-certification (or its part-time equivalent) clinical experience, and (b) must complete 2 hours of professional development/continuing education in clinical instruction/supervision.
  2. The professional development/continuing education must be completed after being awarded ASHA certification and prior to the supervision of a student.
  3. Direct supervision must be in real time.
  4. A clinical educator must be available and on site to consult with a student who is providing clinical services to the clinical educator's client.

5. Supervision of clinical practicum is intended to provide guidance and feedback and to facilitate the student's acquisition of essential clinical skills.
  6. The amount of direct supervision must be commensurate with the student's knowledge, skills, and experience must be more than 25% of the student's total contact with each client/patient and must take place periodically throughout the practicum.
  7. Major clinical decisions (e.g., discharge, diet change, eligibility for service) must be made only after consultation with the supervisor.
  8. Client contact hours must be accurately recorded by the student and are counted solely for the time the student is in direct contact with the client/patient.
  9. Periodic verbal and written evaluations of student performance have to be given at the field supervisor's discretion and at appropriate time intervals. Supervision must be sufficient to ensure the welfare of the client/patient.
  10. Formal and comprehensive evaluations must be completed by the off-campus internship supervisor at the mid-semester and at the end of the semester via CALIPSO.
- Throughout the semester, the course instructor will be in contact with the off-campus internship supervisor to monitor the student's clinical performance and professional conduct. This is completed via phone calls, email exchanges, and site visits.
  - The frequency of the site visits varies depending on the type of setting, the progress of the student, and the desires of the supervisor or student.
  - Off-campus internship supervisors and students should feel free to contact the course instructor if any concerns or questions arise.
  - If the student's clinical internship is not progressing effectively, the off-campus internship supervisor and course instructor may terminate the internship. Every effort should first be made to identify and resolve any problems and concerns in an attempt to prevent this outcome.

## Grade Requirements

***Students must earn a grade of "C" or higher in all required coursework. Students must also maintain a 3.0 GPA or higher in all required coursework.***

The following definitions apply to grades may be assigned in graduate courses:

- "A" Performance of the student has been at the highest level, showing sustained excellence in meeting all course requirements and exhibiting an unusual degree of intellectual initiative.
- "B" Performance of the student has been at a high level, showing consistent and effective achievement in meeting course requirements.

## XI. REMEDIATION PLAN FOR AT-RISK STUDENTS

Students who do not initially demonstrate acquisition of knowledge or skills in academic or clinical components of the program need to complete a remediation plan to demonstrate acquisition of the specified learning expectation.

### Academic Courses

Students who do not demonstrate adequate knowledge of predetermined learning outcomes on coursework through the evaluation of both qualitative and quantitative measures (e.g., exams, written papers, oral presentations, projects) will be assigned an intervention plan. **The remediation plan is required for any student who earns a grade below a C on a graduate course.** The following procedures must be taken when the student is assigned an intervention plan.

- The instructor and the student must establish the timeframe for completion of the intervention within one semester.
- The intervention must be completed within one semester immediately following the semester in which the course was completed.
- The completion of intervention plans will not change a student's grade.
- The student cannot be assigned to a clinic until he/she demonstrates satisfactory learning outcomes evaluated by the instructor.
- The instructor can decide the format of the intervention plan which may include an oral and/or written component.
- The instructor will provide an intervention plan including clear objectives and measures (e.g., rubrics) used to evaluate the successful completion of the objectives. The student shall receive a copy of the intervention plan.
- All objectives of the intervention plan must be met before the end of the term in order to successfully fulfill the intervention plan.
- The instructor should maintain detailed documentation throughout the intervention phase. Information should be shared with the student, Clinic Coordinator, Graduate Advisor, and Department Chair.

### Clinical Courses

With support from the clinic director, a clinical remediation plan will be developed by the clinical supervisor who assigned **the grade below a B.**

The following procedures must be taken when the student is assigned an intervention plan.

- The clinic supervisor and the student will establish the timeframe for completion of the intervention within one semester.
- The intervention must be completed within one semester immediately following the semester in which the course was completed.
- The completion of intervention plans will not change a student's grade.

- The student cannot be assigned to another clinic until he/she demonstrates satisfactory learning outcomes evaluated by the clinic supervisor.
- The clinic supervisor can decide the format of the intervention plan which may include an oral and/or written component.
- Specific objectives reflecting required clinical skills (e.g., measures used in CALIPSO) that need to be developed will be outlined with recommended intervention strategies by the clinic supervisor. The student shall receive a copy of the intervention plan.
- All objectives of the intervention plan must be met before the end of the term in order to successfully fulfill the intervention plan.
- The clinic supervisor should maintain detailed documentation throughout the intervention phase. Information should be shared with the student, Clinic Coordinator, Graduate Advisor, and Department Chair.

### **Internship Courses**

With support from the internship course instructor, an internship remediation plan will be developed by the instructor within the semester that the student may be at risk of failing an internship (i.e., getting a C). Due to the nature of the internship, a remediation plan must be developed within the same semester while the student is taking the internship. The remediation plan should be developed no later than 2/3 of the internship to allow sufficient time for implementation and completion.