

## **Faculty Advisory Committee on Technology (FACT)**

MINUTES (UNAPPROVED)

Tuesday, May 7, 2019

11:00-12:15

Academic Senate Conference Room, AS-125

### 1. Call to Order

B. Allen, H. Chen, L. Farmer, G. Gardner, S. Li-Hang, D. LuPresto, M. Mayo, D. Paskin, H. Ramachandran, M. Yao

### 2. Agenda approved – 11:05 am

### 3. Approval of Minutes of Previous Meeting

3.1. Minutes of FACT meeting of March 5, 2019 approved – 11:06 am

### 4. Announcements

4.1. Academic Senate Nominating Committee has sent out notifications to potential members of FACT for AY 2019-2020

### 5. Unfinished Business

5.1. B. Allen provided a status update on the online policy revision – there was a First Reading in the Academic Senate meeting of May 2, 2019; although no major concerns were raised, as the policy was not voted on before the end of the academic year the process will need to begin again in Fall 2019

### 6. New Business

6.1. D. LuPresto (ATS) asks whether FACT could function as a conduit for information to and from faculty and ATS wrt planned changes in classroom technology (e.g., upgrading VHS players to computers; phasing out transparencies)

6.2. M. Yao (VP & CIO) provided an update on a recent information security audit at CSULB – no major issues highlighted, but DoIT will work with colleges and departments to implement more frequent security updates for desktop computers and ensure that auto-screensavers are functioning properly (e.g., activate in a timely manner)

6.3. Minor edits needed to update department and position titles in FACT Charge and Membership document; possible addition of a representative knowledgeable about accessibility issues related to technology? B. Allen presented a draft – will need to be revisited in Fall 2019

6.4. Potential agenda items for AY 2019-2020 include: passing revised online policy and FACT Charge and Membership document through the Academic Senate; develop text wrt academic integrity in online and hybrid courses for revision of the Cheating and Plagiarism policy; disseminate WASC standards for online courses and programs to colleges and departments; develop more formal

communication process between FACT and various departments and colleges across the university (e.g., Qualtrics surveys? Newsletter?); incorporate receipt of regular reports about proposed new technology (e.g., from M. Yao, S. Dark, and J. Joshee) into regular FACT agenda

7. Adjournment – 12:08 pm