Faculty Advisory Committee on Technology (FACT)

Minutes
Tuesday, May 4, 2021
11:00 am-12:15 pm
Csulb.zoom.us/j/5629854509

Meeting recording:
https://csulb.zoom.us/rec/share/Q01g_xQf9xIT2Z1K1kzDERF9VfZcmODdkrC9IIUAvaEAIk-l13ngSYDShJgHt570.a6Zz_DjqHLmAQlJO

1. Call to Order – 11:04 AM

   S. Ahmed, X. Balayan, J. Dawson, N. DeBellis**,** C. Du**,** L. Farmer, M. Finney, J. Foster, C. Fouratt, M. Hernandez, S. Landa, C. Lee, S. Li-Hang, D. LuPresto, M. Mayo, M. Rahmani, H. Ramachandran

2. Agenda is approved.

3. April 2021 minutes – amendment by S. Li-Hang. Amended minutes approved.

4. Announcements

5. Old Business

   5.1 Adobe installation in certain computer labs – question asked at last meeting.
   - 5.1.1 D. LuPresto - Refer to the software matrix (attached spreadsheet) to determine specific software that are installed in labs. Adobe is installed in all labs except the virtual labs due to licensing limitations.
   - 5.1.2 S. Landa – What is the best way to request software additions? D. LuPresto would like FACT to vote on additions and subtractions before they are implemented.
   - 5.1.3 L. Farmer – Raised motion to keep process for adding software the same for now. C. Lee requested Mathematica and netLogo to be added to active learning classrooms and others requested nVivo in all labs. These will be added now. In Fall 2021, FACT will implement the pre-established timeline for reviewing and approving the CSULB software matrix. Motion was approved.
   - 5.1.4 H. Ramachandran –Can matrix be accessed online? D. LuPresto will check.

   5.2 Fast access to computers between classes for students
   - 5.2.1 D. LuPresto – University Express Labs (USU, Spidell) are meant for students who have a limited amount of time to check email, print, etc.
   - 5.2.2 S. Ahmed and D. LuPresto – Students can check out equipment from ITS (USU for students, AS for faculty) and work in any space on campus with wifi. Request survey here: https://csulb.qualtrics.com/jfe/form/SV_3IDBMQJIesnn5d3 Will be adding Luxer lockers for checking out equipment in the future.

   5.3 Update on Phishing Campaign

       5.3.1   Cuc Du – Request for time off phishing email sent on 4/20/21 at 12:00 pm. A total of 4,663 emails sent, 428 reported as phishes to alert@csulb.edu. C. Du will share summary slide.

       5.3.2   L. Farmer and M. Finney – Made the suggestion to implement video training similar in format to the sexual harassment training.

   5.4 Security Penetration Test Information
       5.4.1   Cuc Du – Zero successful hacking efforts were found in a third-party testing. Objective was to identify how CSULB systems respond to a skilled attacker.

   5.5 No Cost Software
       5.5.1   J. Foster and S. Ahmed – Will be developing a list of no-cost software that will be distributed on a procurement page.

6. New Business
   6.1. ATI updates - Mariza Hernandez
       6.1.1.   Preview of Blackboard Ally through sample courses. Faculty can access through BeachBoard > Resources > Discover. Features include accessibility scores and ability to download content in an alternative format. Note: if faculty are using the new content experience in BeachBoard, it will interfere with ability of a screen reader to access content. Therefore, if there is a student with visual impairment accommodations, must use the classic content interface. If faculty want training, can contact ATS.
       6.1.2.   ATS now has an Accessibility website: https://www.csulb.edu/academic-technology-services/accessible-instructional-technology Includes template verbiage to include on syllabi and accessibility-related technology that ATS supports. Please send feedback on website to ATS. May newsletter from ATS will have more information.

   6.2. ATS updates
       6.2.1.   S. Ahmed – Multi-tiered professional development trainings for teaching are being planned in collaboration with M. Finney and Chancellor's office. Currently working on funding nuances so more details will be released in the future. Tier 1 will have 9 standards. Tier 2 is termed Quality Essentials and will have 23 standards. Tier 3 will include additional standards to qualify course for QM certification. Faculty who teach online will be encouraged to take either Tier 1 or Tier 2. Training will be offered in summer and fall.

   6.3. Software approval (Dennis LuPresto)
       6.3.1.   Discussed under 5.1.

   6.4. Equity issues (BMAC, low-income students) with technology access
       6.4.1.   L. Farmer suggested continuing the discussion in Fall 2021.

7. Other
   7.1. Elections for Chair and Secretary
       7.1.1.   S. Landa was elected Chair for Fall 2021
       7.1.2.   Secretary will be elected in Fall 2021. J. Dawson will help with duties until the new secretary is elected.
   7.2. End-of-terms

       7.2.1.   Last term for L. Farmer and S. Li-Hang. Thank you for your service!

8. Thanks!