

Faculty Advisory Committee on Technology (FACT)

MINUTES

Tuesday, February 4, 2020

11:00-12:15

Academic Senate Conference Room, AS-125

1. Call to Order – 11:02 am

H. Ban, J. Crussemeyer, L. Farmer, M. Finney, J. Foster, M. Freund, L. Gandy, G. Gardner, K. Grinnan, M. Hernandez, J. Joshee, C. Lee, D. LuPresto, D. Magno, H. Ramachandran

Excused voting members: C. Dolkiewicz, K. Pham

2. Agenda is approved.

3. December minutes are approved.

4. Announcements

4.1. The AVP position for Academic Technology Services is posted, and the deadline is February 14, 2020.

4.2. The FACT charge and membership was approved by the Academic Senate.

4.3. The Policy on Online and Hybrid Instruction was also passed by the Academic Senate.

4.4. D. LuPresto gave the background of the ALLY accessibility tool that is integrated on Beachboard. It uses machine learning to determine the accessibility of a file when it is being uploaded to Beachboard, and it can convert the file to more accessible format automatically. The ALLY tool is in a pilot phase involving 4 to 5 faculty members. The pilot run is expected to be expanded to larger groups in the next semester, and will eventually be used for all Beachboard courses. On February 13 and 14 there will be forums for presentations and discussions. Deans and department chairs will be included in the conversations and presentations. Feedbacks about how to communicate to faculty were sought. The committee suggested setting up a webpage for how-to's and reach out to college councils.

5. Old Business

None

6. M. Hernandez, M. Freund, and J. Foster presented the Accessible Technology Initiative (ATI). There are three components in the initiative: websites, procurement, and instructional materials. Compliances are required by law, and fail to accommodate students with disability may result in lawsuits. AIM center provides

services to student who need to have alternative formats for instructional materials. However late course material requests hinder the timeliness of their effort. The uses of Beachboard, now with the ALLY tool integrated, could help the campus to be more compliant. In addition, the university has been scanning webpages on campus domain for accessibility, and the purchases of IT products also need to meet compliances. More information and contact can be found at <http://www.csulb.edu/information-technology/accessible-technology>. The committee discussed the relative difficulty of making some materials accessible, such as mathematical symbols, chemical equations, engineering plans and maps; it was suggested that ATI develop a webpage of subject-specific tips. The committee also discussed copyright issues relative to ATI, especially students' sharing copyrighted material. It was suggested that FACT develop wording for syllabi that address the issue.

7. D. Magno presented the features of the media options on Beachboard, focusing on Kaltura.
8. D. LuPresto informed the committee about the upcoming proposal on equipment borrowing policies. The policy draft will be present to the committee in the next meeting.
9. Adjournment – 12:13 pm