**EXECUTIVE COMMITTEE MEETING**

**Minutes**

Tuesday, January 22, 2019

2:00 – 4:00 pm

Academic Senate Conference Room (AS 125)

N. Schürer, J. Pandya, J. Jarvis, C. Brazier, E. Guzik, N. Hultgren, N. Meyer-Adams, K. Janousek, E. Klink, P. Soni, E. Lopez, D. Domingo-Forasté, S. Olson, S. Apel, B. Jersky, J. Cormack, A. Kinsey

1. Call to Order - called to order at 2:02PM
2. Approval of Agenda – approved by unanimous consent
3. Approval of Minutes: Meeting of January 15, 2019 - approved by unanimous consent
4. Announcements and Information - Request from last week for Jan. 24, 4-5 pm for volunteers to represent Norbert at an ASI Eligibility Appeals meeting. None were received. Review and search committees going well except for lecturer faculty volunteers. Suggestions requested. Question as to whether phones are required in faculty offices or just recommended? Faculty are entitled, but not required to have an office phone per CBA. NS and AK met re: the new Academic Senate website which goes live on January 31. Site will launch as a work in progress, changing as needed per feedback. Rollout was pushed back to February 1 per EC feedback. Drafts for fliers for 2 AS lecturers are pending. March 14 and 28 will be the dates of the 2 lectures. DDF reports that teacher strike in LA is over. Sharon Olson reported that there is a new graduation/commencement committee. Commencement coordination has been moved to URD from AA. Commencement site being moving to the track from the field location last year. Pyramid will be behind, entrance behind Pyramid. Only the largest colleges will require tickets. Number of seats is 12,000, slightly fewer. Student fee will not change. February 8 is Jaffe memorial will be approximately 12-4PM in the Anatol Center.
5. Reminder
	1. Academic Senate meeting Thursday, January 31, 2019, 2–4 pm, PSY 150
6. Special Orders
	1. Report: Provost Jersky - Commencement taken over by professional event planners. Academic Affairs will retain control over Academic side of ceremony. Administration is investigating ways restructure student fees to make graduation free. Faculty continue to be productive in research, $22M in Grants received in the first half of the year. Student Success definition draft to be coming forward soon. Budget news remains positive. BOT meeting with Governor Newsom at this time. New revenue streams being sought out. Andy Huong no longer at the University. Spring enrollment numbers are positive due to fall students denied admission were offered spring enrollment without re-applying and appears to be a successful venture. TT hiring in relation to diversity hires, currently offered 43 positions last year, the upcoming year will try to double the number. Provost is asking for help with structure for success in hiring diverse faculty. Provost stated that funds related to enrollment growth not “earmarked” so can be used in more areas. CO states TT density up from 55.7 to 55.9% system wide, ours went from down from 53.5 to 53%.
7. New Business
	1. Agenda for Academic Senate meeting of January 31, 2019 – agenda distributed with several additions. Time certains and time limits were established to ensure completion of the agenda. KJ will report on ASCSU. GE policy to be discussed with documents attached to agenda.
	2. Discussion on awards- staff council reports that a Community service award has not been awarded in some time; 4 categories identified. Awards are given by various bodies, staff council, alumni association, academic senate. Awards luncheon and alumni banquet awards given at both events. Does CSA call need to be added to the AS award call? Staff, student, faculty and alumni can receive this award. Is revision of the awards charge needed? PS suggests meeting with the AVP for Research and Provost in hopes of consolidating the selection committee procedures and providing more transparency about where the awards come from and what they mean.
	3. Key Topics for Beach 2030 - President Conoley asked for two topics that came out of the Senate retreat with regards to governance. President states that this document will help with the allocation of resources in the future.
	4. Technological change at CSULB – Is a technology steering/oversight committee needed? What should the next step for EC be? JP suggests FACT be a council rather than a committee, or suggest all technological changes need to be run through FACT? Revise the charge? All VP’s need to be in agreement on this, can NS be put on the agenda of the all VP meeting? Need something where all technological changes are reported. SA suggests invite Min to EC to discuss. PS recommends FACT adding a report from Min or Shawna to the agenda for every FACT meeting. EG suggests revisiting the FACT agenda. CED would like to change SPOT evaluations and would like to bring it up to FPPC. Kirsty Fleming may have answer. JZP has concerns due to the number of students required to have a SPOT is problematic for supervisors in CED. “S” factor courses need to be added to the policy on SPOT is suggested. EK states it is problematic for small classes in teacher credential due to the supervisor having power over student after course is over, job recommendation, etc.
8. Old Business
	1. Future of Advisory Council on Enrollment Management- Dhushy to come next week.
	2. Retreat debrief
9. Adjournment- 3:43 pm