

## Faculty Advisory Committee on Technology (FACT)

### MINUTES

Tuesday, October 1, 2019

11:00-12:15

Academic Senate Conference Room, AS-125

1. Call to Order – 11:06 am

J. Crussemeyer, L. Farmer, M. Finney, J. Foster, G. Gardner, S. Hathaway, C. Lee, D. LuPresto, K. Pham

Excused voting members: H. Ramachandran, X. Wu

2. Agenda
  - 2.1. D. LuPresto proposed to add to the agenda 5.5: proposal for learning spaces change
  - 2.2. Agenda with above additional item approved
3. September minutes approved
4. Members recently joined are welcomed: Student representative Katherine Pham and Staff representative Sina Li-Hang
5. Old Business (see attached documents)
  - 5.1. The Policy on Online and Hybrid Instruction went to the Academic Senate for first reading on September 12, and second reading on September 26. The second reading was not finished in that meeting.
  - 5.2. We are still waiting for replies from Academic Senate about the update of the 08-02 Cheating and Plagiarism.
  - 5.3. FACT charge and membership document were discussed and updated. The committee approved the update, and the policy will be send to Academic Senate for approval.
  - 5.4. PC software installation requests are reported from committee members. D. LuPresto will draft a proposal for the process of requesting and approval of software installations on university lab computers and active learning classrooms.
  - 5.5. The proposal for learning spaces change is approved.
6. New Business
  - 6.1. Adding the director of Faculty Center as a member of FACT. Approved by the committee.
  - 6.2. D. LuPresto presented Mac software installation matrix and is seeking feedback.
  - 6.3. S. Hathaway presents the services of ATS as well as many discussions and presentations events related to learning technologies.

6.4. Questions about Interfolio the RTP online submission and review platform is raised. Corresponding member in Faculty affairs will be invited to the November FACT meeting.

7. Adjournment – 12:06 pm