

Canvas Course Cleanup with TidyUP

5 Best Practices for a Safer, Cleaner Course



1

Run TidyUP in Your Own Course

You know which course files are important and still in use.



2

Protect Nonstandard Files Still in Use

Rename or relink them, or move them to an ignored folder.



3

Create a ZIP Archive Before Deleting

Download a backup so you can restore files if needed.



4

Run TidyUP at the Beginning and End of Each Term

Start clean and prevent clutter from carrying forward.



5

Review Course Files Every Semester

Remove outdated content before running UDOIT.