

MSW Pupil Personnel Services Credential in School Social Work & Child Welfare and Attendance

Saana Polk, MSW, PPSC



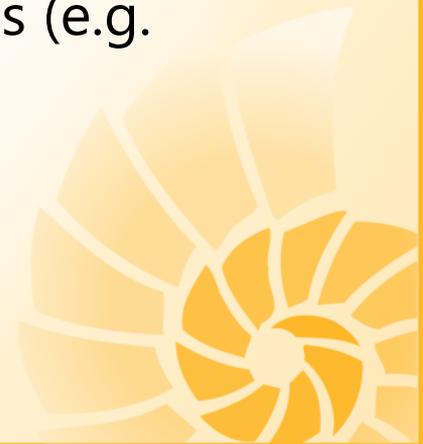
What is a PPSC?

- “Pupil Personnel Services Credentials authorizes individuals to provide school services in grades 12 and below, including preschool. There are 4 specialization areas: counselors, school psychologists, school social workers, or school child welfare and attendance regulators. This credential is offered through the Commission on Teacher Credentialing www.ctc.ca.gov



Employment

- Psychiatric Social Worker
- Pupil Services & Attendance Counselor
- School Social Worker (Salary ranges could be annual or a daily rate. The average annual salary 85,000)
 - Bridge the school and the community
 - Facilitate individual counseling & support groups
 - Facilitate or participate in Student Success Teams
 - Create and Coordinate specialized programs (e.g. Dropout prevention etc.)
 - Develop grant proposals
 - Facilitate Professional Development



What We Offer

- CSULB's School of Social Work Offers a PPSC credential in School Social Work and Child Welfare and Attendance (We do not separate the credentials)



Basic Requirements

You Must:

- Accepted as an MSW student in the CSULB school of Social Work (proof of a BA degree was required for admission into the MSW program)
- Have a specialization in Child and Family Well-being
- Maintain a minimum of a 3.0 in the program
- Complete 600 hours in an approved PPSC setting during 2nd year placement



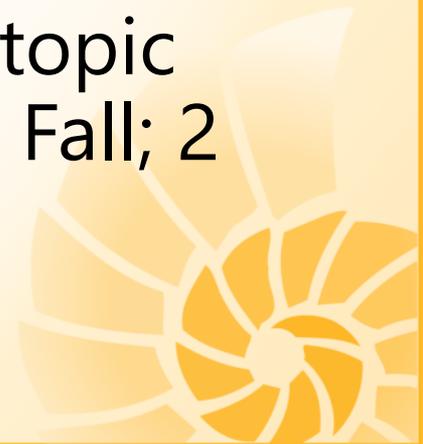
Specific Requirements

- Obtain a Certificate of Clearance through the state of California
- Open a file with the credentialing office on CSULB's campus (location: ED1-32) ced-credentials@csulb.edu (they may need undergrad transcripts do not open until accepted into program)
- Complete 600 hours of internship placement in a K-12 setting (450 hours school social work-related activities & 150 hours of Child Welfare and Attendance activities)
 - Exposure in a second setting (age group) there is **no** minimum hour requirement
 - Work with students who are from diverse life experiences and backgrounds i.e., foster youth, children who are homeless, LGBTQ+ youth, students with different ethnic background than you



Specific Requirements Continued...

- Submit Required Activities Checklist & PPSC CWA Candidate Evaluation with signatures from an approved supervisor with a PPSC in School Social Work and Child Welfare Attendance at the end of Fall and Spring
- Complete our 4 evening Specialized topic Intensives/Seminars (2 offered in the Fall; 2 offered in spring)



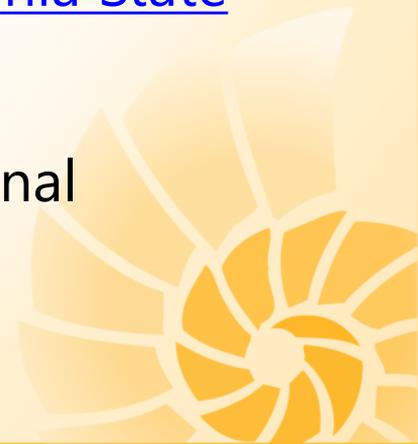
Specific Requirements Continued...

- Complete our School Social Work class (SW 665). Classes are currently offered Summer, Fall and Spring (Priority is given to currently enrolled PPSC students)
- Coordinator will submit recommendation to Credentialing office upon completion of all paperwork and requirements



Fees

- Livescan: *Approximately* \$60-70.00 check with campus police, UPS/FEDex stores or other fingerprinting sites. Download the 41L-S fingerprinting form. Fill out the top portion.
- CTC Clearance: *Approximately* \$50.00
- Open File with Credential Center: \$25.00
email: ced-credentials@csulb.edu or
link to credentialing center information page:
- [Open a Credential File - Credential Center | California State University Long Beach](#)
- Please note, Additional costs may include: Additional fingerprinting, TB test potentially



Next Steps

- Complete the certificate of clearance by following these steps:
https://www.ctc.ca.gov/docs/default-source/leaflets/cl900.pdf?sfvrsn=b6bd8b52_6
- **Submit the PPSC application with your personal statement and certificate of Clearance via Qualtrics by 1/5/26:**
https://csulb.qualtrics.com/jfe/form/SV_aeLiUN5gWET45ng
- If preliminarily accepted, you will receive an email by the 2nd week of February. Final acceptance is contingent upon being accepted to the PPSC eligible school site. Final notification of acceptance will be sent mid-May.



Next Steps

- Think about is this really for you (you will not be eligible to apply to the program unless your CFWB specialization is confirmed)
 - Please submit your PPSC application **with your certificate of clearance and personal statement, no later than Monday, January 5th @ 12pm 2026** via the Qualtrics link below.
 - If preliminarily accepted, you will receive an email around the 2nd week of February. Final acceptance is contingent upon being accepted to the PPSC eligible school site. Final acceptance is sent mid-May.
- 

Questions

Please email for further
inquiries

Saana.polk@csulb.edu

