

**CALIFORNIA STATE UNIVERSITY, LONG BEACH  
SCHOOL OF SOCIAL WORK**

**Pupil Personnel Service Credential with authorizations in  
School Social Work and Child Welfare and Attendance.**

**GENERAL REQUIREMENTS**

The PPSC Program is open to all students who have graduated with a BA degree from an accredited university and are enrolled in the 60-unit MSW curriculum at California State University, Long Beach. Each candidate must be a part of the Child and Family Well-being specialization and obtain a certificate of clearance from the Commission on Teacher Credentialing (CTC).

1. Students must be going into their Advanced year of internship and completed at least one year of coursework or BA in social work.
2. Students must attend a PPSC Orientation. Students will receive all of the information and materials related to the PPSC Program at the orientation.
3. The PPSC application must be submitted by the stated deadline.
4. The submission of 1-2-page double spaced personal statement submitted via Qualtrics must accompany the application by the announced deadline. This statement should include a discussion of the reasons the student wants to be a school social worker, the attributes the students have that will assist them in preparing to be a school social worker, and how they see using this credential after graduation.
5. After the orientation interested students must apply online for a Certificate of Clearance with the Commission on Teacher Credentialing **AS SOON AS POSSIBLE**. Students will not be accepted into the PPSC program until COC is received. Please see link below for certificate of clearance instructions.  
[https://www.csulb.edu/sites/default/files/groups/credential-center/document\\_ced\\_credential-center\\_certificate-clearance-3-16.pdf](https://www.csulb.edu/sites/default/files/groups/credential-center/document_ced_credential-center_certificate-clearance-3-16.pdf)
6. Students must open a file with the CSULB Credentialing Center **prior to** the first day of classes in which they are entering the PPSC program – with verification of having done so sent to the PPSC Coordinator.
7. Students must complete any/all health screening (i.e. T.B. test, measles vaccination, etc.) the individual schools may require prior to entry into the School Social Work practicum placement.
8. Students must successfully complete one advanced practicum placement experience, totaling 600 hours (typically 20 hours per week except advanced standing students), in a designated school setting; 450 hours are designated for School Social Work activities; 150 hours are designated for Child Welfare and Attendance activities. The students must be under the supervision of an MSW with a PPSC in School Social Work and Child Welfare and Attendance. Students must have experience in working with at least two different school aged populations: elementary, middle and/or high school; with students of diverse backgrounds and experiences (at least 10 students of a racial or ethnic background that is different from your own) which include regular and special education students.

9. In addition to completing the Comprehensive Skills Evaluation used for all MSW students in practicum placements; the practicum instructor will also complete the PPSC Comprehensive Skills Evaluation (mid-year and final) and the Required Activities Checklist document and submit it to the PPSC Program Coordinator.
10. Students must successfully complete the School Social Work class (SW665) taken either prior to or concurrently with the school social work practicum placement.
11. Students must attend four required School Social Work seminars offered in the evening during the regular academic school year. (2 in the Fall & 2 in the Spring)
12. Students must maintain a 3.0 GPA for all semesters (if, at any time students are on academic probation, students are no longer eligible for the program) and earn a letter grade of “B” or better in SW 665 course and successfully complete the 60-unit MSW curriculum in the Child and Family Well-being specialization at California State University, Long Beach, School of Social Work.



*If you have additional questions regarding the PPSC program, please contact the Coordinator, Saana' Polk, MSW, PPSC. Professor Polk can be reached in SPA 132, at (562) 985-4647, or at [Saana.Polk@csulb.edu](mailto:Saana.Polk@csulb.edu).*