

Institutional and Program Assessment Council (IPAC) Meeting Minutes

Fall 2026

2 September, 2026

2:00–4:00 p.m.

LIB-201

Co-Chairs

(Adam.Kahn@csulb.edu) & (David.Sheridan@csulb.edu)

September meetings convened by David Sheridan

- **Call to Order 2:00pm**
- **Attendance:** Alexandria Cordon, Jody Cormack, Colleen Dunagan, Sarah Taylor, Michael Fender, Tiffanie Graves, Karin Griffin, Pei-Fang Hung, Adam Kahn, Neda Karami, Vas Narayanswami, Jennifer Nolasco, Emily Schryer, Sharlene Sayegh, David Sheridan, Lei Sun, Erin Biolchino, Houng-Wei Tsai, Kimberly Walters, Victor Wang, Jessica McBride.
- **Not Attended,** Kristi Hagans, Laura Vlad, Xin Qin, Sonia Wilmarth
- **Approval of Agenda:** Motion to approve agenda by Kimberly, second by Sarah. Motion approved.
- **Approval of the Minutes from last semester (6 May):** Motion to approve May 6th minutes by Kimberly second by Emily. Motion approved with one abstention.
- **Council Announcements**
Fall IPAC Meetings: (7 meetings in total); September 2nd and 16th; October 7th and 21st; November 4th and 18th; December 2nd
 - David explained that the co-chairs will alternate each month meeting facilitation.
- **Council Introductions**
- **Video presentation** (Alexandria Cordon)
- **Program Review** (Jody Cormack); discussion of upcoming reviews/flow and also review/discussion of program review protocols.
 - Jody presentation reviewed the purpose of IPAC, when program review happens which is every 7 years or for disciplinary accreditation every 5 – 10 years. Departments are given notice a year prior to the program review due date.

- Jody also explained council role in the review process and how the group provides feedback for the program review MOU.
 - Finally, the program review schedule was presented.
- **Discussion of assessment;** developing assessment skills and understandings
 - The institutional learning outcomes that will be reviewed this year are quantitative reasoning and human diversity assessment
 - Upcoming in council activity will be a survey of committee members' knowledge and backgrounds so that the quantitative reasoning will be matched for this year's assessment.
 - Each assessment includes assessing student artifacts which sometimes requires members to be comfortable with material they are doing assessment on and some content knowledge.
 - Michael asked about the results of the critical thinking assessment from last year. Sharlene said that will be reviewed at next meeting.
- **Council Adjournment: 2:39pm**
- **Sub-Committee Meetings** (*no sub-committee meeting breakouts for today's meeting*)