

Trustee Wenda Fong and Mr. Daniel Fetterly Staff Award Guidelines

INTRODUCTION AND PURPOSE

In December 2025, the CSU Chancellor's Office announced the inaugural **Trustee Wenda Fong & Mr. Daniel Fetterly Staff Award**, a new CSU Board of Trustees recognition program celebrating the extraordinary contributions of CSU staff.

AWARD CATEGORIES

- **Affordability Advocate and Driver of Transformative Change**
This award honors an **individual** whose efforts have a profound impact on making a CSU education affordable and accessible.
- **Fostering an Inclusive and Equitable Learning Environment**
This award honors an **individual** who has dedicated themselves to student success while promoting equity and inclusion within the university community.
- **First Generation Belonging and Community**
This award honors an **individual** who excels in fostering a sense of belonging and building supportive campus community for first-generation students.
- **Trailblazing Team**
This award honors a **team of no more than five individuals** who have demonstrated exceptional leadership and innovation in the service of students and the mission of the CSU.

ELIGIBILITY

- Current CSULB staff in good standing, with accomplishments occurring after January 1, 2025.
- Student assistants and faculty are not eligible.

AWARD AMOUNT AND DISTRIBUTION

This award honors staff whose creativity, equity-driven leadership and commitment to student success exemplify the very best of the CSU. The program includes three individual awards of **\$25,000** and one team award of **\$25,000** (shared among up to five team members).

APPLICATION REQUIREMENTS

We encourage applications from all qualified staff members and value the unique perspectives they bring to our campus. To ensure strong nominations for this award, we encourage self-nominations and nominee involvement. Those wishing to nominate a staff member should collaborate with that individual to complete and submit the application.

All application materials must be submitted electronically to fongfetterly@csulb.edu by 5:00 p.m. PST on Friday, January 30, 2026.

1. Application Form
2. Application Narrative - not to exceed 500 words
3. Supplemental Materials - not to exceed five (5) single-spaced pages, where applicants may display examples of their excellence. Submissions should include evidence of impact.

Applications will not be considered if accomplishments described in the application materials occurred prior to January 1, 2025. Applications that do not adhere to the application requirements or applicants who do not meet the eligibility will not be considered.

SELECTION

Applications must be received by 5:00 p.m. PST on Friday, January 30, 2026. A review committee will consider all applications that meet the eligibility requirements and make recommendations to the president. The president will choose one application from each category for submission to the Chancellor's Office. Awardees selected by the Chancellor's Office will be notified this spring and recognized at the May 2026 CSU Board of Trustees meeting and in subsequent campus and CSU communications.

ADMINISTRATION

Administration of these awards is provided by CSULB's Staff Human Resources, the Office of the President and a review committee of campus representatives. After the campus nomination process, the Chancellor's Office will administer the process for final selection and announcement of the award recipients.

DEADLINES AND IMPORTANT DATES

- Complete applications are due by 5:00 p.m. PST on Friday, January 30, 2026, to fongfetterly@csulb.edu
- Presidential nominations are due to the Chancellor's Office on Monday, February 23, 2026.
- Award recipients will be honored at the May 2026 CSU Board of Trustees meeting and in subsequent campus and Chancellor's Office communications.

Questions: Please contact fongfetterly@csulb.edu