

Minutes
Graduation Writing Assessment Requirement Committee
Meeting 8
February 7, 2025
1:30pm-3:00pm

In attendance: Eve Baker, Lori Brown, Nicollette Brant, Navdeep Dhillon, Jill De le Torre, Eileen Klink, Tom Do, Lisa Fascia, Lorenzo Gutierrez-Jarquin, Loretta Ramirez, Deepti Singh, Courtney Stammler, Alexandra Wilkinson

Approval of Agenda

Wilkinson moves to approve the agenda, and Fascia seconds the motion. The agenda is approved.

Approval of Minutes for 12-6-2024

Baker motions to approve the minutes, and Stammler seconds the motion. The minutes are approved as amended with one correction for clarification.

Announcements

Klink notes that Brown and Ramirez represented GWARC and the policy proposal well at the first Senate meeting of the semester. Klink has been communicating with Senate members who have expressed concern over the draft policy from CEPC. Some people have noted that the current policy proposal from CEPC prioritizes saving money rather than student success and at-risk students. Brown notes that this committee has gone through a long process with GWARC's policy proposal. The policy was initially sent from GWARC to CEPC in 2023.

Brown and Ramirez were initially granted 5 minutes to speak at the Senate meeting. However, additional time was provided to them from CEPC Chair. The CEPC chair provided an overview of the policy from CEPC and the draft originally submitted from GWARC and what changes occurred between them. There was some confusion over some terms being used, such as WAC. Ramirez asks the committee if they are comfortable asking Senate to consider the original proposal from GWARC. The committee is in favor of allowing Senate to review the original proposal submitted to CEPC before edits occurred in that committee.

GPE Testing Update: Eve Baker

Baker notes that 2042 students are testing today.

GPEAC Update: Tom Do

Do notes that the committee has tentatively approved three exams for the next GPE.

GWAR Coordinator's Report

Student Cases

Student Case - ZN1

Ramirez discusses the student ZN1. The student believes they did not do well in the exam because they lost a family member and found out right before the exam. The student took the exam online but did take a Lyft to campus for a quiet location. De Le Torre understands that the student had trouble concentrating after the death of their loved one. Stammeler notes that the student is not scheduled to graduate until 2026. Dhillon states they are in favor of giving the student a second chance to take the exam.

Vote: Wilkinson motions to give ZN1 another chance at taking the exam due to extenuating circumstances, and Dhillon seconds the motion. The motions passes.

Student Case of ZE2

Ramirez discusses the case of Engineering student ZE2. This student originally registered for two courses that they believed met the WI requirement. Believing both met the requirement, they dropped one and kept the other one of the classes. However, only one was a WI, and they dropped the incorrect one. The student notes they felt misled by advising to take the wrong course. The student also claims there was a delay period from May to June where they could not meet with an advisor, which resulted in additional money being required from the student. In turn, this resulted in the student appealing the charges, which were denied. This nonpayment of funds put a registration hold on the students' accounts, further restricting the student's ability to take the WI class.

GWAR advising reached out to engineering advising to review the student's claims. The student claimed that the degree planner told them the course they took to meet the WI was listed as a WI, but advising confirms this is not the case. Journalism 315 is a WI course, but the student dropped this class. The student's second claim of being misled by advising was also reviewed. The student met with engineering advising in April 2022, but it appears that GWAR was not discussed in this meeting. Therefore, this claim is also incorrect according to advising offices. De Le Torre has also advised the student that the class the student took does not meet the WI requirement. Brown reviews the job offer that the student provided. The document appears to be an email asking the student to send the degree in a year when they graduate rather than an official job offer.

Ramirez notes that the student has a meeting with advising later today to see if they can enroll in a WI class with a late add for this semester. However, Ramirez states that the student did not attend the meeting. Brown notes that the student did apply for educational leave and was successful. De Le Torre notes that the student's Retroactive Educational leave was approved, and this will assist with breaking the enrollment chain. Fascia confirmed that the last requirement the student needs to complete is the WI class before graduation. Fascia also notes that the student

enrolled in CWL 300 (WI class) in the fall of 2023 and did not pass the class. The student was also informed in Spring 2024 that they had graduation requirements that they have not met yet during their degree audit. The student was also sent additional reminders to complete their graduation requirements. The following week, the student enrolled in CWL 300 but failed the course in Spring 2024. Fascia notes that email correspondence was sent to the student on June 10th 2024, October 15th 2024, December 16th 2024, and January 16th 2025, regarding the need to take the WI class before graduation. Fascia notes that the student's Graduation was recently moved to Spring 2025. Documentation suggests the student was informed they had not yet completed the WI requirement.

Vote: Wilkinson motions to deny the waiver request, and Baker seconds the motion. The waiver request is denied.

Next Meeting: February 21, 1:30-3:00pm

Remaining meetings: March 7, March 21, April 18, May 2

Adjournment: 3:09 pm

Submitted by,
Alexandra Wilkinson