

**Minutes
Graduation Writing Assessment Requirement Committee
Meeting 4
October 17, 2025
1:30 pm-3:00 pm**

In attendance: Rebekha Abbuhl, Nicollette Brant, Lori Brown, Jill De La Torre, Tom Do, Lisa Fascia, Katherine Guerra, Lorenzo Gutierrez-Jarquin, Henry O'Lawrence, Loretta Ramirez, Jayden Sandstrom, Alexandra Wilkinson

Call to order: 1:33 pm

1:30 – 1:35 pm. Approval of Agenda

Abbuhl moves to approve the addenda, and O'Lawrence seconds the motion. The agenda is approved.

1:35 – 1:40 pm. Approval of Minutes (October 3, 2025)

Brant motions to approve the minutes, and O'Lawrence seconds the motion. The minutes are approved.

1:40 – 2:00 pm (time certain). WASC Accreditation and GVAR Program

Sharlene Sayegh - Director of Instructional Assessment and WASC liaison officer – joined GVARC for the meeting to provide an overview of what to expect from the WASC review and GVAR program review on November 6th. The WASC review will not occur until 2023; therefore, GVARC and Sayegh will follow up on this in 2028.

Academic support programs are reviewed every 7 years through a self-study. After the submission of the self-study, an external review is the next step. For the external review, a faculty member from another university will visit and review the GVARC program. They will allow the program to self-reflect and will provide a report with recommendations for the future of GVAR. IPAC on this campus will review the report with the recommendations and send it to GVAR for review as well. Further discussion will occur between IPAC, GVARC, and the GVAR coordinator after the report.

For the future WASC accreditation, GVARC will need support on how to assess the program. Previously, assessment data were from the placement exam (GPE) or portfolio classes, which are no longer required. Furthermore, before GVARC considers WASC accreditation, the campus needs to pass a new GVAR policy.

In conclusion, many program assessments are often about self-reflection. It is not necessary to discuss how successful GVARC has been as a program.

2:00 – 2:20 pm. GVAR Coordinator's Report

A discussion occurs about a phrase on the GVAR webpage. The webpage states that students should talk to a major advisor for CSU Fully Online courses. However, major advisors are unable to approve certain WI courses, which can be confusing for students. The potential for changing or removing this statement is discussed.

GVAR Student Case - TM3

TM3 is requesting a GVAR waiver for a CSU Fully Online Course that they took in 2021. The student notes that the class stated it met the GVAR when they took it. The student's transcripts, syllabus, and other supporting materials can be reviewed on the GVAR Canvas page. Traditionally, the campus does not accept meeting the GVAR through CSU Fully Online courses. A discussion occurs about the student waiting until near graduation, being enrolled in the university during the pandemic, and potentially adding an extra semester until graduation. The committee generally believes that special circumstances may apply to this particular student.

Motion – Move to approve the waiver with the caveat that this course was taken prior to GVARC's rule regarding CSU Fully Online Courses, given that the initial course was taken during the pandemic at a time when the committee did not have clear guidelines on online courses as they pertain to the writing-intensive requirement.

The motion passes with nine votes in favor and one abstention.

2:20 – 2:25 pm. Formation of WI Review Subcommittee

Several GVARC members volunteer to review WI classes to present them to the full committee at the next meeting.

2:25 – 2:50 pm. Continued Discussion on Writing Intensive (WI) Requirements

This did not occur at this meeting due to time constraints.

2:50 – 2:55pm. Reminders

Save the Date: Thursday, November 6 – On-campus visit with external reviewer Mary Adler (CSU Channel Islands)

Next Meeting: November 7, 1:30–3:00 PM

Remaining Meetings: Nov. 7, Nov. 21, Dec. 5, Feb. 6, Feb. 20, Mar. 6, Mar. 20, Apr. 17, May 1

2:55 – 3:00pm. Adjournment