

Minutes
Graduation Writing Assessment Requirement Committee
Meeting 11
March 21, 2025
1:30pm-3:00pm

Call to Order: 1:36 pm

In attendance: Eve Baker, Nicollette Brant, Lori Brown, Tom Do, Lisa Fascia, Lorenzo Gutierrez-Jarquín, Eileen Klink, Loretta Ramirez, Deepti Singh, Courtney Stammeler, Maiyoua Vang, Alexandra Wilkinson, Mark Williams,

Approval of Agenda

Williams moves to approve the agenda, and Baker seconds the motion. The agenda is approved.

Approval of Minutes for 3-7-2025

Williams moves to approve the minutes, and Baker seconds the motion. The minutes are approved.

Announcements

GPE Testing Update: Eve Baker

Baker notes that the testing office is administering the online exam now. A total of 2475 students registered to take the exam this weekend. More specifically, 1818 students will take the exam online, while 657 will take the exam in person.

GPEAC Update: Tom Do

Do notes that three exams have been approved. The committee is waiting to hear about the future of GEAR and the GPE. The next committee meeting will be after spring break.

GEAR Coordinator's Report

University Honors Program Student Cases

Stammeler notes that a class, CWL 305, was falsely listed as a WI class by the University Honors program class offering catalog. The university program has apologized and corrected the issue. However, the error means that many honors students have taken the class to fulfill writing-intensive credit. Brown notes that when an official has led a student to take the incorrect class, this committee generally votes in favor of the student, as it was not the student's fault. About 25 students took a course that they believed met the WI. The class had a similar descriptor to CWL 315. One descriptor included the letter F – Writing Intensive. The letter F was previously used to

indicate that a class was writing intensively. Ramirez clarifies that this committee is not being asked to approve CWL 305 as a writing intensive class, and that the students taking the class this semester will only be given WI credit. Fascia notes that a blanket statement might be difficult to issue, and that each student must be entered individually through advising. Some students may also already have met the WI status. Brown does not have a list of students at this time, but one will be provided to advising at a later date.

Note: Williams motions that in response to several student petitions regarding a catalog error made in the Honor's program regarding CWL 305 and its status as a WI class, I move to grant WI credit to all students enrolled in the course Spring 2025 who pass with a C or better. Student names on the official course roster will be listed in the attachment in Canvas. Do seconds the motion. The motion passes pending the list of the students enrolled.

Stammler notes that the honors program will determine which students need WI approval. Fascia notes that students with a C or better will automatically update with WI credit after receiving a grade. Brant asks if a student who fails the class and takes the class again would receive WI credit? Fascia states yes they would get credit.

New Business

Preliminary discussions on A.I.'s impact on GVAR

Ramirez asks the committee for directions on AI's role in writing and GVAR. Ramirez was recently talking to some faculty about how AI is impacting the online GPE, if at all. Brant discusses the AI subcommittee on campus. This may be a good place to start. More information can be found here: [AI subcommittee](#)

Ramirez recently began looking into composition writing pedagogy reports. However, by the time they are published, they are already outdated.

Stammler asks what the fiscal impact of administering the GPE online vs in person is. Baker notes that testing does not have the manpower or the classrooms to test that many students on campus. Brown notes that it is challenging to monitor online testing for AI use, even when using a lockdown browser. Brown also notes that there will be a need for a standardized AI policy coming from GVAR for writing-intensive classes. Perhaps suggesting the use of some in-person writing or even incorporating AI into the writing class. Brant notes that the campus has student guidelines on AI that may be helpful for future discussions. They can be found here: [AI Campus Guidelines](#)

Ramirez thanks the committee and looks forward to future AI discussions.

Next Meeting: 4/18, 1:30-3:00pm (hosted by Vice Chair Courtney Stammler)

Remaining meetings: May 2

Adjournment: 2:56 pm

Submitted by,
Alexandra Wilkinson