

Minutes
Graduation Writing Assessment Requirement Committee
Meeting 1
September 5, 2025
1:30pm-3:00pm

In attendance: Nicollette Brant, Lori Brown, Tom Do, Lisa Fascia, Katherine Guerra, Lorenzo Gutierrez-Jarquin, Henry O’Lawrence, Loretta Ramirez, Courtney Stammler, Maiyoua Vang, Alexandra Wilkinson

Call to Order: 1:44 pm

Approval of Agenda

Wilkinson moves to approve the agenda, and Stammler seconds the motion. The agenda is approved.

Approval of Minutes (May 2, 2025)

O’Lawrence moves to approve the minutes, and Brown seconds the motion. The minutes from May 2nd, 2025, are approved.

GWAR External Review Update

Ramirez discusses the upcoming review on Thursday, November 6. This will be an on-campus visit with external reviewer Mary Adler (from CSU Channel Islands).

Brown discusses a previous external review. Brown notes that it was extensive and required documentation. Brown also states that an open period of office hours was held, and that anonymous comments were allowed.

Officer Elections

Chair - Ramirez opens nominations for Chair. Ramirez states she is willing to serve as GWAR chair once again. Ramirez self-nominates for the Chair position. Stammler seconds the nomination. Brown notes that Rameriz did a fantastic job last year and will continue to do an amazing job. Rameriz is voted in as chair unanimously.

Vice Chair – Wilkinson nominates Stammler as vice chair, on condition that she can serve without being on the roster officially. Stammler accepts the nomination. Stammler is voted in unanimously.

Secretary – Brown nominates Wilkinson, and Rameriz seconds the motion. Wilkinson accepts the nomination. Wilkinson is voted in unanimously.

Discussion on Possible Relocation of Annual Officer Elections

Ramirez discusses the possible relocation of the officer election. Ramirez notes that many committees hold officer elections at the end of the year. This could be helpful, but it also states that we don't know who is going to be on the committee. Stammer notes that plans and availability often change over the summer. Brant, who heads GEGC, states that officer elections are held at the end of the year for that committee, but almost no one self-nominates, and the election needs to be pushed back.

Fascia states that even when elections are held at the end of the year, the roster often changes over the summer. Brown notes that it has always been held at the beginning of the semester, but does not know the origin of doing so.

Gutierrez-Jarquin asks when committee assignments are requested at the department level. Wilkinson notes that it happens frequently in the beginning and the end of the semester. Brant notes that it might depend on who the nominating committee person is for the college. Gutierrez-Jarquin states that calling a meeting is interesting before actually being voted in as chair at the beginning of the semester.

Ramirez states that she set up the calendar for the year before being voted in as chair. Brown notes that it varies, but it is often a standing order that whoever is chair last year will call the first meeting. If the previous chair cannot fulfill this task, someone else can step up, such as the vice dean.

Ramirez notes that this will be revisited in Spring

GPEAC

Ramirez states that there was a call for people to serve on GPEAC. However, Ramirez is unsure of what their charge would be if the campus does not have a GPE. Do is the previous chair of this committee.

Brown states that this is a Senate-based committee, and the Senate did not officially remove this committee. So technically, they still exist. However, there is no work for them to do because officially, the GPE has ended. This will be revisited in the next meeting.

GWAR Coordinator's Report

Brown notes that GWAR had an uneventful summer. There were some student cases. The Senate will officially be picking up the draft policy again. However, because the policy was not concluded before the end of the year, they may need to restart from the beginning of the policy. The Senate is meeting on September 11th.

Brown welcomes Wilkinson as a new GWAR advisor and thank you Stammer for serving in this role previously.

Brown notes that GVAR coordinators across CSU campuses are having conversations about the future of GVAR. Brown also notes that GVAR coordinators are discussing how AI may impact writing on campuses. The policy currently on the Senate floor has zero AI components to it. Perhaps some amendments may happen throughout the year.

Brown notes that many writing instructors are changing forms of writing in classes, such as removing take-home papers. There are others who view AI as the new Google. Brant states there is an AI steering committee on campus. Brant notes there are massive discussions happening across campus. ATS and admin are also developing AI tools. Brown notes there is a strong recommendation to put an AI policy into your syllabi. Brant notes that the library is working on an AI and ethics module that will launch soon. Wilkinson notes that some faculty are creating assignments that have students use AI. Brown briefly discusses the recent MIT study about the impact of AI on the brain.

New Business: Discussion on Writing Intensive (WI) Requirements

Ramirez begins a discussion on WI requirements and whether the committee should change our application to include AI guidelines. Wilkinson suggests having a discussion on faculty and AI grading in the future.

Stammler suggests having a general rubric to use in creating a WI course.

Ramirez thanks the committee for their time and reminds them about the next meeting.

Reminders

Next Meeting: September 19, 1:30–3:00 PM

Remaining Meetings: Sept. 19, Oct. 3, Oct. 17, Nov. 7, Nov. 21, Dec. 5, Feb. 6, Feb. 20, Mar. 6, Mar. 20, Apr. 17, May 1

Adjournment: 3:01 pm

Submitted by,

Alexandra Wilkinson