



## CALIFORNIA STATE UNIVERSITY, LONG BEACH

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### General Education Evaluation Committee

Tuesday, February 24, 2026

11:00am – 1:00 pm

Zoom Link for this Meeting: <https://csulb.zoom.us/j/84921132427>

### Minutes

Prepared by: Zak Ricards

#### Attendance

Nathan Gerard, Ava Hedayatipour; Ann Johnson; Kerry Johnson; Brianna Koster; Alaina Martinez; Danny Paskin; Diana Porras; Mortaza Saeidi; David Sheridan; Zak Ricards; Ali Rezaei; Sharlene Sayegh; Yada Treesukosol; Charles Wallis; Mark Washburn.

#### 1. Agenda

Call to Order by Chair Mark Washburn at 11:02 a.m.

#### 2. Approval of Agenda

The agenda was shared at 11:03 a.m. and approved by committee (*verbal consent*).

#### 3. Approval of Previous Meeting Minutes

- The minutes from February 10, 2026 were reviewed and approved.
- A motion was proposed to appoint a secretary to serve for the remainder of Spring 2026 term. Zak Ricards was nominated, accepted, approved by committee.

#### 4. Discussion of Assessment

*Sharlene Sayegh led this discussion.*

- Request for more participation in reviewing GEEC 2025 Written Communication Rubric.
- AIS 100B scores were within 1 point of each other (shows general alignment).
- Articles will be assigned to committee members in the coming weeks.

#### *Citation and Rubric Focus*

- Concerns regarding MLA format (in text citations/reference pages).
- Rubric *Row E* focuses on whether students can correctly apply MLA.
- MLA cheat sheet/scoring guide on Canvas must be reviewed/Purdue guide for clarity.

#### *Assessment Process*

- Assessment measures clear writing and a focused thesis; does not review drafts or the full writing process. Rubric evaluates college level writing ability.

### *Scoring Expectations*

- Freshmen are expected to score mostly 2s. A 4 is exemplary but not impossible
- Seniors/graduate students should score 3s & 4s.
- Results help determine if freshmen are ready for upper division work.
- Oral Communication assessment report/Canvas provides model/example for passing.

### *Assignments and Practice*

- Materials are in the Institutional Effectiveness folder on Canvas.
- The norming samples are in the SAMPLES folder and include AIS 100B and CHLS 1048.
- Members can practice in the Pilot A2 Written Communication Assessment tab.
- Sharlene will post assigned artifacts and share the spreadsheet on Canvas.

### *Policy Reminder*

- Do not upload student work into AI under any circumstances.

## **5. Recertification**

*Mark Washburn led this discussion.*

- Reminder that members should review colleague work before voting in meetings.
- Discussion on cross checking work to improve consistency.
- Request for stronger norming when comparing review forms.
- Committee wants clearer standards for what is acceptable and what needs revision.

### *Policies & Committee Alignment*

- Important reminder that AI cannot be used for any committee work.
- The group must stay aligned with committee policies.
- Norming should be based on clear evidence in the syllabi.

### *Next Steps and Goals*

- Committee goal is to create a more formal review document for approval in the fall.
- GEEC expects to approve over 100 courses this year.
- Would like to advance output to +80 courses per semester
- All approved classes to be established on a 5-year approval cycle
- Develop norming on the comments section

## **6. Approvals and Voting**

Committee voted on approval for the following classes/recertification:

*Recert with Minor Revisions:* ENGL 102, ENGL 104, CWL 320, GEOG 101, GEOG 314, PHIL 130, PHIL 402, GEOG 319, PHIL 156,

*Recert no Revisions:* CWL 213, CRJU 101, PHIL 156, CRJU 101, CWL 412, CHLS 411, ENGL 250A, GEOG 355, PHIL 204

*Request 2nd Review:* CLCL 300, CHLS 350, CWL 324

## **7.GELO Reminders & Discussion**

*Fundamental question:*

*Do courses meet the GE requirements they claim to meet (based on syllabus)?*

- All members can certify courses (faculty, lecturers, student members).
- General approach is to approve when possible. Give the course benefit of the doubt.
- GELOs can be recertified with a note if updates are needed.
- Look at previously approved syllabi to guide decisions and set clear standards.
- GELOs not required to be listed word for word (student course outcomes should reflect them/SCO).
- There is no rule that says GELOs must be written out on the syllabus. Faculty can paraphrase.
- When recertifying, ask: "Does the Student Course Outcome align with the GELO?"
- Committee faces uncertainty with procedures; what to look for in process and how to avoid overstepping practices from different departments/colleges.
- Members can meet in small groups to review samples and set clearer norms; encouraged to ask executive subcommittee for guidance.

## **8.Adjourn**

- Reminder that the next meeting is Tuesday, March 10, 2026, 11am – 1pm (ZOOM)
- Meeting adjourned at 12:05pm

**End**