

EXECUTIVE COMMITTEE MEETING: Minutes

Tuesday, September 15, 2026, 2:00 pm – 4:00 pm

Zoom: <https://csulb.zoom.us/j/84515621435> (Meeting ID: 845 1562 1435)

N. Hultgren, B. Katz, C. Warren, B. Behzad, V. Gray, K. Perkins, B. Trimble, S. Asgari, H. Macías, C. Scott-Hayward, S. Collins, C. Ryan, S. Estrada, S. Apel, D. Green, P. Hung, K. Scissum Gunn, A. Kinsey

1. Call to Order- 2:00 pm
2. Approval of Agenda- moved by BK, seconded and approved.
3. Approval of Minutes - moved by BK, seconded and approved as amended.
 1. [Meeting of September 8, 2026](#)
6. Special Orders
 1. Report: Provost Karyn Scissum Gunn- KSG reported on the current legislation that impacts our international students. A recent legal stay is in effect that helps protect students. The new rule would limit international students to 4 years, without attention to degree, with extensions possible. This legislation is in a temporary holding period. Curricular practical training (CPT) is also limited for international students. The CSU sent a directive to temporarily suspend accepting course credit for CPT. Already processed students for this prior to August 24, can proceed. PFH presented data on CPT regarding courses required for internships, only 25% of CPT are required courses. Engineering and Business account for most non-required CPT courses. BT asked if service-learning courses would be affected. If experiential learning is part of the course, and part of the degree it is not affected, but if the CPT is an elective it's problematic.
 2. Report: AVP, Enrollment Services Donna Green- no report.
 3. Report: VP Scott Apel- SAP reported on the budget. Expecting a flat budget, small amount of one-time funds. How to distribute to the divisions is being discussed. Next week will be a short presentation on the budget by SA and K Perkins. Allocations need to be made, and compensation is still unclear with contract negotiations ongoing. The CO and her team have initiatives around student success (CSU Forward), so some money will be reserved for those initiatives. Funds for expenses at campus level will now be centralized which frees about 3 million on campus for technology, library, and other needs.. Insurance is one of our largest bills, pensions, and utilities are also large. Insurance has been a challenge, public agencies are sued a lot, which creates challenges. All the CSU are pooled with regards to liabilities and expenses. Recently, there were large liability losses last year, premiums went up and a special assessment is being paid. Innovative and creative plan for traffic and

parking seems to have worked fairly well, including an off-campus lot at Gaslamp, along with offering students a free bus pass, and allowed them to purchase a discounted parking pass later if they agreed to not drive to campus the first few weeks of the semester. SA asked about purchasing food using General Funds for meetings and events, which is largely restricted. SA reported the COs office has been clamping down on purchasing food for employees, especially regular meetings, but business events can be catered. CSH asked clarity on whether this applies to just general funds, SA reported self-support funds are not limited in the same way. NH asked why liability losses were high, and SA reported that was not based on our campus issues or litigation against our campus specifically.

7. Unfinished Business

1. [Review of Patent Policy draft and Intellectual Property and Copyright Policy draft](#), continued. NH will be meeting with KSG and the policy will be coming to the EC soon.

8. New Business

1. Debrief on Academic Senate Meeting of September 10, 2026 – PFH expressed her gratitude on the resolution on the WASC steering committee passing the Senate. BK and CSH issued some concern about the pace of the line-by-line review and rationale for seconding motions.
2. [Review of SPOT Task Force Charge draft](#) – NH asked EC if this is ready for the Senate floor. KSG asked about major concerns with the policy. NH offered the task force may be framed more like a committee. EC approves moving this forward to Senate.
3. [Setting the agenda for the Academic Senate Meeting of Thursday, September 24, 2026](#) – NH presents draft agenda for EC to approve. BK suggests putting the name change on the consent calendar. EC approves agenda unanimously.
4. [Retreat topic selection, continued](#) – NH presented ideas for the upcoming retreat title and subtopics. CSH offered graduate education should be included. BK asked that Collaborating might be a better framing than Challenges and Opportunities. VG offered alumni engagement as another topic. CW pointed out the aspect of the framework advising pathways should be included. KSG pointed out the topics should be applied to the framework and the KPIs we are using to measure success. The ASI representative was consulted and offered ideas to help, NH asked if a student presentation were possible and she suggested the chief officers. NH will send out an invite with the title and teaser.
5. [Update on GE SLOs relating to “languages other than English”](#) – EC discussed the proposed interpretive memo and possible alignment grid provided by AN. EC decided to send to CEPC to be edited.
6. [Time Certain 3:30 pm] [Updated Draft Policy: Evaluation of Lecturers](#)
Guests: Emily Berquist, Director, Faculty Center; Chiara Ferrari, Associate Dean,

College of the Arts, Raven Pfister, Associate Director, Faculty Center – EB, CF, and RP presented the draft policy to EC. We are one of the CSU campuses without a lecturer evaluation policy. This policy emanated from a Leadership Fellows Project. A task force was created and the policy was shared with FA and AD's. KSG echoed the importance for the policy and inquired how the structure was generated. RTP policy as well as other campus policies were consulted, such as CSU Fullerton. PFH asks about certain areas that may need to be revised, such as the timeline – the guests offered the procedures may be separated out in a separate document later. SA thanked them for their efforts due to inequities and inefficient processes. VG asked about how the designation of satisfactory, unsatisfactory categories are determined, such as through rubric - the guests clarified that colleges and departments should be designating those criteria that justifies the rating. CSH said the contract and CBA assignment should be included first. CW offered flexibility may help, and NH added eliminating software or proprietary language will make the policy more enduring. KSG added workload concerns should be considered, and SA asked about the roll-out of the procedures.

7. [Follow-up Questions from FPPC regarding the Hiring Policies](#) – NH presents these questions to EC. Answers to questions from FPPC were discussed. Questions included whether counselors are hired as staff. Those that are should not be covered by the policies. In terms of values and principles, clarifying what respecting SMEs entails, reframing the processes as goals rather than procedures that may be unique to a department, how a holistic approach might help - which related to a timely approach to faculty involvement in the search, how/where mandated wording/language is included, and how FPPC members should be reaching out to constituencies similar to how the senate operates.
 8. [Committee on Athletics Annual Report](#) – EC reviewed and received the report.
 9. [University Library Annual Report](#)
10. Announcements and Information
1. Question about the circulation of the Academic Awards email_ NH asked EC about sending out the award solicitation to others than faculty. EC decided NH should send the nomination email to the ASI Academic affairs officer Sofia Estrada to disseminate.
11. Reminder
1. Third Academic Senate Meeting of the Academic Year, Thursday, September 24, 2026, from 2:00 pm to 4:00 pm in PSY-150 and on Zoom
 2. Academic Senate Session for the President's Listening Tour, Thursday, October 8, 2026, from 3:00 pm to 4:00 pm in PSY-150 (no zoom)
 3. Academic Senate Retreat, October 29, 2026, 2:00 pm to 5:00 pm in the Anatol Center

12. Adjournment - 4:03 pm