EXECUTIVE COMMITTEE MEETING: MINUTES
Tuesday, August 18, 2026, 2:00 pm – 4:00 pm
Zoom: https://csulb.zoom.us/j/84515621435 (Meeting ID: 845 1562 1435)

N. Hultgren, B. Katz, C. Warren, B. Behzad, V. Gray, K. Perkins, B. Trimble, S. Asgari, H. Macías, C. Scott-Hayward, S. Collins, C. Ryan, S. Estrada, S. Apel, D. Green, P. Hung, K. Scissum Gunn, A. Kinsey

1. Call to Order at

2. Approval of Agenda with the addition of item 8.5: Election of an AS Exec member to serve on the Campus Academic Calendar Committee

3. Introductions of all members were shared

4. Overview of Executive Committee Meeting Structure and Procedures by Chair Hultgren

5. Approval of Minutes
    1. Meeting of May 12, 2026, approved as read.

6. Special Orders
    1. Report: Provost Karyn Scissum Gunn reported on the upcoming academic year. Our new leader has been installed and convocation is upcoming. The GI2025 initiative has officially been put to rest, and the transition to the new student success framework will be presented at convocation. A new presidential student success implementation task force will be formed. The provost also asked to have an audit of older policies to be identified and evaluated in terms of how they address student success. SA asked about the definition of student success and how that will change post GI2025 – Yes, and goals on graduation and retention rates are being shared from the COs office. NH reported on the recent meeting on graduation rates and enrollment and that the president was aware graduation rates improved but the equity gap remained. BK asked about the involvement of faculty and all levels in the process.
    2. Report: AVP, Enrollment Services Donna Green reported on enrollment. We are down about 10%, purposely, with most of those being FTFY students. Transfers went up, but international enrollment is still dramatically down (not the case with international transfer students which is stable). CSH asked about financial aid and drops – if the award is in the system they will be disbursed. SA asked if the decrease of about 4-7% is acceptable, and DG reiterated this was an intentional decrease. BK reiterated his chair's surprise the number of majors was down dramatically – DG suggested it could be based on choice of major at SOAR.
    3. Report: VP Scott Apel, no report.

7. Unfinished Business

1. Review of Patent Policy draft and Intellectual Property and Copyright Policy draft, is still with university council. The provost will investigate.

8. New Business
   1. Review of policies ready for the Senate floor (see part A.X of the Annual Report) presented to the EC including pending policies carried forward from 2025/2026. All policies go back to the 1st reading if not finished.
   2. Setting the agenda for the Academic Senate meeting of August 27, 2026 commenced next. A policy on the formation of a WSCUC steering committee, the grade appeals policy revisions, and a policy on tenure/tenure-track hiring. Parliamentarian election also added. EC voted, agenda unanimously approved.
   3. Selection of a new alternate member (Sandra Arevalo) for the Institutional Review Board was conducted. BK spoke in favor of the candidate's qualifications. The candidate was approved without dissent.
   4. Electing a Senate/Faculty representative member for the Search Committee for the Chief of Police was introduced and the rationale was shared. Volunteers were solicited and CSH offered to serve. EC approved unanimously.
   5. Election of an AS Exec member to serve on the Campus Academic Calendar Committee was discussed and NH asked for volunteers and CW offered. EC approved unanimously.
   6. CPaCE Dean Review Committee question about membership (see section 3.3.2.7 of PS 22-13) was introduced to the EC to determine a review committee for the Dean and the inclusion of a CPaCE faculty member of a .5 time-base. CR asked about the time-base and if valuable members might be eliminated by relying on .5 (7.5 WTU) or higher faculty.
   7. Request for CEPC agenda priorities were shared with the EC for consultation on priorities, including:
      a. Syllabus Policy revision (for AI language)
      b. Posthumous Degree Policy draft
      c. First Year Experience Policy draft (and whether we want one)
      d. Beach EDGE/Blended Program Policy

      NH will share with CEPC the syllabus policy seems to be the likely priority item.
   8. Fall 2026 Academic Senate Retreat venue, date, and topic was discussed. Venues, and difficulties finding campus venues, was presented. The Anatol Center is the best possible option, supported by the EC. Themes were discussed, BK suggested a focus on promoting student success a la the president's initiative.
   9. 2025-2026 Academic Senate Annual Report was presented and AK was thanked for her work on the report.

9. Announcements and Information
   1. Request for Feedback from President's Office on Strategic Plan-related listening sessions

10. Reminder

1. First Academic Senate Meeting of the Academic Year, Thursday, August 27, 2026, from 2:00 pm to 4:00 pm in PSY-150 and on Zoom

11. The meeting was adjourned at 3:57 pm