

## EXECUTIVE COMMITTEE MEETING: Minutes

Tuesday, February 10, 2026, 2:00 pm – 4:00 pm

Zoom: <https://csulb.zoom.us/j/86796238597> (Meeting ID: 867 9623 8597)

N. Hultgren, B. Katz, C. Warren, P. Ayala, N. Meyer-Adams, A. Nayak, B. Trimble, S. Asgari, N. Schürer, C. Scott-Hayward, S. Collins, C. Ryan, S. Apel, D. Green, P. Hung, K. Scissum Gunn, A. Kinsey, J. Forbes

1. Call to Order- 2:00
2. Approval of Agenda- moved by BK, seconded and approved.
3. Approval of Minutes- moved by BK, seconded and approved.
  1. [Meeting of February 3, 2026](#)
4. Special Orders
  1. Report: AVP, Enrollment Services Donna Green- DG reports on offers going out last week, 28,000 FTFY out yesterday, 6,300 LB promise offers, transfers tomorrow. Day at the beach April 11.
  2. Report: VP Scott Apel- SAP reports on new president on campus last Thursday. He Had a brief meeting with cabinet, most of time with students. NS asks who does the schedule for the new president's visit, he was surprised at who he met with and those he didn't. C. Fowler worked on his visit. NH asks about ICE cards for EC. Senate bill 98 in California, how our campus will comply. SAP says we will comply by the deadline. NS asks about a teach-in system wide on 2-18-26 regarding ICE.
5. Unfinished Business
  1. Debrief on the Academic Senate Meeting of February 5, 2026- NH asks EC about the last meeting. BT states NH handled the meeting very well. NS suggests another parliamentarian since he has most of the motions/amendments that require Roberts Rules interpretation. PFH suggests this may be a good time to revisit the rules and state that at a future meeting. NS states EC should decide to remain with our practice of not accepting amendments from the floor. BT, NMA, SA, CSH state we should keep our current practice. Other committees are beginning to follow this protocol.
  2. [Policy interpretation query](#) on [PS 08-08: Independent Studies Courses](#)  
"Guest": Shadnaz Asgari, Senator, ASCSU- SA asks EC about PS 08-08 and how these courses are offered. SAS states that previous faculty have used this course to replace courses not offered. NS states some faculty are compensated for independent study and some are not depending on their college. SA explains how COE compensates faculty, each undergrad counts as 2/3 of a WTU, grad students count as 4/3 WTU. CHHS, CCJEM has 12 students to count as one course. CHHS, SW does not compensate faculty to teach it. In CNSM you must explain on the form how this is different than a regular course.
  3. Update on the 2026 Legacy Lecture- NH updates EC, Dean Reynolds-Fisher intervened on our behalf, and we now have the Japanese Garden for our event.
  4. [Review of Patent Policy draft and Intellectual Property and Copyright Policy draft](#), continued- NH updated EC on what he has found out about this, he

contacted ORED and Barbara and Jade are our contact for this. We are awaiting responses.

6. New Business

1. [Setting the agenda for the Academic Senate meeting of February 19, 2026](#) ([Backup PDF](#) if linked Word file has gaps in it)- NH presents draft agenda, including two curriculum items as new business, one is an elevation and revision, one is a discontinuance. PFH feels the discontinuance could be a consent calendar item, the other should be a regular agenda item. NH has reached out to FPPC for updates have not received an answer yet. Vote to approved agenda, approved unanimously. Discontinuance will be removed per new CEPC charge.
2. TPM Update- CR reports on TPM policy creating barriers for events. CR provided tips for events on achieving approvals. Some timelines were made shorter in the revision. BT thanks CR for her work on events for his department. NS asks about student groups and TPM.  
“Guest”: Colleen Ryan, Chair, CSULB Staff Council
3. [Campus Academic Calendar Committee Memo and Options for 2028-29](#)  
“Guest”: Chris Warren, Campus Academic Calendar Committee- CM presents the draft calendar that CACC came up with. NS asks about the number of required instructional days. NS provides feedback on the committee’s memo and choice of option one. EC votes on the options, vote on option one, four votes, option two, three votes. Will be sent forward to the President for final approval.
4. [Selection of one additional reviewer](#) for an academic institute ([I-MAT](#)) as dictated by [PS 14-04: Academic Centers and Institutes \(ACI Policy\)](#)- NH asks EC to select one additional reviewer for I-MAT, EC selects L. Gonzalez.
5. Requests for Immigration Cards- NH asks EC if cards are requested, contact NH.
6. [Time Certain 3:30 pm] Discussion of Potential Senate [Presentation](#)  
Damian Zavala, AVP, Health and Wellness, Division of Student Affairs- DZ presents on a CAPS presentation for senate. The linked document provides an update on CAPS. CW asks about branches of service available and who to refer students to. NS asks about the scheduling of their appointments. He states that in his experience students are not able to secure an appointment in one week that was reported in the presentation. NS asks about the ratio between tenure line and non-tenure line counselors. DZ says this is an outgoing conversation, this includes competing facilities which offer higher compensation. BT says there is confusion on the part of faculty members on who to contact for various circumstances. SC asks about the appointment list definition. JF states there is student confusion on accessibility and visibility, the information should be more easily accessible. PA asks for guidance on faculty providing referrals. NH asks EC if this should be presented at Senate. At this time, it is on hold.

7. Announcements and Information

8. Reminders

1. Eleventh Academic Senate Meeting of the Academic Year, Thursday, February

19, 2026, from 2:00 pm to 4:00 pm in PSY-150 and on Zoom

9. Adjournment- 4:02