

1 CALIFORNIA STATE UNIVERSITY, LONG BEACH

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4 COLLEGE OF ENGINEERING

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7 CONSTITUTION

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10 THIS DOCUMENT WAS REVISED AS FOLLOWS:

11 Engineering Faculty Council on December 9th, 2020

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13 Tenure Line Faculty on March 19th, 2021

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16 THIS DOCUMENT WAS AMENDED AND APPROVED AS FOLLOWS:

17 Engineering Faculty Council on May 12th, 2025

18 Tenure Line Faculty on May 23rd, 2025

19 Provost (on behalf of the President) on February 10th, 2026

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25 PREAMBLE

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27 **T**he laws of the State of California, the regulations and policies of the California State University
28 and California State University, Long Beach, and collective bargaining agreements shall override any
29 provisions of this Constitution with which they are in conflict.

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31 Hereafter, “System” shall refer to the California State University; “University” to California State
32 University, Long Beach; and “College” to the College of Engineering.

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35 ARTICLE 1 Faculty

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37 1.100 The Faculty of the College is composed of the Tenure Line Faculty and the Lecturer Faculty.

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39 1.200 Tenure Line Faculty shall consist of those tenured and probationary members of the Faculty of
40 California State University, Long Beach (as defined by the Constitution and Bylaws
41 of the Faculty of California State University, Long Beach) holding appointments in
42 the College.

43
44 1.300 Membership in this body shall not lapse because of leave of absence or administrative
45 assignment. Members in the Faculty Early Retirement Program or the Pre-
46 Retirement Reduction in Time Base program shall enjoy voting rights afforded by this document,
47 and all other relevant policies.

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49 1.400 Powers of the Tenure Line Faculty

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52 1.410 The Tenure Line Faculty shall act on all matters specifically delegated to the
53 Faculty of the College by System or University Policy and all matters delegated to it in
54 this Constitution.
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56 1.420 The Tenure Line Faculty shall advise the Dean on matters concerning the general
57 welfare of the College.
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59 1.430 The Tenure Line Faculty shall take no action that abridges the autonomy of any
60 department, except as the interests of the College are clearly of overriding concern.
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62 1.440 The Tenure Line Faculty may if necessary, after duly informing the Dean, present
63 to the Academic Senate, Vice Presidents, Provost, or the President of the University, all
64 matters regarded as of general concern to the welfare of the College and/or of the University.
65

66 1.450 Tenure Line Faculty may establish committees and define their duties.
67

68 1.500 The Eligible Lecturer Faculty shall consist of temporary employees holding 3-year contract
69 employment in the College with a time-base of at least 0.5 (7.5 WTU's) in the semester of service.
70

71 1.600 The Engineering Faculty Council, as defined in Article 6 of this Constitution, shall act on behalf
72 of the Faculty on matters delegated to it by this Constitution or University Policies and on any
73 other matters subsequently delegated by majority vote of the Tenure Line Faculty.
74

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76 ARTICLE 2 Structure of the College

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78 2.100 The Dean of the College shall be a member of the Tenure Line Faculty of the College and is
79 the administrative head of the College as defined by appropriate University policy.
80

81 2.200 Associate Dean(s) shall have retreat rights to a Department within the College, and shall serve at the
82 pleasure of the Dean.
83

84 2.300 The Departments of the College shall be those in effect or approved at the time of the adoption
85 of this Constitution and such other Departments as created, revised and/or merged in accordance
86 with University Policy.
87

88 2.400 Other administrative offices or positions may be established by the Dean after consultation with the
89 Engineering Faculty Council.
90

91 2.500 The Engineering Faculty Council shall be the representative body of the Faculty when the Faculty is
92 not meeting.
93

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95 ARTICLE 3 Dean

96

97 3.100 The duties of the Dean are specified by University policy.
98

99 3.110 The Dean shall be responsible for developing and maintaining an academic and
100 administrative environment conducive to the achievement of the highest standards of

101 student scholarship and Faculty Teaching Effectiveness; Research, Scholarship and
102 Creative Activities; and University and Community Service.
103

104 3.120 The Dean's Office shall facilitate communication among the College representatives on
105 the Academic Senate, College representatives on University councils and committees,
106 and members of the Engineering Faculty Council, by providing timely information and
107 assistance with such activities as arrangements for meetings, filing, ~~and~~ clerical and
108 other support, as may be deemed useful.
109

110 3.130 The Dean's Cabinet shall be the primary advisory body to the Dean in all college-related
111 matters. The Dean's Cabinet shall be composed of the Dean and Associate Deans,
112 Department Chairs, the College Financial Officer, the Chair of Engineering Faculty
113 Council and others designated by the Dean. Two faculty members elected by the Tenure
114 Line Faculty shall serve as at-large members of the Dean's cabinet.
115

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117 3.131 Selection of Dean
118

119 Applicable University Policy shall govern the selection of the Dean of the College.
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122 ARTICLE 4 Associate Deans 123

124 4.100 The selection of Associate Deans shall be in accordance with University policies.
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128 ARTICLE 5 The Departments of the College 129

130 The autonomy of the Departments of the College shall not be abridged except when the interests of
131 the College are clearly of overriding concern.
132

133 5.100 Department Chairs are appointed and reviewed according to University Policy.
134

135 5.200 On all formal matters each department and its duly constituted committees shall have access to
136 the Dean and Associate Deans, the Engineering Faculty Council and the College committees
137 through its Chair.
138

139 5.300 The Departments may initiate hiring requests and job descriptions of academic and non-
140 academic personnel to be hired in compliance with current System, University and College
141 policies, and collective bargaining agreements.
142

143 5.400 Each Department shall conduct its own affairs in a manner that complies with current System,
144 University and College policies, and collective bargaining agreements.
145

146 5.500 Each Department shall elect the committees mandated by current System, University, and
147 College policies, and collective bargaining agreements.
148

149 5.600 Other standing and ad hoc committees may be formed by departmental action.
150

151 5.700 Each Department shall be free to develop rules, procedures, and policy documents relating to its
152 governance, and the selection of its committees, Chair and other officers, consistent with current
153 System, University and College policies, and collective bargaining agreements. All department
154 policy documents shall be reviewed by the Engineering Faculty Council for conformance with
155 College policy.

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158 ARTICLE 6 Engineering Faculty Council

159

160 6.100 Composition of the Engineering Faculty Council

161

162 6.110 The number of Council members from each department is determined from the Full
163 Time Equivalent Faculty (FTEF) generated by the department in the Fall semester
164 preceding the election, according to the following: One (1) member for ten (10)
165 or fewer FTEF; two (2) members for eleven (11) to thirty (30) FTEF; three (3)
166 members for thirty-one (31) or more FTEF.

167
168

169 6.120 One Eligible Lecturer faculty elected at large.

170

171 6.130 The Dean and Associate Deans of the College, the Academic Senators from the
172 College, the CFA representative from the College, the President of the Associated
173 Engineering Student Body, and the Department Chairs shall be ex-officio, non-
174 voting members of the Council.

175

176 6.140 The Council shall elect its own Chair, Vice Chair and Secretary from among its elected
177 members. These officers shall constitute the Rules Committee of the Council, which
178 shall be responsible for formulating the agenda for Council meetings.

179

180 6.150 The outgoing Rules Committee shall call an Engineering Faculty Council
181 Organizational Meeting as soon as feasible following the election of new Council
182 members in the Spring semester for the purpose of electing Council officers for the
183 following academic year. Elections shall be by a majority of the votes cast by secret
184 ballot.

185

186 6.160 The officers of the Council shall assume office at the beginning of the Fall semester.

187

188 6.170 In case the office of Chair becomes vacant, the Vice Chair shall assume the office of the
189 Chair until a new Chair is elected by the Engineering Faculty Council.

190

191 6.180 In case the office of Vice Chair or Secretary becomes vacant, the Council shall hold an
192 election for the office at the next regular meeting.

193

194 6.200 The Council shall determine the time and place of its meetings and shall publish the agenda
195 and minutes of its meetings to the Faculty of the College. The Chair may call extraordinary
196 meetings and is responsible for notifying the Council members.

197

198 6.210 For Engineering Faculty Council meetings, a simple majority of the elected members
199 of the Council shall constitute a quorum.

200

- 201 6.300 The Dean and Associate Deans shall provide to the Council, upon request, materials
202 relevant to matters before the Council, consistent with current System, University and College
203 policies, and collective bargaining agreements.
204
- 205 6.400 The Council shall not interfere with the autonomy of any department except where the interests
206 of the College, as determined by the Council and the Dean are of overriding concern. In such
207 cases the Department Chair shall provide to the Council, upon request, materials relevant to
208 matters before the Council to which the Chair has access, consistent with current System,
209 University and College policies, and collective bargaining agreements.
210
- 211 6.500 The Council shall advise the Dean on college-wide instructional matters in accordance with the
212 instructional functions of the College. Instructional matters include—but are not limited to—
213 regular, extension, computer-aided, Internet and televised instruction.
214
- 215 6.600 The Council shall advise the Dean on college-wide research matters in accordance with the research
216 functions of the College.
217
- 218 6.700 The Council shall advise the Dean on college-wide resource allocation matters.
219
- 220 6.800 The Council shall serve as the nominating committee for elected College representatives to
221 University committees, councils and the Academic Senate. Nominations may also be made from
222 the floor at a meeting of the Faculty of the College.
223
- 224 6.900 College policies shall be approved by majority vote of the Tenure Line Faculty after receiving
225 the recommendation of the Engineering Faculty Council. The policies shall be consistent with
226 current System and University policies, collective bargaining agreements, and this Constitution.
227
- 228 6.1000 Election of the Engineering Faculty Council
229
- 230 6.1010 From its Tenure Line Faculty, each department shall elect its Council member(s), and
231 one alternate per member, rank ordered in the case of more than one alternate, to the
232 Engineering Faculty Council by a majority of the votes cast by secret ballot of its
233 Tenure Line Faculty. The election shall be held early in the Spring semester for the
234 term beginning the following Fall semester.
235
- 236 6.1020 Any department may recall its member(s) on the Council. The member(s) may be
237 recalled by a two-thirds vote by secret ballot of the Tenure Line Faculty of the
238 department. The recall election shall be conducted by the Council upon receipt of a
239 petition signed by 25% of the Tenure Line Faculty of the department.
240
- 241 6.1030 The Tenure Line Faculty Council members shall serve staggered two-year terms.
242 Alternate members shall serve one-year terms.
243
- 244 6.1040 In the absence of a regular member, the highest rank-ordered alternate present and not
245 already voting shall assume the seat of the absent member.
246
- 247 6.1050 In case of a vacancy of an alternate, an election shall be conducted by the department
248 as soon as possible in the manner prescribed above.
249

250 6.1060 A voting member who is absent from the Council for three consecutive meetings, while on
251 active pay status, shall be deemed to have resigned from the Council. The presence of
252 an alternate member shall be counted as the presence of the regular member.
253

254 6.1070 One Eligible Lecturer elected at large by the Lecturer Faculty employed during the
255 semester of the election. The election shall be held early in the Spring semester for the
256 term beginning the following Fall semester. The lecturer member shall serve a one-year
257 term.
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259

260 ARTICLE 7 Standing Committees 261

262 The College shall have the following standing committees with the powers specified in this
263 Constitution and applicable University and System policies. Other standing committees required by
264 University policies shall be formed in accordance with those policies. Standing Committees shall be
265 elected in the Spring to begin operation the following Fall. Unless stated otherwise, there shall be
266 exactly one committee member and one alternate from each Department. Committee members may be
267 re-elected in perpetuity to any committee.
268

269 7.010 With the exception of the Grade Appeals Committee, the Reappointment, Tenure and
270 Promotion Committee and the Sabbatical Leave Committee, all other committees shall
271 submit the minutes and agendas of their meetings to the Engineering Faculty Council in
272 order to make them accessible to all Faculty.
273

274 7.020 A voting member who is absent without excuse for three consecutive meetings of a
275 standing committee, while on active pay status, shall be deemed to have resigned from the
276 committee.
277
278

279 7.100 College of Engineering Curriculum and Educational Policies Committee 280

281 The Curriculum and Educational Policies Committee shall coordinate and approve all curriculum
282 (undergraduate and graduate) and educational policy matters in the College and make
283 recommendations to Engineering Faculty Council, Associate Deans, and the Dean.
284
285

286 7.110 The College of Engineering Curriculum and Educational Policies Committee shall be
287 composed of one Tenure Line Faculty Member elected by each department for **one**
288 **academic year term** and an Associate Dean, designated by the Dean who will be an ex-
289 officio non-voting member. The chair of the committee shall be one of the elected faculty
290 members.
291

292 7.200 The Elections Committee 293

294 The committee shall supervise all college-wide elections as specified by the Engineering Faculty
295 Council and/or the Dean. Results of all elections shall be reported in writing to the Engineering
296 Faculty Council Chair and the Dean within three working days after the deadline for the close of
297 balloting.
298
299

300 7.210 The Committee shall consist of three T e n u r e Line Faculty members selected by the
301 Engineering Faculty Council. Members shall serve one-year terms.
302

303 7.300 The Environmental Health and Safety Committee
304

305 All environmental health and safety issues raised by students, staff and faculty within the College
306 should be initially addressed at the departmental level, where appropriate. Efforts should be
307 made to resolve departmental health and safety issues at the department level. Issues not resolved
308 at the department level should be communicated to the Office of the Dean and to the Chair of the
309 College Environmental Health and Safety Committee. The College committee shall consider the
310 issues and make recommendations to the Engineering Faculty Council and the Dean.
311

312 7.310 The committee shall consist of one T e n u r e Line Faculty or staff member or
313 Eligible Lecturer elected by each department, one student member selected by the
314 Associated Engineering Student Body, and the College Safety Coordinator who shall act
315 as Chair of the Committee. Elected members shall serve one-year terms and shall also
316 be members of their department safety committee, if one exists.
317

318 7.320 The Dean, in consultation with the Engineering Faculty Council, shall appoint the
319 College Safety Coordinator.
320

321 7.330 The College Safety Coordinator shall keep a log of all health and safety related incidents
322 occurring within the jurisdiction of the College and reported in writing. The committee
323 shall have access to the log.
324

325 7.340 The committee shall review and recommend to the Engineering Faculty Council and
326 the Dean procedures, policies, and training for the health and safety of faculty, students,
327 staff and visitors.
328

329 7.350 Safety manuals used in laboratory related activities must be submitted to this committee for
330 approval.
331

332 7.360 The committee shall submit a report to the Engineering Faculty Council, the Dean, and
333 the Departments at the end of each academic year. The report shall include a summary
334 of all problems, recommendations and corrective actions taken at both the College and
335 University levels.
336

337 7.400 The Grade Appeals Committee
338

339 The committee shall have responsibility for the Grade Appeal procedure in the College. The
340 committee shall function as prescribed by University Policy.
341

342 7.410 The committee shall consist of faculty and student members. The number of faculty
343 members shall be equal to the number of Departments in the College. Faculty
344 members may be from the same department and shall serve one-year terms. Faculty
345 members and one faculty alternate shall be elected from Tenure Line Faculty
346 members, all elected by the T e n u r e Line Faculty of the College. One student
347 member and one s t u d e n t alternate shall be selected by the Associated
348 Engineering Student Body. If a member must recuse oneself due to an appeal involving
349 that member, the appropriate alternate shall serve.

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7.420 Student members shall not be eligible to hold any office of this committee.

7.500 The Reappointment, Tenure and Promotion committee

7.510 The committee shall function in accordance with System and University policies on Reappointment, Tenure and Promotion as well as the College Reappointment, Tenure and Promotion Policy Document.

7.520 The committee shall evaluate the College Reappointment, Tenure and Promotion Policy document as needed and provide the Engineering Faculty Council and the Dean with its recommendations for future considerations.

7.530 The committee shall consist of one full-time tenured Faculty from each department, elected by secret ballot by the Tenure Line Faculty of the College. Members shall serve **one-year** terms.

7.540 Only committee members with a higher rank than the candidates being considered for evaluation can participate in Reappointment, Tenure and Promotion evaluation of the candidate.

7.550 In case there is no eligible member to serve on this committee from any department, the department shall nominate a member from a related academic discipline(s). Faculty participating in the Faculty Early Retirement Program may serve on the committee in accordance with the Collective Bargaining Agreement.

7.600 The Sabbatical Leave Committee

7.610 The committee shall function in accordance with University and College policies on Sabbatical Leave.

7.620 The committee shall consist of one full-time tenured member per department elected by secret ballot by the Tenure Line Faculty. Members shall serve **one-year** terms.

7.700 The Scholarship Committee

7.710 The committee shall normally select recipients of College level scholarships and shall coordinate matters related to other student scholarships, awards and nominations for awards from outside agencies. The Chair of the committee shall report to the Engineering Faculty Council on the actions of the committee annually.

7.720 The committee shall consist of one Tenure Line Faculty member or eligible Lecturer elected by each department in the College, the president of the Associated Engineering Student Body or designee, and a designee of the Dean of the College. Members shall serve **one-year** terms. At the request of the Dean's office, the EFC may elect additional at-large faculty members to serve on the committee.

7.800 The Research and Scholarly Activities (RSCA) Committee

400 7.810 The Committee shall have responsibility related to **RSCA** awards and grants and
401 the promotion of research and other scholarly and creative activities in the College.
402

403 7.820 The Committee shall consist of one Tenure Line Faculty member elected by each
404 department in the College and the College's representative to the University Scholarly
405 and Creative Activities Committee as an ex officio non-voting member. Members shall
406 serve **one-year** terms. Elected members of this committee may not apply for awards and
407 grants it controls.
408

409 7.900 College Awards Committee
410

411 7.910 The Committee shall consist of one Tenure Line Faculty member elected by each
412 department in the College. The College representative to the University Scholarly and
413 Creative Activities Committee, and Representative to the Faculty Personnel Policies
414 Council shall be n o n - v o t i n g ex-officio members. Elected Members shall serve
415 **one-year** terms.
416

417 7.920 In accordance with the University Policy, the Committee shall rank nominees for the
418 University awards that require review at the College level and forward their rankings and
419 recommendations to the Academic Senate.
420

421 7.930 Other College awards, under purview of the College Award Committee, shall be dealt
422 with in accordance with the criteria and timelines associated with such an award.
423

424 7.1000 Budget Advisory Committee
425

426 7.1010 The Budget Advisory Committee shall consist of six Tenure Line Faculty members and one
427 at large Eligible Lecturer Faculty. Each department shall elect the member to this committee
428 from its Tenure Line Faculty, and one alternate per member, by secret ballot of its Tenure
429 Line Faculty. The at-large Eligible Lecturer Faculty member will be elected by the lecturer
430 faculty employed during the semester. The election shall be held early in the Spring semester
431 for the term beginning the following Fall semester. The committee shall elect its Chair,
432 Vice-Chair and Secretary.
433

434 7.1020 Term of Service: Faculty members serve two-year terms. In the first year of this committee
435 being formed, three membership positions will be for two-year terms (based on the highest
436 ranking in the election), while the remaining three positions will serve one-year terms.
437 The term for the lecturer will be for a year. Alternate members shall serve one-year terms.
438

439 7.1030 Meetings: The committee meets at least twice per semester and may convene more often as
440 needed.
441

442 7.1040 Duties: The committee shall maintain overview of the fiscal health of the College by
443 collaborating with the Dean and department chairs on budgetary measures that align with the
444 College's educational policies and mission. The committee shall Seek advice from
445 AESB/student body and Dean's staff when necessary and facilitate communication between
446 the Dean's office and the College faculty. Further, the committee shall provide
447 recommendations on resource allocation, subject to review by the Engineering Faculty
448 Council.
449

450 7.2000 Graduate Studies Committee
451

452 7.2010 The Graduate Studies Committee shall consist of six full-time faculty members, each
453 elected by their respective departments, and three graduate student members elected by
454 their student bodies, with no more than one student representative from any single
455 department. Departments are encouraged to elect faculty who have experience serving as
456 graduate advisors. The Associate Dean of Research & Graduate Programs and the
457 Associate Director of the Graduate Student Success Center serve as ex officio voting
458 members. Graduate students will be non-voting members of this committee.

459
460 7.2020 Term of Service: Committee members serve two-year terms and elect a faculty Chair, Vice-
461 Chair, and Secretary. Graduate students serve for one year.

462
463 7.2030 Meetings: The committee meets at least once per semester or as needed.

464
465 7.2040 Duties: The committee shall review graduate studies initiatives and policies, including
466 admissions procedures, advertising, and program promotion to attract high-quality
467 graduate students, and to ensure academic excellence and the smooth functioning of all
468 graduate programs within the College.

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470

471 ARTICLE 8 Ad Hoc Committees

472

473 8.100 Ad hoc committees may be established by the Dean, by the Engineering Faculty Council, or by
474 the Tenure Line Faculty in a college-wide meeting. The charge to, composition of, and method
475 of membership selection of ad hoc committees shall be specified at the time the committees are
476 established.

477

478 8.200 A voting member who is absent without excuse for three consecutive meetings of an ad hoc
479 committee, while on active pay status, shall be deemed to have resigned from the committee.

480

481 ARTICLE 9 Tenure Line Faculty Meetings

482

483 9.100 Robert's Rules of Order Revised shall prevail at all meetings of the College or its committees.

484

485 9.200 In this section, a majority is defined as more than half of the indicated members. For general
486 meetings such as those held by a department or by the College, 50% + 1 of Tenure Line
487 Faculty in active pay status minus those on difference-in-pay leave or on sabbatical leave but
488 not attending shall constitute a quorum. For all other standing College and ad-hoc
489 committees under jurisdiction of this document, 50% + 1 of the Tenure Line Faculty in active
490 pay status on the committee shall constitute a quorum.

491

492

493 9.300 The Chair of the Engineering Faculty Council shall schedule college-wide meetings at least once per
494 academic year.

495

496 9.400 The Engineering Faculty Council may call meetings on its own or upon petition of 20% of the
497 Tenure Line Faculty members. If called upon by petition, the meeting shall be scheduled within
498 15 working days of receipt of the Faculty petition by the Chair of the Engineering Faculty
499 Council.

500

501 9.500 College meetings shall be announced in writing and via email to the Faculty at least five
502 working days prior to the meeting. The agenda for the meeting shall be included in the
503 announcement.
504

505 9.600 Agenda approval or modification shall be the first item of business at all meetings.
506

507 9.700 College meetings shall be presided by the Chair of the Engineering Faculty Council or designee.
508
509

510 ARTICLE 10 College Policy 511

512 10.010 College Policy can be proposed by the Dean and Associate Deans, the Engineering
513 Faculty Council, any faculty committee, or any faculty member.
514

515 10.020 All proposals shall be considered by the Engineering Faculty Council which, in
516 turn, may refer any proposal to an appropriate committee or to the Tenure Line
517 Faculty. The recommendation of the Council and/or Tenure Line Faculty shall be
518 forwarded to the Dean for action.
519

520 10.030 The Dean may agree with the recommendation, put it in force, and communicate this
521 decision to the Faculty of the College, or may disagree and return the proposal and the
522 reason(s) for the disagreement, within ten working days, to the Engineering Faculty
523 Council for further consideration.
524
525

526 ARTICLE 11 College Elections and Policy Votes 527

528 Prior to a college-wide election, the Engineering Faculty Council shall present its nominees to a
529 College-wide Faculty meeting, at which time additional nominations may be made from the floor.
530

531 11.100 In elections requiring secret ballots, the Elections Committee shall prepare ballots with the names
532 of the nominees and distribute them to all Tenure Line Faculty and the Eligible Lecturer Faculty,
533 as appropriate.
534

535 11.110 The ballots shall list the nominees in random order without departmental designation, unless
536 required by the type of election.
537

538 11.120 At least five working days shall elapse between the time the ballot is issued and the
539 deadline for its return.
540

541 11.130 The Elections Committee shall publish the results of elections within three working days
542 after the deadline for the return of ballots. All ballots shall be retained by the Chair of
543 the Engineering Faculty Council for one calendar month after the publication of election
544 results.
545

546 11.200 In the initial election, a majority of the ballots cast for a given position shall be required for election.
547 If a run-off is required, election shall be by a plurality vote. In a run-off election, the nominees
548 receiving fewest votes shall be dropped from consideration until the number of nominees
549 remaining is twice the number of vacancies minus one, but never fewer than two. Any tie shall
550 be broken by drawing lots.

551
552 11.300 In the case of an election where members are to be elected for varying terms of office, the
553 person(s) getting the higher number of votes shall be declared elected for the longer term(s). If
554 there is a tie vote among the elected members, the decision for a longer term shall be made by
555 drawing lots.
556

557 11.400 Vacancies for college-wide elected positions shall be filled, where appropriate, by the
558 Engineering Faculty Council until an election for a replacement can be conducted.
559

560 11.500 In the case of a vote on a policy, a majority of the votes cast shall determine the outcome.
561

562 11.600 Alternate Representatives

563 11.610 Election of Alternate representatives shall take place after all positions have been elected.
564 11.620 Alternates must receive a majority of the vote and are ordered by the number of votes
565 received.
566 11.630 Run-off elections will be conducted in accordance with 11.200.
567 11.640 The number of Alternates for each ballot is determined by the Engineering Faculty Council
568 but no less than one Alternate per ballot.
569

570 11.700 University Committee and Council membership elections shall be conducted at least one month
571 prior to the University deadline.
572
573

574 ARTICLE 12 Amendments
575

576 12.100 The Engineering Faculty Council shall have the power to propose amendments to this Constitution.
577

578 12.200 Amendments may also be proposed by a petition of 10% of the Tenure Line Faculty presented to
579 the Chair of the Engineering Faculty Council.
580

581 12.300 All amendments shall be distributed by the Engineering Faculty Council to the Tenure Line
582 Faculty at least five working days prior to the Tenure Line Faculty meeting scheduled for the
583 discussion of these amendments. Following such discussion, all amendments shall be voted upon
584 by secret ballot.
585

586 12.400 An amendment to this Constitution shall become effective when it has received an affirmative
587 vote of the majority of the total number of Tenure Line Faculty by secret ballot and is approved
588 by the President of the University or designee. In case of disapproval, the reason(s) for
589 disapproval shall be documented with reference to specific System and University Policy.
590
591

592 ARTICLE 13 Interpretation
593

594 Questions regarding the interpretation of this Constitution and the Policies of the College shall be
595 resolved by the Engineering Faculty Council in consultation with the Dean and approved by the President
596 of the University or designee. In case of disapproval of an Engineering Faculty Council interpretation, the
597 reason(s) for disapproval shall be documented by the President of the University or designee.
598

599 ARTICLE 14 Adoption
600

601 This Constitution shall become effective when it has received an affirmative vote of the majority of
602 the Tenure Line Faculty of the College of Engineering by secret ballot and is approved by the president
603 of the University or designee.
604

605 14.100 College Policy Documents in effect at the time this Constitution becomes effective shall
606 remain in effect until the appropriate superseding Policy Document has been approved.
607

608 14.200 Any College of Engineering Constitution(s) in existence shall be declared null and void upon
609 adoption of this Constitution.
610

611

612 ARTICLE 15 Reposition

613

614 When adopted, this Constitution and all College Policy Documents shall be maintained by the
615 Engineering Faculty Council and shall be available online.
616

617