

CAMPUS ACADEMIC CALENDAR COMMITTEE
MINUTES
2025-2026: MEETING #1

Monday, December 8, 2025, 2:00 pm – 3:00 pm

Zoom

1. Call to order
2. Introductions
3. Election of Co-Chairs
 - a. Joshua Sack (returning) and Jenny Bagwell (new).
 - b. Jenny Bagwell will be on sabbatical in spring 2026 so Ming Chen will be back-up co-chair in the case that the committee needs to convene in spring.
4. Approval of Agenda
5. Review 2027-2028 Calendar for discrepancies
 - a. Noted that the Memo to the President indicated that Spring 2028 start of classes was listed as January 21, but should have been January 20. January 20 was correctly listed in the calendar online. Because it is a typo, no action needed.
6. Overview of Rules and Process
 - a. Committee reviewed the calendar considerations document.
 - b. One item for further clarification is that fall term cannot start any earlier than August 17 because of rules regarding faculty pay.
 - c. Another item that needs to be updated in the considerations is the commencement period, which is Sunday through Saturday, not Tuesday through Friday, with final dates confirmed in January of year.
7. Review Options for 2028-29 Academic Calendar
 - a. Options 4-6
 - i. Fall start on Monday, August 21 allowing for a week break from the last day of summer session, which is Aug 11.
 - ii. However, concern about fewer instruction days resulting from classes starting approximately one week later outweighs the benefits of a week break between summer and fall terms.
 - iii. Concerns about only 13 Friday instructional days in Option 5.
 - iv. In the past, there have been swaps of a Monday for a Tuesday instruction, but it is not popular and not a good consideration.
 - v. Options 1-3 are better than Options 4-6 because the number of instruction days for each day of the week is close to 15 in the fall.

b. Option 1

- i. Monday start of classes in spring is preferable because it provides better balance in the first week of instruction and helps establish a rhythm for the semester.
- ii. Having nearly the same number of instructional days throughout the week also makes it easier to coordinate multiple sections of the same course.
- iii. Late end to summer is not ideal since it means fall 2029 will likely start right after summer term ends with no break.

c. Option 2

- i. There is a benefit to having an earlier end to spring and summer term and allowing for a week between summer and fall semester in 2029.
- ii. This would create fewer instructional days for Monday/Tuesday, but that is common in spring because of the MLK Day holiday.
- iii. This would put commencement potentially on Sunday, May 13, which is Mother's Day.
- iv. Students and faculty prefer not a mid-week start.

d. Option 3

- i. Potential benefit to having three reading days between end of instruction and finals in spring.
- ii. Does have equal instructional days in spring, but still the mid-week start and late summer end that are drawbacks of Options 2 and 1.

e. Vote

- i. Option 1 – all in favor of this being the primary option and recommendation from the committee to AS Exec.
- ii. Option 2 – all in favor of this being the secondary option presented to AS Exec.

8. Adjournment

- a. The committee will prepare the memo for Academic Senate Executive Committee.
- b. No spring meeting is necessary unless further discussion is needed after Academic Senate Exec review.