

Institutional and Program Assessment Council (IPAC) Meeting Minutes

April 29, 2026

2:00–4:00 p.m.

Zoom

Co-Chairs

(Erlyana.Erlyana@csulb.edu and Adam.Kahn@csulb.edu)

- **Call to Order: 2:00pm**
- **Attended:** Heather Barker, Alexandria Cordon, Jody Cormack, Colleen Dunagan, Erlyana Erlyana, Michael Fender, Tiffanie Graves, Kristi Hagans, , Pei-Fang Hung, Adam Kahn, Neda Karami, Vas Narayanswami, Jennifer Nolasco, Xin Qin, Emily Schryer, Sharlene Sayegh, David Sheridan, Lei Sun, Houngh-Wei Tsai, Laura Vlad, Kimberly Walters, Victor Wang, Sonia Wilmarth
- **Not Attended,** Karin Griffin, Camryn Littleton, Kevin Avila,.
- **Guest:** Executive Director for UCUA: Paul Henderson; Associate Vice President for Undergraduate Studies: Kerry Johnson; Associate Director UCUA: Michael Warden; Associate Director UCUA: Josh Scepaniski; Chair, Department of English: George Hart; Interim Dean, College of Liberal Arts: Daniel O'Connor; English Assistant Chair: Eileen Klink; Associate Professor Program Director, Professional Writing Certificate Program: Gary Griswold; Department Chair for Religious Studies: Sophia Pandya; Chair for the Department of Chicano and Latino Studies: Loretta Ramirez
- **Approval of Agenda: Motion to approve agenda by Lie second by Erlyana agenda approved.**
- **Approval of the Minutes from April 15, 2026, postponed until next council meeting on May 6, 2026.**
- **Council Announcements**
 - Spring 2026 IPAC Meetings: 5/6 (including organizational meeting)
 - Submit nominations/self-nominations for Steering Committee to Sharlene and Pei-Fang by May 3
- **New Business**
 - **The University Center for Undergraduate Advising**
 - Jody Cormack presented on The University Center for Undergraduate Advising overview. Commendations, and opportunities and recommendations for this program review. No concerns were noted in this program review.
 - Departments comments: Kerry Johnson Associate Vice President for Undergraduate Studies requested that under strengths 2.b that formally be corrected to formerly.
 - Council discussed the UCUA MOU, then voted.

- Motion to approve UCUA MOU with formerly correction by Colleen second by Michael MOU approved.
- **Department of English**
- Pei-Fang presented on Department of English overview. strengths, concerns, and opportunities and recommendations for this program review.
- Departments comments: The department noted that the data included in the program review was not the most recent and requested that updated data be added. Jody suggested that the department submit the specific data they would like included in the MOU and reminded the department that IR data is what is incorporated into the MOU. Institutional Research and Office of program evaluation and institutional effectiveness staff present at the meeting offered support in helping the department identify the data they need.
- Council discussed the English MOU. It was decided that the vote on this MOU will occur after the department's data has been added and the revised MOU has been reviewed by Council.
- **Department of Religious Studies**
- Jody Cormack presented on Department of Religious Studies overview, commendations, concerns, opportunities, and recommendations for this program review.
- Council discussed the Department of Religious Studies MOU, then voted.
- Motion to approve Department of Religious Studies by Michael second by Lie MOU approved.
- **Department of Chicano and Latino Studies**
- Jody Cormack presented on Department of Religious Studies overview, commendations, concerns, opportunities, and recommendations for this program review.
- Council discussed the Department of Chicano and Latino Studies MOU, then voted.
- Motion to approve Department of Chicano and Latino Studies by Sharlene second by Michael MOU approved.
- **Upcoming MOU Presentations**
 - May 6 (in person)
 - GVAR
 - UHP
 - ASEC
 - Modern Jewish Studies
- **Council Adjournment: 4:00pm**