



**California State University, Long Beach
Curriculum and Educational Policies Council**

**Minutes – AY2025-26 – Meeting 6
Wednesday, November 12th, 2025, 2:00-4:00 PM
Zoom: <https://csulb.zoom.us/j/85806555081>
Meeting ID: 858 0655 5081**

In attendance: Kathryn Chew, Brian Cole, Lisa Fish, Amanda Fisher, Jasmine Forbes, Donna Green, Nat Hansuvadha, Pei-Fan Hung, Ann Kim, Danielle Kohfeldt, Henry O’Lawrence, Craig Macaulay, Chris Marino, Mariya Mileva, Shamin Mirza, Robert Moushon, Sharon Olson, Jose Miguel Palacios, Danny Paskin, Kirsten Sumpter, Lora Stevens, Chris Swarat, Hailu Xu

- 1. Approval of the Agenda-** Approved
- 2. Approval of Mcinutes from October 22, 2025 meeting-** Approved
- 3. Announcements**
 - a. Nat Hansuvadha will take minutes
 - b. Next meeting, December 10th, is our final meeting of the semester
 - c. Quorum is half plus one of voting CEPC members
- 4. 1st Reading – Degree Title Change and Establishment of Subprograms/Options – BA Comparative World Literature and Classics – Time certain (2:10, Catherine Chew)**
 - a. Dr. Katherine Chew shared rationale for degree title change
 - i. Comparative Literature Classics and World Literature had been a unified department since the 1980’s; however, since 2017, their department split but recently voted to pre-emptively merge and share faculty, curriculum, and students
 - ii. Majority of courses will remain the same plus one new course
 - iii. Request for Dr. Chew to submit CLA dean letter of support to URC, CEPC, and cc’ Pei-Fang
 - iv. In consultation with Robert Moushon, their curriculum office recommended a title change as the most efficient move in the CSU
 - v. CEPC Questions
 1. What are the implications for current and new students with the merged departments and title change?



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- a. All current classes will continue to be offered with a 18-unit core, and department will go through formal curriculum change next year
 - b. Majority of current faculty in both departments support the merger and degree title change with only three faculty members, who dissented
 - c. Option to major and minor in Comp Lit and World Lit

5. Grade Appeal Policy Discussion Continuation (See CEPC Canvas for Document Link)

- a. Consensus to include an appendix with sample documents
- b. 1.4: Policy will replace “capricious” with “consistent” throughout document
- c. 1.5: Keep as is
- d. 1.6: Revise original language for clarity and to avoid double negatives to: *“Once a student has filed a formal grade appeal, nobody may change the grade being appealed until either both parties are satisfied with the appeal result, or the third and final level of appeal has been concluded.”*
- e. 1.7: Added separate statement and changed “instructional day” to “business day” to avoid ambiguity using a modified definition of instructional day that is specific to Fall and Spring semesters (no winter/summer terms): *“Business days are defined as Monday through Friday during a regular (Fall and Spring) semester when classes are scheduled.”*
 - i. Omitted latter half of 1.7 regarding appeals for short-term courses that have been concluded.
- f. Renumerated remaining sections (1.7-1.12)
- g. Section 1.8: “All grade appeal information, whether written or oral, is confidential.” Tabled discussion on whether or not to add additional phrase: *“...and shall not be shared with anyone other than those directly involved in a particular grade appeal.”*
- h. Section 1.9: Changed “advisor” to “advocate”
- i. Section 1.10: Tabled; To be determined

6. Adjournment



Next meeting: December 10th, 2025

Additional info:

CEPC website (has schedule, agendas, minutes, etc.) –

<https://www.csulb.edu/academic-senate/curriculum-and-educational-policies-council-cepc>

CEPC Canvas (where all docs will be shared) - <https://csulb.instructure.com/courses/58033>