



**California State University, Long Beach
Curriculum and Educational Policies Council**

Minutes – AY2025-26 – Meeting 12
Wednesday, March 25th, 2026, 2:00-4:00 PM
Zoom: <https://csulb.zoom.us/j/85806555081>
Meeting ID: 858 0655 5081

Chloe Pascual, Lora Stevens, Chris Marino, Jennifer Asenas, Laura Forrest, Sly Young, Ann Kim, Jasmine Forbes, Danielle Kohfeldt, Lisa Fish, Jeff Bentley, Robert Moushon, Pei-Fang Hung, Christine Scott-Hayward, Brian Cole, Donna Green, Jose Miguel Palacios, Judy Prince, Sharon Olson, Mariya Mileva, Danny Paskin, Henry O'Lawrence, Nat Hansuvadha, Kirsten Sumpter, Craig Macaulay

1. Approval of the agenda – Approved.
2. Approval of minutes from the March 11th, 2026 meeting – Approved.
3. Announcements –
 - a. Craig is terming out, but will be able to serve on CEPC, thanks to Jeff Bentley.
 - b. First Year Experience is coming to us soon.
4. First Reading – Certificate in Mentoring (Time Certain – 2:30 – Sly Young and Jennifer Asenas)
 - a. Peer mentors develop professional skills and can use this credential to develop career-ready competencies and show these skills on their CVs.
 - b. Questions about unit load.
 - c. COMM 455 practicum: Peer mentors are at the tutoring center for 3 hours every week.
 - d. Comment in support of program: This is a great model that could be used for other colleges.
 - e. How likely are other majors to pursue this outside of COMM? Is this more of a concentration? Answer: It is open only to COMM students. There are electives involved. It is more than a concentration.
 - f. Comment on name of the certificate: Is “effective” already implied? Should it be more specific to COMM Studies? Could it state more effectively what the credential does? Answer: We can look at that for next time.
5. Grade Appeal Policy Discussion Continuation (See CEPC Canvas for Document Link)



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- a. Do we want to include a couple samples so Senate can see what types of appeals come through? Do we need to create examples?
 - b. It would be good if they had the same form for all the departments, but that is more of an administrative thing. But we could make recommendations. We have CBA and CHHS as examples today.
 - c. Comment: Perhaps we could say in the policy that “The University will create a standard form...” rather than us making the form that may be discarded by Senate.
 - d. Comment: The AIC does have a standardized electronic form.
 - e. Comment in support of referencing but not creating a sample of a standardized form.
 - f. Consensus that who ever creates it, there should be a standardized form.
 - g. Look at the grade appeal proposed timeline for next time.
 - h. Comment: one example is probably not enough, so perhaps we should stick with more broad definitions.
 - i. Consensus against longer examples.
 - j. Could ASI host some longer examples to help students? They would still need a disclaimer themselves, but that would be up to ASI.
 - k. Should we frame grading more positively in order to give students more options for what counts as prejudicial? As in, “Good grading is X, if grading is not X, students may decide to appeal.” Response: It might force students to prove a negative, which could make appeals harder for them. An interesting idea, but kind of late in our process.
 - l. Homework: Everyone look closely at the CBA appeal form for next time (right after spring break). It would be great if Pei-Fang’s office could create a form that conforms to our new policy, and perhaps we will ask for that at the beginning of our next meeting. Also, Craig will ask Neil if that is useful/helpful.
6. Adjournment 3:22pm

Next meeting: April 8th, 2026

Additional info:

CEPC website (has schedule, agendas, minutes, etc.) –

<https://www.csulb.edu/academic-senate/curriculum-and-educational-policies-council-cepc>

CEPC Canvas (where all docs will be shared) - <https://csulb.instructure.com/courses/58033>