



**California State University, Long Beach
Curriculum and Educational Policies Council**

Agenda – AY2026-27 – Meeting 2
Wednesday, September 9th, 2026, 2:00-4:00 PM
Zoom: <https://csulb.zoom.us/j/85806555081>
Meeting ID: 858 0655 5081

Attendance: Craig Macaulay (Chair), Chloe Pascual (Vice Chair), Robert Mejia (Recording Secretary), Danny Paskin, Amanda Fisher, Ann Kim, Eshan Madadi, Henry O’Lawrence, Kirsten Sumpter, Lisa Fish, Lora Stevens, Mariya Mileva, Michael Lahlou, Nat Hansuvadha, Pei-Fang Hung, Robert Moushon, Ryan Fischer, Shamim Mirza, Sharon Olson, Susan Bloom, Judy Prince, Chris Swarat, Donna Green, Mehran Rammani, Rebecca Bisorca (Guest), Rebecca Bustamante (Guest), Don Haviland (Guest), Matt Reimers (Guest), Gwen Shaffer (Guest)

1. Approval of the agenda
 - a. Approved.
2. Approval of minutes from the August 26th, 2026 meeting
 - a. Approved.
3. Announcements
 - a. Craig Macaulay: Need to add liaisons for external committees to the agenda.
Motion approved.
4. Liaisons:
 - a. Academic Appeals Committee (AAC)
 - i. Vacant
 - b. General Education Governing Committee (GEGC):
 - i. Danny Paskin
 - c. Graduation Writing Assessment Requirement Committee (GWAR)
 - i. Henry O’Lawrence



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- d. Grade Appeals Committee (GAC)
 - i. Pei-Fang Hung
 - e. International Education Committee (IEC)
 - i. Shamim Mirza
 - f. Academic Senate (AS)
 - i. Mariya Mileva
5. Consent Calendar Item – IEC Annual Report
- a. Passed: No discussion. Passed as a consent item.
6. BS Public Health - Option in Health Education - Title Change – Rebecca Biscora
- a. Rebecca Biscora: Dropping “School” from the option in “School Health Education” which is the existing name, is leading prospective students to believe that the program is geared towards health education training within schooling contexts. Though the program’s training provides for this outcome, the program focuses on health education more broadly, whether within or outside of schooling contexts.
 - i. Question: Will existing students be grandfathered into the old name.
 - ii. Answer: If existing students need the original program title, the program will work with them.
 - iii. Motion: To approve change of name.
 - iv. Approved: Yes, 18. No, 0. Abstention, 1. Motion passed without opposition.
7. 2nd Reading – Syllabi & SCO policy (11-07)
- a. Policy: Overview Section
 - i. Second Para: Insert the following paragraph:
 - 1. Course syllabi must be aligned with the standard course outline (SCO) for the course.
 - ii. Third Para: Insert the following paragraph:



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1. Departments must provide any faculty teaching a course for the first time a copy of the current SCO for the course. It should also make an effort to provide them with copies of syllabi previously used for the course, keeping in mind issues of intellectual property.
 - iii. Fourth Para: Modify the following paragraph:
 1. The syllabus must either be provided in paper copy or be made available in electronic form. If the syllabus is only distributed electronically, the instructor must provide ~~detailed~~ instructions on how to access the syllabus. Unless circumstances dictate otherwise, the syllabus must be provided on or before the time of the ~~second~~ first class meeting.
 - a. Rationale: “Detailed” is an ambiguous and does not clarify the kind of instructions necessary. More specificity is undesirable as learning-management systems change.
 - b. Rationale: Changing “second” to “first” would assist students looking to access class information as soon as possible. This would enable students to better prepare for the semester.
 - iv. Fifth Para: Insert the following paragraph:
 1. For distance-learning and other courses that do not meet entirely in person, the syllabus and instructions for accessing the course and course materials must be provided through the University’s official email or learning-management systems (e.g., Canvas).
8. CC Instruction Certificate Proposal – Don Haviland
- a. Matt Reimers: Proposal is designed to support CSULB’s mission with training for current and prospective community college faculty. Four-course graduate certificate. The first three—EDLD 500, EDLD 501, EDLD 502—can be taken in any order and serve as prerequisites for EDLD 503.
 - b. Rebecca Bustamante: Educational Leadership program (offered since 1990) and Educational Doctorate in Educational Leadership for higher education leaders (offered since 2007) offer community



college training. This certificate will enhance our programs by providing training for instructors and leaders in cognate fields who would otherwise not take our graduate programs.

- c. Question: Will the program be 100% online, hybrid, or 100% face-to-face?
- d. Don Haviland: 100% online.
- e. Question: How long would it take to complete the certificate? Will the program have any applied elements in partnership with community colleges?
- f. Don Haviland: Designed to be completed between September and May. Courses are 8 weeks in length. It would be possible to complete the whole program in one semester. CSULB has lots of connections to community colleges and EDLD 503 would be the place for these applied elements.
- g. Question: Some participants may already be teaching at community colleges: do they have the option of receiving credit for prior learning?
- h. Don Haviland: This would be an option based on existing CSULB policy.
- i. Suggestion: May want to revise the certificate language to clarify this possibility.
- i. Pei-Fang Hung: CEPL is not typically the route to support certificate programs, as only 20% can be used towards programs—but the policy only explicates this for undergraduate programs. <https://www.csulb.edu/academic-affairs/academic-programs/credit-for-prior-learning>
- j. Question: What if a person already has a master's degree and has taken an equivalent course: would the course be able to double count?
- k. Don Haviland: This would be a case-by-case basis.
- l. Question: What is the minimum GPA for program completion?
- m. Don Haviland: 3.0.
- n. Question: Regarding the asynchronous nature of the program: will you be able to meet University requirements about online education prior to the program's implementation?
- o. Don Haviland: Yes. We have the time.



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- p. Question: Why are the admission requirements a bachelor's degree and not a master's degree?
- q. Don Haviland: This program will allow for concurrent master students to take the program. Likewise, technical education programs do not require a master's degree to teach.
- r. Question: Can you clarify what the "EDLD 503 requires completion of the 3 prerequisite courses as well as admission to the program" means?
- s. Don Haviland: This wording would allow students to take the prerequisite courses prior to formal enrollment in the program, as a means of attracting students to the program. As some community colleges offer salary increases for post-graduate coursework, this flexibility will help to recruit students who have already taken one of the courses for this reason.
- t. Rebecca Bustamente: Some students, likewise, may take a course for professional interests, then opt to enroll in the program at a later date.
9. Certificate - Technology, Influence, Society – Gwen Ontiveros
- a. Gwen Shaffer: Builds upon JOUR 360: Culture and Politics of the Internet. There is need for understanding how technology influences society. This program integrates with existing courses from across the campus so that students can develop expertise on this topic and receive recognition for this work.
- b. Suggestion: Add all classes that you believe can be included now so that the proposal will not need to be amended after approval.
- c. Suggestion: Check HCA 417 to ensure that it has the capacity to serve certificate students.
- d. Question: Do any of the listed courses require prerequisites?
- e. Gwen Shaffer: No. None of the courses listed have prerequisites (outside of class standing) and this certificate does not add, remove, or modify any prerequisites.
- f. Suggestion: Please consider adding ETEC 200: Artificial Intelligence and Society and PHIL 404: Artificial Intelligence and Ethics.



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- g. Suggestion: Do we want to consider changes to the certificate title (e.g., Technology, Society, and Influence). Note: any title changes would require proposal resubmission.
- h. Comment: If the TIS certificate is approved before the end of October it could be added to the catalog by Fall 2027.

10. Adjournment

- a. Meeting adjourned at 3:56 PM

Next meeting: September 9, 2026 2-4 PM

Additional info:

CEPC website (has schedule, agendas, minutes, etc.) –

<https://www.csulb.edu/academic-senate/curriculum-and-educational-policies-council-cepc>

CEPC Canvas (where all docs will be shared) - <https://csulb.instructure.com/courses/58033>