California State University, Long Beach
Curriculum and Educational Policies Council

Agenda – AY2026-27 – Meeting 5
Wednesday, October 28th, 2026, 2:00-4:00 PM
Zoom: https://csulb.zoom.us/j/85806555081
Meeting ID: 858 0655 5081

Attendance: Craig Macaulay (Chair), Chloe Pascual (Vice Chair), Robert Mejia (Recording Secretary), Gresia Reyes, Nat Hansuvadha, Ann Kim, Chris Swarat, Danny Paskin, Ehsan Madadi, Henry O'Lawrence, Judy Prince, Kirsten Sumpter, Laura Forrest, Lisa Fish, Mariya Mileva, Monica Kabutey, Pei-Fang Hung, Robert Moushon, Ryan Fischer, Shamim Mirza, Sharon Olson, Susan Bloom, Mark Beirn

1. Approval of the agenda
    a. Agenda amended, then approved as amended
2. Approval of minutes from the October 14th, 2026 meeting
    a. Approved
3. Announcements – Reminder – 11/18 Meeting
    a. First-Year Experience – Chloe Pascual
        i. We used to have University 100 but as we no longer offer this course, we are no longer in compliance with our first-year experience requirements. Some colleges may have equivalent classes that satisfy this requirement, but some do not.
        ii. If members are aware of college equivalents that may satisfy the first-year experience requirement, please let Chloe Pascual know.
4. Microcredentials in Environmental Assessment – First Reading (Not Able to Attend)
5. 2nd Reading – Syllabi & SCO policy (11-07) – Incl Syllabus "template"
    a. Conversation about modifying the syllabus template to include information about campus services, support, and other important opportunities. This would reduce syllabi bloat and help keep consistency across courses so that information is always current.
    b. The syllabus template itself would focus exclusively on what is necessary for the course, with the exceptional of the additional information about a link to a university-maintained website with information about campus services.

c. Member: Likes the idea. Would like to add a sentence or statement giving faculty the opportunity to have some flexibility to add additional information. Likewise, would departments have the liberty to modify the template?

d. Member: Recommends a policy link statement too.

e. Member: Conversation about Land Acknowledgement. Some members believe it should be included; some members believe it should not be included.

   i. Due to the lack of consensus, the conversation was tabled for a future meeting.

f. Pei-Fang: We do not have Hi-Flex as a course policy; recommended removing Hi-Flex language for consistency. We only have three modalities: in-person, online (synchronous or asynchronous) or hybrid).

g. Chloe: Archival policy. Currently reads it as sending it to the University Library but as this may change, the language should be updated to reflect this.

h. Craig: We may need to create a generic template as one does not seem to exist with the university; this will also require maintenance.

i. Discussion: As all program reviews occur every seven years, SCOs ought to be reviewed and updated as appropriate every seven years.

j. Discussion: Conversation about where to house this document. May want to house it under curriculum handbook page.

k. Members: The existing standard course outline example posted on the CSULB website (https://www.csulb.edu/curriculum-handbook/standard-course-outline-sco-example) may be a good template to follow.

l. Craig: Will continue to work on this. Invited members to submit comments prior to our next meeting. Reminded members to share Curriculum Handbook SCO outline with department and colleges.

6. GE Referral from Senate Exec – Proposed changes to Learning Outcomes for Area 3B – First reading.

7. Adjournment: 4:02

Next meeting: ***November 18*, 2026, 2-4 PM**

Additional info:

CEPC website (has schedule, agendas, minutes, etc.) –
https://www.csulb.edu/academic-senate/curriculum-and-educational-policies-council-cepc
CEPC Canvas (where all docs will be shared) - https://csulb.instructure.com/courses/58033