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| California State University, Long Beach  General Education (GE) Form (Rev. 07-01-25)  Please complete and *submit* all pages and fields, including required signatures. | | | | | | | | | | |
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| 1. Course Information | | | | | | | | | | |
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| **Course number:** | |  | 1. Course Title: | | |  | | | 1. Units: |  |
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| 1. Is this course cross-listed?  Yes No | | | | | **If yes, list other course(s):** | | |  | | |
| *If the two courses are* ***identical****, aside from course name and number, you may submit* ***one form*** *for both courses.* | | | | | | | | | | |
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| 1. **Is this a new course, created during this academic year?**  Yes No | | | | | | | | | | |
| *Please note that a course must be officially certified via the Curriculum Cycle before it can be GE certified.* | | | | | | | | | | |
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| 1. **Responsible faculty name and email:** | | | |  | | | | | | |
|  | | | |  | | | | | | |
| 1. **Date this version of this document was written:** | | | | | | DD/MM/YY | | | | |
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| 1. CATALOG DESCRIPTION | | | | | | | | | | |
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| Provide current full catalog description, **including all prerequisites, if any**.  In addition to any major specific pre-requisites, you *must include* the following if applicable:   * **Explorations courses** must include “**a pre- or co-requisite from the Foundations**.” * **Upper division courses** must include, as pre-requisites, “**Completion of at least 60 units**.” | | | | | | | | | | |
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| 1. Course Level and Type | | | | | | | | | | |
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|  | Lower Division | | | | | | Upper Division  *Per the current GE Policy, specific GE requirements apply for* [*2-UD*](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-upper-division-scientific)*,* [*3-UD*](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-upper-division-arts-or)*,*[*4-UD*](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-upper-division-social)*,* and[*5-UD*](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-upper-division-scientific) *and should be covered in the sections below. Also includes area 6-UD.* | | | |
| Foundation: [*1A*](https://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-written-communication-a2)*,* [*1B*](https://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-critical-thinking-a3)*,* [*1C*](https://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-oral-communication-a1)*,* [*2*](https://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-mathematicsquantitative) | | | | | |
| Explorations: [*3A*](https://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-the-arts-c1)*,* [*3B*](https://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-humanities-c2)*,* [*4A*](https://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-us-history-d1)*,* [*4B*](https://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-constitution-and)*,* [*4C*](https://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-social-and-behavioral)*,* [*5A*](https://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-physical-sciences-b1)*,* [*5B*](https://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-life-sciences-b2)*,* [*5C*](https://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-laboratory-course-b3-1)*,* [*6*](https://www.csulb.edu/academic-affairs/general-education-ge/ethnic-studies-area-f) | | | | | |
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| 1. GE Areas | | | | | | | | | | |
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| Use the dropdown below to **select** up to five [GE Areas](https://www.csulb.edu/academic-affairs/general-education-ge/ge-areas) and the requested action for each, including any current GE certifications the course already has. Please note that the GE Policy states that “no course may be designated to meet more than two Areas or Subareas in the GE Program” at the same time.   * Choose “**Add**” if adding the GE Area; * Choose “**Delete**” if removing the GE Area; * Choose “**Continue**” if previously approved for the GE Area, and there are no substantial changes.   For **Upper-Division GE Courses** in Subject Areas 3, 4, or 5, please select the subareathat most closely relates to your course. | | | | | | | | | | |
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|  | **GE Area** | | | | | **Action** | | | | |
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|  | **To be used only by classes previously approved for these categories:** | | | | | | | | | |
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| 1. GE Justification | | | | | | | | | | |
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| In 1-2 short paragraphs, explain **why this course qualifies for the GE (sub)area(s) you are requesting**. Your explanation should help reviewers outside your discipline understand how the course aligns with the [GE Course Content and Criteria](https://www.csulb.edu/academic-senate/policy-general-education-0#:~:text=3.0%20SUBJECT%20AREA%20DISTRIBUTION%2C%20COURSE%20CONTENT%2C%20AND%20INSTRUCTION%20CRITERIA%20IN%C2%A0GENERAL%20EDUCATION%20PROGRAM) (section 3) from the GE Policy. *Do not copy, paste or lightly paraphrase the policy language—instead, focus on contextualizing the criteria within your specific course.* | | | | | | | | | | |
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| 1. Measurable Student Learning Outcomes | | | | | | | | | | |
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| **Via. Course Learning Outcomes** | | | | | | | | | | |
| List **ALL** Student Learning Outcomes (SLOs) from **your course’s SCO**. | | | | | | | | | | |
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| **Vib. General Education Student Learning Outcomes (GELOs)** | | | | | | | | | | |
| In the box below, **copy and paste** the GELOs from the [Senate-approved GELOs document](https://www.csulb.edu/academic-senate/general-education-area-specific-student-learning-outcomes-geslos-0) **that your course addresses**. **Immediately below each pasted GELO**. For each one, write 1–2 original sentences explaining how your course helps students achieve that outcome, focusing on your course’s specific content. Avoid repeating the GELO wording—instead contextualize it to your course’s unique content. **Do not** include measurable benchmarks, instructional strategies or evaluation instruments, as those are covered elsewhere in the form. | | | | | | | | | | |
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| 1. Course Assessment | | | |
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| List **ALL** assignments used in this course, **indicating which assignments cover the required GELOs** using the numbering from the GELOs document (e.g., “Area 3A, GELO 2” or “UD Area 4, GELO a”) along with a 1–2 sentence **description of how students will demonstrate those outcomes through the assignment**. *Please note that all required GELOs must be assessed in the course, but not every assignment needs to do so; some assignments may assess only course SLOs.* | | | |
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| *(Add or remove rows in the table as needed.)* | | | |
| **Assignment Title** | **% of final grade** | **GELOs covered, if any** | **How will students demonstrate the GELOs**  **covered in this assignment, if any?** |
|  |  | e.g., "Area 3A, GELO 2” or “UD Area 4, GELO a”) |  |
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| 1. Outline of Subject Matter by week | | | |
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| Provide a week-by-week outline of course topics, **indicating which weeks cover the required GELOs** using the numbering from the GELOs document (e.g., Area 3A, GELO 2 *or* UD Area 4, GELO a”) along with a **1-2 sentence** **description of how the topic will address those outcomes**. *Do not aggregate weeks or offer a list of possible topics without a weekly schedule; instead, list topics week-by-week, repeating the topic if needed.* | | | |
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| **Week #** | **Topics covered  this week** | **GELOs covered this week, if any** | **Briefly explain how the topic will address  the GELOs covered this week, if any?** |
| 1 |  | e.g., "Area 3A, GELO 2” or “UD Area 4, GELO a”) |  |
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| 1. Bibliography | | | |
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| List ALL readings, media, and resources that faculty may use while preparing the course ***and/or*** students may use while taking the course. **Then,** **clearly label those materials that cover current and requested GE (sub)area(s), noting which (sub)area(s) they cover.** Also, **highlight** **recent resources** (at least a couple from the past 2-3 years) that reflect latest developments in the field. **Please include full citations,** containing author, book or article title, journal (if applicable), year of publication, and so on. | | | |
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| 1. Acknowledgment of the terms of GE Certification | | | |
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| Once GEGC approves a course for GE credit, GEEC will periodically review it for assessment and recertification.  Courses that are not offered within a five-year period will automatically lose their GE certification.  If a course undergoes *substantial* changes that affect how it addresses or assesses its approved GE (sub)area(s), it must be reevaluated to maintain its GE status.  A request for inclusion in additional GE (sub)area(s) will trigger a full review of the course, including of all previously certified GE (sub)area(s).  After a course is approved for GE, departments *must* update the SCO to reflect the approved GE SLOs, assessment methods, and related information, and ensure that all current and future instructors receive the updated SCO. | | | |
|  | **Agree to those terms.**  (Please note proposals that do not check this box will NOT be eligible for GE certification) | | |

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| ***\*\*\* Please make sure this page is separate from the rest of the documents, in case GEGC requires revisions. \*\*\**** | | | | |
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| 1. Required Signatures | | | | |
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| Chair, Curriculum Committee, Department of |  |  | Date: | DD/MM/YY |
| Print name: |  |  | Sign Name: |  |
|  |  |  |  |  |
| **Chair, Department of** |  |  | Date: | DD/MM/YY |
| Print name: |  |  | Sign Name: |  |
|  |  |  |  |  |
| **Chair, Curriculum Committee, College of** |  |  | Date: | DD/MM/YY |
| Print name: |  |  | Sign Name: |  |
|  |  |  |  |  |
| **(Assoc.) Dean, College of** |  |  | Date: | DD/MM/YY |
| Print name: |  |  | Sign Name: |  |
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| GEGC Outcome – to be completed by GEGC | | | | | |
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| **Committee decision:** | Approved | Approved subject to changes as listed below | | Tabled and   returned for revision | Not approved |
|  | | | | | |
| **Date of decision by committee:** DD/MM/YY | | |  | | |
|  | | |  | | |
| **Committee Comments:** | | |  | | |
|  | | |  | | |
| To be completed by GEGC. | | | | | |