

Anatol Center

Members in Attendance (20)

Jesse Dillon; Cyndi Farrington; Araceli Gonzalez; Diane Hayashino; Ben Huff; Anna Kang; Chris Miller; Will Murray; Sara Nourazari; Ali Rezaei; Suzanne Perlitsh Wechsler

ASM: Terie Bostic (CLA); Staci Freeman (CHHS); Dee Dee Green (COE)

Marianne Hata (Asst. VP academic resources); Kara Perkins (AVP Budget & U Svcs; AA); Claudia Plaza (SA)

Praveen Soni (Chair); Dave Whitney (Vice-Chair), Pitiporn Asvapathanagul (Secretary).

Guests in Attendance (12)

Chris Swarat; Alysa Turkowitz; Tom O'Brien; Tom Owen; Ashleigh Willis; Donna Nicol; Milton Ordonez; Dhushy Sathianathan; Kerry Johnson; Pei-Fang Hung; Deborah Thien; Seiji Steimetz.

1:02PM	Meeting Called to Order	Praveen
1:03PM	1. Approval of the agenda – Meeting of February 18, 2025. <ul style="list-style-type: none">The February 18, 2025 URC agenda was moved, seconded and approved.	Will moved & Jesse seconded Approved
2:06PM	2. Approval of the minutes – Meeting of February 04, 2025. <ul style="list-style-type: none">The February 04, 2025 URC minutes was moved, seconded and approved.	Will moved & Jesse seconded Approved
1:03PM	3. Presentation on College of Professional and Continuing Education (CPaCE), programs, priorities, opportunities, and challenges by CPaCE Dean Chris Swarat <ul style="list-style-type: none">Dean Swarat discussed policy shifts at CSU that would allow for more flexible use of self-support resources to invest in the academic mission. Changes to Executive Order 1099 to align with blended programs, allow more flexibility in enrolling students across the state and self-support fence line. Pilot programs are being implemented around the CSU, and shared an example of how these changes are being applied in the BA in Psychology Online Program at CPaCE.The successful launch of the BS in Criminology, Criminal Justice, and Criminology program, highlights its alignment with the university's vision and its potential to attract a wider audience. The development of certificate programs, such as Data Analytics for Higher Education and Title IX, and the collaboration with the College of Liberal Arts on an Interfaith Certificate Program were also presented. The importance of understanding the audience for these programs and the potential for reinvesting resources into them will help expand the programs. The State's Local Technical Assistance Program (LTAP) and its potential for training and education needs of local government were introduced. The launch of an English for Logistics program and the development of a guest access account system can extend course access to students, partners, and collaborators. MBA booth camp program is also a part of CPaCE.The university's growth and expansion highlights challenges such as resource management, transparency, and demographic shifts. There are needs for strategic growth and the importance of change management. The potential for partnerships, resource sharing, and the need to develop a growth cycle are required to sustain the state side and self-support system. The need for transparency in resource allocation and the desire can reduce barriers between stateside and self-support students.	Dean Chris Swarat; Alysa Turkowitz; Tom O'Brien; Tom Owen; Ashleigh Willis

	<ul style="list-style-type: none"> Suzanne suggested CPaCE presentation to include and share resources components, pricing and current resources sharing. 	
1:34PM	4. Discontinuance of the BA in English, Special Emphasis Option, <u>First Reading</u> <ul style="list-style-type: none"> Will and Cyndi moved and seconded to review the proposal. The discontinuation of the BA in English with special emphasis option due to low enrollment (3-4 students per semester) and its lack of usefulness in fulfilling career goals were presented. Students could instead pursue certificates or minor in Professional Writing, or Composition. The English department had undergone a rigorous process of standardizing their core programs, making the Special Emphasis program redundant. 	Asso. Dean Donna Nicol
1:41PM	5. Proposal to change the degree title from BA in International Studies to a BA in Global Studies, <u>Second Reading</u> <ul style="list-style-type: none"> Approved. 	Asso. Dean Donna Nicol Approved
1:42PM	6. Proposal to change the title from a Minor in International Studies to a Minor in Global Studies, <u>Second Reading</u> <ul style="list-style-type: none"> Approved. 	Asso. Dean Donna Nicol Approved
1:43PM	7. Presentation on Departments, Functions and Resources Administrated <ul style="list-style-type: none"> AVP Ordonez, the Controller of Financial Management at Cal State, Long Beach, presented an overview of his department's structure and operations. He highlighted the significant changes in the team's composition over the past three years, with 40 new staff members and 15 in new roles. AVP Ordonez also discussed the department's roles in managing budgets, cost recovery, and financial reporting. He emphasized the importance of proper documentation and information in the procurement process, which can sometimes lead to delays. Milton also addressed concerns about insurance requirements for high-risk activities and the impact of tariffs on purchases. He encouraged proactive communication and submission of requests to avoid delays. AVP shared some field trip insurance for students can't be supported. Currently, there are more than 1,100 pending purchasing under review, and international orders take longer time. 	AVP Milton Ordonez
2:08PM	8. Resource requirements for the proposed University Writing Requirement (Formerly GWAR) policy, <u>First Reading</u>. <ul style="list-style-type: none"> Praveen provided background on the item, explaining it was first brought up last spring but was not urgent at the time. The Senate and URC are now working concurrently on this policy. The CLA representatives have prepared estimates on costs, but they emphasize their analysis is limited to the CLA perspective only. The preliminary analysis on the potential fiscal impact of reducing course capacities in writing-intensive courses to 18 or 24 was presented. The analysis, based on recent enrollment data, suggested that reducing capacities to 18 would require an additional 41 sections per year, costing around \$424,350 annually. However, this estimate assumes a 100% fill rate, which is unlikely. At an 88% fill rate, the number of additional sections needed would be 68, with an estimated annual cost of ~\$703,800. If the capacity were set at 24, the college could potentially save money if portfolio classes are eliminated, which \$124,200 increase in instructional cost annually. The proposed policy suggests a floor of 18 and a ceiling of 24 for course capacities. The analysis was based on the College of Liberal Arts, but the same 	Vice Provost Dhushy Sathianathan; AVP Kerry Johnson; Interim Vice Provost Pei- Fang Hung; CLA Dean Deborah Thien; CLA associate Dean Seiji Steimetz

	<p>methods could be applied to the entire university. The team is open to adjusting the instructional cost numbers and is seeking feedback on the analysis.</p> <ul style="list-style-type: none"> • The potential cost neutral status of a proposal, which involves capping class sizes between 18 to 24 and eliminating certain portfolio courses. The proposal, currently on the floor, aims to increase the efficiency of writing-intensive (WI) courses, with no requirement for these courses to be within a major. The proposal also includes a plan to provide resources and tutoring for students who score below a C. However, the budget for this initiative remains uncertain. The college teams will need to consider the implications of this proposal on their budgets and resources. • The discussion focuses on the implementation of a new writing-intensive course policy. Data shows that current writing-intensive courses have an average enrollment of 23-24 students per section, with a range from 5 to 35 students, which some sections are cross listed. The proposed policy suggests a cap of 24 students per class, which aligns closely with current practices. There is debate about whether this should be considered a floor or a ceiling, and some suggest increasing the cap to 25 or 30 students. The group also discusses the need for additional support for struggling students and the potential impact on resource allocation. • Praveen proposed the formation of a subcommittee consisting of 4 or 5 members, including Dave Whitney as the vice chair, to draft a brief report on resource requirements and other related issues. The report will be discussed in the second reading on the 4th of March and potential amendments would be made as a council. The subcommittee would also consider the implications of the policy on the Senate floor. Praveen emphasized the need for a balance between resource requirements and policy amendments. The council also discussed the potential impact of the policy on different colleges and the need for additional support for struggling students. 	
2:45PM	<p>9. Possible powerpoint presentation on the Governor's 2025-2026 preliminary state budget, and implications for the CSU and CSULB</p> <ul style="list-style-type: none"> • AVP Perkins provided an update on the budget situation for the upcoming fiscal year 2025-2026. The CSU system is facing a potential \$375 million cut from the governor's budget. When combined with mandatory cost increases and tuition revenue, the campus is projecting a \$15 million deficit for 2025-2026. The administration is working on preliminary reduction plans for divisions and will engage in advocacy efforts to secure more funding. Federal grant funding uncertainties due to recent government actions are also being monitored, though their impact on the operating budget is not yet clear. 	AVP Kara Perkins
3:10PM	10. Adjourn	